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Milton Selectboard Regular Meeting
April 16, 2018 at 6:00 p.m.
Municipal Building Community Room
43 Bombardier Road, Milton, VT 05468

Minutes

Selectboard Members Present: Darren Adams, Chairman; Ken Nolan, Vice-Chairman; John Palasik, Clerk; Chris Taylor, Member; Brenda Steady, Member

Staff Members Present: Don Turner, Jr., Town Manager; Sheila Mooney, TM Executive Assistant; Kym Duchesneau, Recreation Coordinator; David Allerton, Public Works Director/Town Engineer; John Bartlett, Director of Administration/Human Resources; Eric Gallas, Highway Superintendent

Others Present: Michael McCormick; H.W. McCormick; Joseph McLean, Esq.; Leo Belval; Karen White; Val Sicaro; David Howard; Mike Howard; Jennifer Taylor; Courtney Lamdin; Bill Sawyer

I. Call to Order

The meeting was called to order by D. Adams at 6:07 p.m.

II. Flag Salute

D. Adams led the attendees in the Pledge of Allegiance.

III. Agenda Review

The Selectboard agreed to move item E. Application for Entertainment Permit for Milton Area Cruisers to item B.

IV. Public Forum

None.

V. Business

A. Milton Artists' Guild – Murals in the Park

Kym Duchesneau, Recreation Coordinator gave an overview of the Milton Artists' Guild Murals in the Park project. The Milton Artists' Guild, in partnership with the Milton Promise Community, mural artist Jon Young and community youth, wish to paint murals on the backs of all dugouts in Bombardier Park West on Saturday, June 16, 2018 with a rain date of Saturday, June 23, 2018. All planning, materials, labor and the completed murals will be a gift/donation to the Town of Milton by the Milton Artists' Guild, Milton Promise Community, mural artist Jon Young and community youth. The total value of planning, materials, labor and the completed murals is estimated to be \$3,500.

50 **Motion made by C. Taylor to approve the Resolution accepting the Milton Artists'**
51 **Guild, Milton Promise Community, mural artist Jon Young and community youth**
52 **donation of planning, materials, labor and the completed murals painted on the**
53 **back of all dugouts in Bombardier Park West on Saturday, June 16, 2018 (or June**
54 **23, 2018) with an estimated total value of \$3,500 and acknowledges that upon**
55 **completion, the murals will become the property of the Town of Milton with a**
56 **second by B. Steady. Approved Unanimously.**
57

58 **B. Southern Gateway Project**
59

60 Joseph McLean, Esq. of Stitzel, Page & Fletcher, P.C. gave an overview of the Southern
61 Gateway Project.
62

63 Michael McCormick discussed with the Selectboard the Southern Gateway project
64 timeline.
65

66 Don Turner, Jr. stated that there are a number of outstanding issues that need to be
67 resolved before the Town can proceed with the Southern Gateway project.
68

69 The parties agreed to discuss the issue further and work together to complete the
70 Southern Gateway project.
71

72 **C. VTRANS Structures Grant Application**
73

74 David Allerton, Public Works Director/Town Engineer gave an overview of the
75 VTRANS Structures Grant Application. The Town of Milton needs to replace Town
76 Bridge Nos. 5 and 6 on East Road. The Vermont Agency of Transportation manages the
77 Municipal Structures Grant Program and has up to \$175,000 available per project for
78 municipal structures. The Town of Milton passed a bond on Town Meeting Day, March
79 6, 2018 in the amount of \$1,695,000.00 for the replacement of these two bridges and road
80 reconstruction. The Department of Public Works would like to apply for additional
81 funding for the planning, design and construction of these two bridge projects, in order to
82 reduce the amount paid by the Town of Milton.
83

84 **Motion made by C. Taylor to approve the Resolution authorizing the Town**
85 **Manager, or his designee, to submit Municipal Structures Grant Applications to the**
86 **Vermont Agency of Transportation seeking \$175,000.00 each for the planning,**
87 **design and construction of Bridges Nos. 5 and 6 on East Road with a second by B.**
88 **Steady. Approved Unanimously.**
89

