



Milton Selectboard Regular Meeting

May 21, 2018 at 6:00 p.m.

Municipal Building Community Room
43 Bombardier Road, Milton, VT 05468

Minutes

Selectboard Members Present: Darren Adams, Chairman; Ken Nolan, Vice-Chairman; John Palasik, Clerk; Chris Taylor, Member; Brenda Steady, Member

Staff Members Present: Don Turner, Jr., Town Manager; Sheila Mooney, TM Executive Assistant, Victor Sinadinovski, Planning and Economic Development Director; Chris Poirier, Fire Chief; John Gifford, Town Treasurer; John Bartlett, Director of Administration/Human Resources

Others Present: Terry Richards; Janet Richards; Kate Cadreact; Al Russell; Renee Anne Berteau; Tony Micklus; Bill Kaigle; Benjamin Heath; Dan Gaherty; Scott Moreau; Addison Kasmarek

I. Call to Order

The meeting was called to order by D. Adams at 6:00 p.m.

II. Flag Salute

D. Adams led the attendees in the Pledge of Allegiance.

III. Agenda Review

None.

IV. Public Forum

None.

V. Business

A. Consideration of Application for Recreation Commission Member

Renee Anne Berteau presented her qualifications to the Selectboard.

Motion made by B. Steady to appoint Renee Anne Berteau to the Recreation Commission for a term through 2020 with a second by C. Taylor. Approved Unanimously.

9 **B. Reappointment to Planning Commission**

0
1 Tony Micklus presented his qualifications to the Selectboard.

2
3 **Motion by C. Taylor to reappoint Tony Micklus to the Planning Commission for a three**
4 **year term with a second by B. Steady. Approved Unanimously.**

5
6 **C. Reappointment to Chittenden County Regional Planning Commission**

7
8 Tony Micklus presented his qualifications to the Selectboard.

9
0 **Motion made by B. Steady to reappoint Tony Micklus to the Chittenden County Regional**
1 **Planning Commission for a two year term with a second by C. Taylor. Approved**
2 **Unanimously.**

3
4 **D. Application for Entertainment Permit and Application for Facility Use**
5 **for the Independence Day Celebration – Milton Firefighters Association**

6
7 Chris Poirier, Fire Chief gave an overview of the Application for Entertainment Permit and
8 Application for Facility Use for the Independence Day Celebration – Milton Firefighters
9 Association to the Selectboard.

0
1 The Independence Day celebration will be on July 4, 2018 from 10:00 a.m. to 11:00 p.m. There
2 will be a parade from the elementary school to the fire station; a chicken BBQ at the fire station
3 with a deejay at the fire station for background music; a concert performance at the MOPC in the
4 park leading up to the fireworks display which will begin at 8:00 p.m. in Bombardier Park West.

5
6 **Motion made by J. Palasik to approve the Application for Entertainment Permit and**
7 **Application for Facility Use for the Independence Day Celebration – Milton Firefighters**
8 **Association to be held on July 4, 2018 from 10:00 a.m. to 11:00 p.m. with a second by K.**
9 **Nolan. Approved Unanimously.**

0
1 **E. Recreational Trails Plan Grant to Replace the Lamoille River Walkway Bridge**

2
3 Victor Sinadinowski, Director of Planning & Economic Development gave an overview of the
4 Recreational Trails Plan grant to replace the Lamoille River Walkway bridge.

5
6 The Town staff and the Milton Conservation Commission seek authorization to approve a grant
7 to replace a bridge on the Lamoille River Walkway. The Town of Milton was awarded a State of
8 Vermont Department of Forests, Parks and Recreation Recreational Trails Plan grant. The total
9 project cost is approximately \$9,222 requiring 20% local funding amounting to \$1,844 of which
0 \$252 will be 24 hours of Milton Conservation Commission volunteer hours; and \$1,592 will be
1 Town of Milton funds.

