

1 **Milton Selectboard Regular Meeting**

2 **March 19, 2018 at 6:00 p.m.**

3 **Municipal Building Community Room**

4 **43 Bombardier Road, Milton, VT 05468**

5 **Minutes**

6
7 **Selectboard Members Present:** Darren Adams, Chairman; Ken Nolan, Vice-Chair; John Palasik, Clerk;
8 Chris Taylor, Member; Brenda Steady, Member

9 **Staff Members Present:** Don Turner, Town Manager; Sheila Mooney, TM Executive Assistant; Dave
10 Allerton, Public Works Director; Eric Gallas, Highway Superintendent; John Bartlett, Admin/HR
11 Director; Victor Sinadinovski, Planning Director; Stephen Laroche, Police Chief
12

13 **Others Present:** Will Veve; Jennifer Taylor; Terry Melton; Zachary Chilcote; Joseph Farnham, Esq.;
14 William Ellis, Esq.; Robert Fletcher, Esq.; Dina Atwood, Esq.; Claudia Safar, Esq.; Edward Adrian, Esq.
15

16 **I. Call to Order**

17
18 The meeting was called to order by the Chairman at 6:00 p.m.
19

20 **II. Flag Salute**

21
22 The Chairman led the attendees in the Pledge of Allegiance.
23

24 **III. Agenda Review**

25
26 The Board agreed to move item E. Reappointment of Community Champions Selection
27 Committee to item B.
28

29 **IV. Public Forum**

30
31 None.
32

33 **V. New Business**

34
35 **A. Honoring the Service of John Cushing**
36

37 D. Turner read the Resolution honoring John Cushing who retired as a Selectboard
38 member after three years of service.
39

40 **Motion made by J. Palasik to approve the Resolution honoring John Cushing for his**
41 **dedicated service to the Selectboard and the Town of Milton with a second by B.**
42 **Steady. Approved Unanimously.**
43

44 **B. Reappointment of Community Champions Selection Committee**
45

46 Jennifer Taylor and Terry Melton gave an overview of the Community Champions
47 Committee to the Selectboard. The Town of Milton’s Community Champion Selection
48 Committee honors community members who, through their volunteer efforts, have
49 significantly enhanced the community with their commitment, leadership, and service to
50 others.

51
52 The Selectboard requested clarification of the term limits for the Community Champions
53 Selection Committee. D. Turner agreed to supply that information to the Selectboard.
54

55 **Motion made by B. Steady to approve Jennifer Taylor, Terry Melton and Richard**
56 **Castine to a one (1) year reappoint term with clarification on term limits with a**
57 **second by K. Nolan. Approved Unanimously.**
58

59 **C. Middle Road Solar Project**
60

61 Will Veve from Middle Road Solar gave an overview of the Middle Road solar project to
62 the Selectboard. Middle Road Solar is a locally owned Vermont business that employs
63 Vermonters and locals at each project. Middle Road Solar has expertise in landfill and
64 brownfield projects. The proposed project is for construction of a 500 kW (AC) net-
65 metering solar project at a categorical disposal facility operating at 262 Middle Road,
66 Milton, Vermont. The project requires a Certificate of Public Good from the Public
67 Utility Commission. The project will occupy approximately 4.5 acres of property with
68 2,200 panels installed in rows running east to west with a Ground Mount Solar PV
69 System that does not move and is not a tracker. The panels will produce electricity from
70 a renewable source that will be fed back into the local utility grid. The Town of Milton
71 can be one of the primary beneficiaries of cost effective net-meter credits. The renewable
72 energy credit that the local utility will retain and benefit from, makes the project 100%
73 renewable. Middle Road Solar has received a favorable study from GMP for
74 interconnection. After a complete application is submitted (on or about April 8, 2018) a
75 6-9 month waiting period is expected before Middle Road Solar receives its' permits. A
76 complete visual assessment will be conducted by LandWorks on behalf of Middle Road
77 Solar. The initial findings are that the project is well-sited and will not be visible from
78 any vantage point by the general public or surrounding property owners except for
79 possibly a limited portion of Middle Road, in part due to the generous setbacks,
80 topography, and existing trees and vegetation that separate the site from surrounding
81 properties.
82

83 The Selectboard asked if Middle Road Solar had properly noticed all the abutting
84 landowners of property. W. Veve stated that the abutting landowners had been properly
85 noticed.
86

87 The Selectboard asked if the project would need to be reviewed by the Development
88 Review Board. W. Veve stated that the project would not need to be reviewed by the
89 Development Review Board.
90

91 **D. Planning Commission Interview**
92

93 Zachary Chilcote, applicant to the Planning Commission gave an overview of his
94 qualifications to the Selectboard.
95

96 **Motion made by C. Taylor to appoint Zachary Chilcote to the Planning Commission**

97 **for the remainder of Henry Bonges term with a second by B. Steady. Approved**
98 **Unanimously.**

99
100 **E. Presentations by Firms Responding to Legal Services RFQ**
101

102 Claudia Safar, Esq. and Edward Adrian, Esq. from the law firm of Monaghan, Safar,
103 Ducham, PLLC presented their qualifications to the Selectboard.