90 **D. Authorization to Purchase Sand and Gravel**
91

92 David Allerton, Public Works Director/Town Engineer and Eric Gallas, Highway
93 Superintendent gave an overview of the purchase of sand and gravel. The Highway
94 Division of the Department of Public Works needs to purchase 250 tons of Type I stone
95 for road ditching and 1200 tons of VTRANS Spec. 704.12a surface gravel. There is
96 \$24,733.38 remaining in the Milton DPW Highway Division's FY 2018 Budget Gravel

97 line item. The cost to have this material delivered by Barrett's Trucking Service from the
98 F.W. Whitcomb Quarry in Colchester to the Milton DPW Highway Division is \$21,120.
99 The DPW Highway Division proposes to have an expense of \$22,000 approved for this
100 line item in the event material tonnage hauled is slightly more than anticipated.
101

102 **Motion made by J. Palasik to approve the Resolution authorizing the Town**
103 **Manager, or his designee, to purchase up to \$22,000.00 of Type 1 stone and**
104 **VTRANS Spec. 704.12a gravel from Barrett's Trucking Service, from the F.W.**
105 **Whitcomb Quarry in Colchester with a second by B. Steady. Approved**
106 **Unanimously.**
107

108 **E. Application for Entertainment Permit for Milton Area Cruisers**
109

110 Leo Belval gave an overview of the Application for Entertainment Permit for Milton
111 Area Cruisers. The Milton Area Cruisers is a general car show to benefit Children's
112 Miracle Network scheduled for August 18, 2018 from 10 a.m. to 5:00 p.m. to be held in
113 the vacant lot between the former Sears building and Snap Fitness.
114

115 **Motion made by J. Palasik to approve the Application for Entertainment Permit for**
116 **Milton Area Cruisers to be held on August 18, 2018 in the vacant lot between the**
117 **former Sears and Snap Fitness with a second by B. Steady. Approved Unanimously.**
118

119 **F. Field House – Bombardier Park West**
120

121 Don Turner, Jr., Town Manager gave an overview of the Field House project located at
122 Bombardier Park West. The Town of Milton desires to replace and modernize its
123 existing Field House located at Bombardier Park West. Milton's Bombardier Park is a
124 destination and gathering place for community members and visitors. The Field House
125 building will be the "Eye of the Park" and represent the positive values of the Town of
126 Milton. The Field House will provide low maintenance restrooms for hundreds of daily
127 park visitors, as well as functional space for concessions, events, recreation programs and
128 camps, and more.
129

130 **Motion made by J. Palasik to approve the Resolution for the replacement of the**
131 **existing Field House located at Bombardier Park West with the project not to**
132 **exceed \$253,302.10 with a second by C. Taylor. Approved Unanimously.**
133

134 **G. Acceptance of the General Stannard House Property**
135

136 Don Turner, Jr., Town Manager gave an overview of the Town's acceptance of
137 ownership of the General Stannard House property. The General Stannard House
138 Committee and the Town of Milton have been working together for a number of years to
139 coordinate the acceptance by the Town of Milton of ownership of the General Stannard
140 House property. It has been determined by Stitzel, Page & Fletcher, P.C. that certain
141 requirements must be met prior to the Town of Milton accepting ownership of the
142 General Stannard House property.

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Don Turner, Jr., Town Manager agreed to research the following issues:

- If the Town accepts ownership of the General Stannard House property, can the Town legally tear down the General Stannard House, if the General Stannard House Committee does not repair the House or the funds are not available to repair the House?
- Can a condition be added to the Deed giving the Town the legal right to tear the property down, if funds are not available to repair the House?
- If the General Stannard House is not on the National Registry, are there other resources available to assist with costs to maintain/restore, etc.?
- What can be done with the property? Are there any restrictions associated with ownership?
- If the Town accepts ownership, what are the immediate costs associated with the property including issues related to insurance and maintenance?

