

1 **Milton Selectboard Regular Meeting**

2 April 2, 2018 at 6:00 p.m.

3 Municipal Building Community Room

4 43 Bombardier Road, Milton, VT 05468

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7 **Minutes**

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10 **Selectboard Members Present:** Darren Adams, Chairman; Ken Nolan, Vice-Chairman; John Palasik,  
11 Clerk; Chris Taylor, Member; Brenda Steady, Member

12 **Staff Members Present:** Don Turner, Jr., Town Manager; Sheila Mooney, TM Executive Assistant;  
13 Victor Sinadinowski, Planning Director; Ben Nappi, Assistant Recreation Coordinator; John Gifford, Town  
14 Treasurer; Kym Duchesneau, Recreation Coordinator; Stephen Laroche, Police Chief; John Bartlett,  
15 Director of Administration/Human Resources

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17 **Others Present:** Jill Evans; Karen Dolan; Ronald Harding; Mary Jane Stinson; Denise White; Mike  
18 McCormick; Jessica Groeling; Spencer Rosner

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20 **I. Call to Order**

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22 The meeting was called to order by the Chairman at 6:00 p.m.

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24 **II. Flag Salute**

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26 The Chairman led the attendees in the Pledge of Allegiance.

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28 **III. Agenda Review**

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30 **A.** At the request of Emily Hecker, the Selectboard agreed to tentatively reschedule the item  
31 regarding Neighbors Day to the April 16, 2018 Selectboard meeting.

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33 **B.** The Selectboard agreed to add an item regarding resetting the Selectboard meeting day.

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35 **C.** The Selectboard agreed to move the item regarding the application for entertainment permit  
36 and family use for the Milton Family Fun Run in Color to the last application being brought  
37 before the Selectboard.

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39 **IV. Public Forum**

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41 None.

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43 **V. New Business**

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45 **A. Development Review Board Appointment**

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47 Ronald Harding gave an overview of his qualifications to the Selectboard.

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49 **Motion made by J. Palasik to appoint Ronald Harding to the Development Review**  
50 **Board with a second by B. Steady. Approved Unanimously.**

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**B. Essex Community Justice Center**

Jill Evans; Karen Dolan; Stephen Laroche, Police Chief; Denise White; and Mary Jane Stinson gave an overview of the Essex Community Justice Center to the Selectboard.

The Essex Community Justice Center has existed since 2003. The Restorative Justice Panel is a group of trained community volunteers who work together with affected parties and offenders in a panel process. The panel process supports those affected by crime to seek reparations from the offender and in turn helps hold the offender accountable for repairing the harm they have caused.

The Essex Community Justice Center requested \$15,000.00 to help fund their program in Milton.

The Selectboard agreed to entertain a proposal from the Essex Community Justice Center for the 2020 budget cycle.

**C. Neighbors Day**

At the request of Emily Hecker, Neighbors Day discussion has been tentatively moved to the April 16, 2018 Selectboard meeting.

**D. Collection of Delinquent Real Estate Through a Tax Sale**

J. Gifford gave an overview of the collection of delinquent real estate through a tax sale to the Selectboard.

K. Nolan requested that the Resolution be amended to add the language “through the 2017-18 fiscal year” to the paragraph immediately following the NOW, THEREFORE paragraph.

**Motion made by K. Nolan to approve the Resolution as amended authorizing the Town Manager and/or his agent, acting as the Delinquent Tax Collector for the Town of Milton to pursue collection of delinquent real estate and utility charges through tax sale including engaging the Town Attorney to prepare for and to conduct tax sales and signing necessary documents related to the tax sale and disposal of property through the 2017-18 fiscal year with a second by C. Taylor. Approved Unanimously.**

**E. Application for Entertainment Permit and Facility Use for the Vermont Ultimate State High School Championships**

B. Nappi and Spencer Rosner gave an overview of the Application for Entertainment Permit and Facility Use for the Vermont Ultimate State High School Championships to the Selectboard.