104
105 Robert Fletcher, Esq. and Dina Atwood, Esq. from the law firm of Stitzel, Page &
106 Fletcher, PC presented their qualifications to the Selectboard.

107
108 Joseph Farnham, Esq. and William Ellis, Esq. from the law firm of McNeil, Leddy &
109 Sheahan, PC presented their qualifications to the Selectboard.

110
111 The Selectboard agreed to hold an Executive Session at the April 2, 2018 Selectboard
112 meeting to discuss the issue with a possible vote to follow on April 2, 2018.
113

114 **F. Clarification of Police Retirement Plan**
115

116 J. Bartlett gave an overview to the Selectboard of the Police retirement plan.
117

118 **Motion made by K. Nolan to allow all sworn police officers to participate in**
119 **Vermont Municipal Retirement System Group D effective July 1, 2018 with a**
120 **second by J. Palasik. Approved Unanimously.**
121

122 **G. Department of Public Works Equipment Purchases**
123

124 D. Allerton and E. Gallas gave an overview to the Selectboard of the proposed
125 replacement of a 2009 Chevrolet 3/4- ton pickup truck and a 2007 Chevrolet one-ton
126 dump truck with a 2018 Ford F-350 3/4 –ton pickup truck (\$55,079.00) and a 2018 Ford
127 one-ton dump truck (\$60,033.00) plus plow packages and accessories; for a total cost of
128 \$115,112.00.
129

130 **Motion made by B. Steady to purchase one 2018 Ford F-350 3/4 –ton pickup truck**
131 **(\$55,079.00) and one 2018 Ford one-ton dump truck (\$60,033.00), plus plow**
132 **packages and accessories; for a total cost of \$115.112.00 with a second by K. Nolan.**
133 **Approved Unanimously.**
134

135 D. Allerton and E. Gallas gave an overview to the Selectboard of the proposed
136 replacement of a 2006 International seven-yard dump truck with a 2019 International
137 7500 SFA 4x2 seven-yard dump truck for a total cost of \$144,678.00.
138

139 **Motion made by B. Steady that the Town Manager, or his designee, is authorized to**
140 **finalize the purchase and sales agreement and to execute the necessary documents to**
141 **award the contract to Clark’s Truck Center, for the purchase of a 2019**
142 **International 7500 SFA 4x2 seven-yard dump truck in the amount of \$144,678.00**

143 with a second by K. Nolan. Approved Unanimously.

144
145 D. Allerton and E. Gallas gave an overview to the Selectboard ^{REGARDING} of the proposed
146 replacement of the failing electrical generator at the Water Plant located on McGrath
147 Lane with a Kohler 60 kW RCL-D generator from Brook Field Service for a total cost of
148 \$29,415.00.

149
150 **Motion made by B. Steady that the Town Manager, or his designee, is authorized to**
151 **finalize the purchase agreement and execute the necessary documents to purchase**
152 **one new Kohler 60 kW RCL-D generator from Brook Field Service for a total cost**
153 **of \$29,415.00 per the bid with a second by K. Nolan. Approved Unanimously.**

154
155 **H. Drinking Water State Revolving Loan Fund Application**

156
157 D. Allerton gave an overview to the Selectboard of the Drinking Water State Revolving
158 Loan Fund application. The Selectboard agreed to postpone approval of the application.

159 **I. Regional Dispatch Ratification**

160 D. Turner gave an overview to the Selectboard of the ratification ^{REGARDING} of the Union Municipal
161 District Agreement and the Memorandum of Understanding on cost sharing.

162 The Selectboard agreed to postpone a motion to ratify the Union Municipal District
163 Agreement and the Memorandum of Understanding until the April 2, 2018 Selectboard
164 meeting.

165 **VI. Old Business:** None.

166
167 **VII. Other Business:**

168
169 The Selectboard agreed to hold a Special Milton Liquor Board meeting on Thursday, March 22,
170 2018 at 6:00 p.m. in the Town Manager's conference room to review and approve a Second Class
171 Liquor License for Milton Beverage Warehouse and Walgreen Eastern Company, Inc.

172
173 The Selectboard discussed moving Selectboard meetings from the first and third Thursday of
174 each month back to the first and third Monday of each month.

175
176 **Motion made by B. Steady to hold Selectboard meetings on the first and third Monday of**
177 **each month with a second by J. Palasik. Approved Unanimously.**

178
179 **VIII. Warrant #18**

180
181 **Motion made by J. Palasik to approve Warrant #18 with a second by B. Steady. Approved**
182 **Unanimously.**

183
184 **IX. Approval of Minutes of March 5, 2018 and March 7, 2018**

185