VI. Town Manager's Update

A. The Milton Grange – Phase I ESA

The Town is working on a draft Lease Agreement. The Town is moving forward with obtaining a Phase I ESA.

B. Dog Park – Bombardier Park West

An archeological assessment of the property will cost \$5,300 and is tentatively scheduled to be done in three weeks. D. Adams asked that if any artifacts are found on the property that the Town retain possession of such artifacts.

C. Rotary Tree Donation

The Rotary has offered to donate trees to the Town. The Town is looking at planting the trees along Bombardier Road.

D. MS-4 Permit

MS-4 Permit Amendment needs to be completed by the Town before July 1, 2018 per the CCRPC.

E. Park and Ride

The Town is working on completing the park and ride project at Park Place in a timely manner.

188 **F. Chittenden Solid Waste Division Extension on Lease on the Landfill Road Property**

189
190 CSWD would like to renew their Lease on the Landfill Road property.

191
192 Don Turner, Jr., Town Manager, agreed to send the Lease Agreement to Stitzel, Page &
193 Fletcher, P.C. for review and an analysis of comparable Leases.

194
195 **G. Training Session**

196
197 The Town employees participated in a mandatory training session on April 16, 2018
198 regarding Racial Sensitivity and Bias Training.

199
200 **VII. Warrant #20**

201
202 **Motion made by J. Palasik to approve Warrant #20 in the total amount of \$218,716.66 with**
203 **a second by B. Steady. Approved Unanimously.**

204
205 **VIII. Approval of Minutes of April 2, 2018**

206
207 **Motion made by B. Steady to approve the Minutes of April 2, 2018 with a second by J.**
208 **Palasik. Approved Unanimously.**

209
210 **IX. Executive Session**

211
212 **Motion made by J. Palasik that premature public knowledge about personnel and contracts**
213 **would cause the Town or person to suffer a substantial disadvantage with a second by K.**
214 **Nolan. Approved Unanimously.**

215
216 **Motion made by J. Palasik at 7:47 p.m. that all five members of the Selectboard present**
217 **tonight and Don Turner, Jr., Town Manager and John Bartlett, Director of**
218 **Administration/Human Resources enter into executive session to discuss personnel and**
219 **contracts under the provisions of 1 VSA 313(a)(1) of the Vermont Statutes with a second by**
220 **C. Taylor. Approved Unanimously.**

221 **X. Action as a Result of Executive Session**

222
223 **Motion by C. Taylor at 9:16 p.m. to close executive session with a second by B. Steady.**
224 **Approved Unanimously.**

225 **Motion by J. Palasik at 9:17 p.m. to appoint D. Adams to meet with the Town attorney,**
226 **necessary town staff, Michael McCormick and Bud McCormick and their attorney, to**
227 **discuss court ordered mediation with a second by C. Taylor. Approved Unanimously.**

228
229 **Motion by D. Adams at 9:21 p.m. to retain the law firm of Stitzel, Page & Fletcher, P.C. as**
230 **Town attorney for another year from tonight with a second by C. Taylor. Abstention by K.**
231 **Nolan. Approval by D. Adams, J. Palasik, C. Taylor and B. Steady. Motion Passed.**

232
233

234 XI. Adjournment

235

236 Motion by J. Palasik at 9:25 p.m. to adjourn meeting with a second by B. Steady. Approved
237 Unanimously.

238

239 D. Adams adjourned meeting at 9:25 p.m.

240

241 Respectfully Submitted,

242

243 Sheila Mooney

244

245 APPROVED MINUTES:

246

247

248  Date: 05/07/18
249 John Palasik, Selectboard Clerk

250

251

252 Filed with the Milton Town Clerk's Office on this 8 day of May, 2018.

253

254

255 ATTEST:  , Milton Town Clerk