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**Motion made by C. Taylor to approve the Application for Entertainment Permit and Facility Use for the Vermont Ultimate State High School Championships to be held on June 2, 2018 from 2:00 p.m. – 8:00 p.m. at Bombardier Park with a second by B. Steady. Approved Unanimously.**

**F. Application for Entertainment Permit and Facility Use for the Milton Little League Opening Day**

B. Nappi and Jessica Groeling gave an overview of the Application for Entertainment Permit and Facility Use for the Milton Little League Opening Day to the Selectboard.

**Motion made by B. Steady to approve the Application for Entertainment Permit and Facility Use for the Milton Little League Opening Day to be held on May 5, 2018 from 8:00 a.m. – 3:00 p.m. at Bombardier Park West with a second by K. Nolan. Approved Unanimously.**

**G. Application for Entertainment Permit and Facility Use for the Milton Family Fun Run in Color**

B. Nappi gave an overview of the Application for Entertainment Permit and Facility Use for the Milton Family Fun Run in Color to the Selectboard.

**Motion made by B. Steady to approve the Application for Entertainment Permit and Facility Use for the Milton Family Fun Run in Color to be held on May 6, 2018 from 7:00 a.m. – 3:00 p.m. at Bombardier Park West with a second by C. Taylor. Approved Unanimously.**

**H. Town Website Presentation**

Presentation by B. Nappi of the new Town website.

The Selectboard made the following suggestions:

- Under the Highway Department section add Eric Gallas, Highway Superintendent;
- Add the facsimile number;
- Add the live streaming of Selectboard meetings;
- Rethink the report a concern section process and asking citizens to create an account to report a concern.

**I. Regional Dispatch Ratification**

D. Turner gave an overview of the ratification of the Union Municipal District Agreement and the Memorandum of Understanding on cost sharing and the appointment of Darren Adams to the Union Municipal District.

141 C. Taylor expressed his concern that the Town of Milton did not have a choice regarding  
142 the issue and his uncertainty of how the regional dispatch ratification was all going to  
143 come together in the end. C. Taylor acknowledged the voters voted in favor of the  
144 regional dispatch ratification and that was why he was making a motion to ratify.

145 **Motion made by C. Taylor to ratify the Union Municipal District Agreement to**  
146 **create a regional public safety dispatching service with a second by B. Steady.**  
147 **Motion passed with D. Adams, J. Palasik, C. Taylor and B. Steady voting in favor,**  
148 **and K. Nolan voting against.**

149 **J. Resetting the Selectboard Meeting Day**

150 **Motion made by B. Steady to reset the day of the Selectboard meeting from the first**  
151 **and third Thursday of the month to the first and third Monday of the month with a**  
152 **second by K. Nolan. Approved Unanimously.**

153 **VI. Warrant #19**

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155 **Motion made by J. Palasik to approve Warrant #19 in the total amount of \$73,771.59 with a**  
156 **second by B. Steady. Approved Unanimously.**  
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158 **VII. Supplemental Warrant Internal Utility Payments**

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160 **Motion made by J. Palasik to approve Supplemental Warrant Internal Utility Payments in**  
161 **the total amount of \$1,872.78 with a second by C. Taylor. Approved Unanimously.**  
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163 **VIII. Town Manager's Report**

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165 **A. Milton Artists Guild (MAG) Murals in the Park**  
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167 K. Duchesneau gave an overview to the Selectboard of the MAG Murals in the Park project  
168 scheduled to begin on June 16, 2018 on the dugouts in Bombardier Park West.  
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170 K. Duchesneau agreed to bring before the Selectboard a Resolution stating that the Town  
171 will accept as a gift the MAG Murals in the Park project scheduled for June 16, 2018 on the  
172 dugouts in Bombardier Park West with clarification that once complete the Town of Milton  
173 owns the rights to the murals.  
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175 **B. General Stannard House**  
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177 K. Duchesneau and D. Turner gave an overview to the Selectboard of the General Stannard  
178 House project and the possible relocation of the General Stannard House to the property  
179 formerly owned by Ruth and Bert Bombardier on Bombardier Road.

180 D. Turner agreed to research the possible future ramifications to the Town, if the General  
181 Stannard House were to be relocated on the Bombardier Road property including the Town's  
182 current and future plans for the Bombardier Road property. D. Turner agreed to obtain

183 clarification regarding the barn currently located on the Bombardier Road property including  
184 the year built and any historical information available.

