



ECONOMIC DEVELOPMENT COMMISSION

Meeting Type: _____ **Regular Meeting**
Date: _____ **March 28, 2018**
Time: _____ **4:00 p.m. -5:00 p.m.**
Location: _____ **Town Manager's Conference Room**
Address: _____ **43 Bombardier Road | Milton, VT 05468**
Contact: _____ **(802) 893-1186 or vsinadinowski@miltonvt.gov**
Website: _____ **www.miltonvt.gov**

Don Turner Jr., Ex-Officio Chair Ann Bradshaw, Ex-Officio & Vice-Chair Tony Micklus, Business
Member/Clerk Jamie Parent, Milton Business Association Lou Mossey, Community Member Bob
Lombard, Community Member
Michael Joseph, Community Member Rich DeSouza, Business Member

MINUTES

1. Call to Order & Welcome

The Chair called the meeting to order at 4:00 p.m.

2. Attendance

Members Present:

Don Turner Jr., Chair; Tony Micklus, Clerk; Jamie Parent; Lou Mossey; Bob Lombard; Rich DeSouza;

Members Absent: Ann Bradshaw, Vice Chair; Michael Joseph; Rich DeSouza

Staff Present: Victor Sinadinowski, Planning Director; Kym Duchesneau, Recreation Director

3. Public Forum

None.

4. Agenda Review

None.

5. Staff Update

Duchesneau informed the EDC that the Annual Easter Egg Hunt will be on Saturday, March 31st and listed local businesses and community members who donated candy and funds for the event. Duchesneau also updated the EDC about the new website as well as the upcoming Recreation Guide.

Sinadinowski updated the EDC on the increase in zoning and development review applications, as well as the contract awarded to Timber & Stone to construct a multi-use, ADA compliant trail in the Town Forest.

6. Business

(A) Milton Business Cards

Sinadinowski asked the EDC if they would like to order business cards for EDC members. Mossey said he thought it would probably be best to use Sinadinowski's business card since the EDC would be directing people to him anyway. The EDC decided not to pursue separate business cards for EDC members.

(B) Milton Business Survey

Sinadinowski proposed the idea of a business survey to be hand-delivered to Milton businesses. The survey's purpose would be three-fold: to gather basic statistics on businesses in Milton; to obtain a sense of what the Town can do for local business; and to make connections and create a line of communication with business owners. Sinadinowski asked what type of questions should be included on the survey and how the survey should be delivered.

Milton Economic Development Commission Meeting Agenda

Mossey suggested that we should look into what types of surveys have been conducted in the past and if the state has any basic data we can use.

Lombard stated that reaching out was important and that we need a better understanding of what we can improve on.

Duchesneau said that delivering the surveys in person would be better than mailings.

Parent stated that there should also be an opportunity for business owners to take the survey online.

Mossey said the survey should be short and sweet, and that the survey should ask about the pros and cons of doing business in Milton.

Micklus stated that we should apply techniques we used with the Planning Commission surveys regarding the Town Plan to this business survey.

Sinadinowski said he would take the EDC's suggestions and create a survey for them to edit and approve for distribution at the next EDC meeting.

7. Minutes

(A) January 24, 2018.

Mossey MOVED to APPROVE the minutes of January 24, 2018. SECOND by Parent. Motion Approved.

8. Adjournment

Mossey MOVED to ADJOURN the meeting at 5:02 p.m. SECOND by Parent. Motion APPROVED.

Minutes approved by the Commission this _____ day of _____, 201 8.

Tony Micklus, Clerk

/vs

Draft filed with the Town Clerk this _____ day of _____, 2018.

Filed with the Town Clerk this _____ day of _____, 2018.