185 **C. US Route 7 Centerline Rumble Stripes**

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187 D. Turner gave an overview to the Selectboard of the US Route 7 Centerline Rumble Stripes  
188 project.

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190 The Agency of Transportation intends to install centerline rumble stripes (CLRS) along US  
191 Route 7. The rumbles are a series of milled elements in the pavement to alert drivers through  
192 vibration that their vehicles have left the travel lane. The rumble stripes will be installed  
193 along the yellow pavement markings in the center of the roadway on US Route 7.

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195 **D. Update on Dog Park**

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197 D. Turner gave an overview to the Selectboard of the possible locations for the proposed dog  
198 park. If the dog park were to be located at Bombardier Park West it might require an  
199 archeology study. If the dog park were to be located on the property formerly owned by  
200 Ruth and Bert Bombardier on Bombardier Road there might be an issue with the wetlands on  
201 the property. D. Turner will research the issue further and report his findings to the  
202 Selectboard.

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204 **E. Update by Town Manager**

205 D. Turner updated the Selectboard on the following issues:

- 206 • Buildings and Grounds is planning to rent a Conex box for storage that will be  
207 placed next to the barn on the property formerly owned by Ruth and Bert  
208 Bombardier on Bombardier Road;
- 209 • The roof work on the Police Chief's office will begin soon;
- 210 • The DRB denied the reopening of the sandpit approval. The neighbors are likely to  
211 appeal to the Environmental Court;
- 212 • The Town has obtained a building permit for the new recreation bathroom building.  
213 D. Turner will submit numbers and seek Selectboard approval to move forward with  
214 the building at the next Selectboard meeting.
- 215 • An inspection of the Milton Grange by the Division of Fire Safety found no major  
216 deficiencies except to raise the handicap ramp;
- 217 • The Town has obtained three appraisals and three Phase I Environmental  
218 Assessments for the hour-glass project properties and the Milton Grange.
- 219 • The lights on the Town welcome signs need to be replaced;
- 220 • The Cherry Street pedestrian railroad crossing cost has doubled for the railroad  
221 portion;
- 222 • Ian Sasso, Technician is leaving the Water/Wastewater Department;
- 223 • The new vehicle for the Public Works Department has been received;
- 224 • Conversion of Birchwood manor water meters to the Town billing system have  
225 begun;

- Two mandatory staff training sessions have been scheduled: Racial Sensitivity on April 16<sup>th</sup> and Workplace Harassment on May 21<sup>st</sup>.

IX. Approval of Minutes of March 19, 2018

Motion made by J. Palasik to approve the Minutes of March 19, 2018 with changes with a second by K. Nolan. Approved Unanimously.

X. Executive Session

Motion made by J. Palasik that premature public knowledge about personnel, contracts and litigation would cause the Town or person to suffer a substantial disadvantage with a second by K. Nolan. Approved Unanimously.

Motion made by J. Palasik at 8:30 p.m. that all five members of the Selectboard present tonight and Don Turner, Jr., Town Manager and John Bartlett, Director of Administration/Human Resources enter into executive session to discuss personnel, contracts and litigation under the provisions of 1 VSA 313(a)(1) of the Vermont Statutes with a second by K. Nolan. Approved Unanimously.

XI. Action as a Result of Executive Session

Motion by J. Palasik at 9:48 p.m. to close executive session, no action taken as a result of executive session, with a second by C. Taylor. Approved Unanimously.

XII. Adjournment

Motion by J. Palasik at 9:49 p.m. to adjourn meeting with a second by C. Taylor. Approved Unanimously.

D. Adams adjourned meeting at 9:49 p.m.

Respectfully Submitted,

Sheila Mooney

APPROVED MINUTES:

  
\_\_\_\_\_  
John Palasik, Selectboard Clerk

Date: 4/16/18

Filed with the Milton Town Clerk's Office on this 17 day of April, 2018.

ATTEST:   
\_\_\_\_\_, Milton Town Clerk