2
3 **Motion made by B. Steady authorizing the Town Manager, or his designee to approve a**
4 **grant to replace a bridge on the Lamoille River Walkway. The total project cost is**
5 **approximately \$9,222 requiring 20% local funding amounting to \$1,844 of which \$252 will**

6 **be 24 hours of Milton Conservation Commission volunteer hours and \$1,592 will be Town**
7 **of Milton funds with a second by J. Palasik. Approved Unanimously.**

8
9 **F. Bond Anticipation Borrowing for Articles Approved at Town Meeting Day 2018 –**
0 **Accept the Bid from Union Bank**

1
2 John Gifford, Town Treasurer gave an overview of the bond anticipation borrowing for articles
3 approved at Town Meeting Day 2018.

4
5 The Town of Milton is in need of substantial repairs to two bridges on East Road and the
6 replacement of several pieces of rolling stock for the Public Works and Fire Departments. On
7 Town Meeting Day in March 2018 the voters approved two articles authorizing the Selectboard
8 to borrow a total of \$2,885,000: (\$1,695,000 for the bridge repairs, \$1,190,000 for the rolling
9 stock). On April 10, 2018 the Town Treasurer sent requests for proposals (RFP) from six
0 different local banks. Three banks responded to the RFP. The Town of Milton needs to borrow
1 funds to complete the projects and make the purchases. The timeline to complete the projects is
2 extended and payments are not needed immediately. The RFP asked for options for borrowing
3 in the form of a line of credit (borrow as needed) or one time loan (borrow the whole amount at
4 once). The bidder with the lowest cost to the Town of Milton was Union Bank.

5
6 **Motion made by B. Steady to approve the resolution and award the bid and sign the loan**
7 **during the calendar year 2019 to borrow approved voter funds from the Union Bank in the**
8 **amount of \$2,885,000 to purchase and repair bridges with a second by K. Nolan. Approved**
9 **Unanimously.**

0
1 **G. Vermont Governor’s Highway Safety Council 2019 Education Grant**

2
3 Don Turner, Jr., Town Manager gave an overview of the Vermont Governor’s Highway Safety
4 Council 2019 Education Grant.

5
6 The Staff requests the Milton Selectboard approve the submission of an application to the VT
7 Governor’s Highway Safety Council – Education Grant to secure an approximately \$10,000
8 grant which will be used to purchase traffic safety equipment, training aids, and other traffic
9 safety educational material to assist in the continued education of the public on distracted,
0 impaired and aggressive driving. The Town of Milton is required to match 25% of the funds
1 which will be included through in-kind expenses. These in-kind expenses will include both
2 officers’ normal and overtime salaries. The 25% match will be approximately 6 hours per month
3 of an officer’s salary. These in-kind salaries will occur at annual events such as National Night
4 Out, Safety Fair/Bike Rodeo, the SRO teaching drivers education and other traffic safety events
5 that we currently conduct in Town that officers attend. The number of hours worked by officers
6 will be kept track of in order to show the grant our 25% match.

7
8 **Motion made by C. Taylor authorizing the Town Manager, or his designee to execute the**
9 **necessary documents to apply for the VT Governors Highway Safety Council – Education**
0 **Grant funds through the VT Governors Highway Safety Council, upon receipt accept said**
1 **funds and approve the expenditures of said funds for the Educational Grant and make the**
2 **necessary budget amendment(s) pertaining to this Grant with a second by B. Steady.**
3 **Approved Unanimously.**

4
5 **H. Adoption of Emergency Operations Plan**
6

7 Don Turner, Jr., Town Manager gave an overview of the Emergency Operations Plan.
8

9 **Motion made by J. Palasik to approve the Emergency Operations Plan with a second by C.**
0 **Taylor. Approved Unanimously.**
1

2 **I. Authorization of Public Hearing Notice – Capital Improvement Plan/Impact Fee Schedule**
3

4 Don Turner, Jr., Town Manager gave an overview of the Capital Improvement Plan and the
5 Impact Fee Schedule.
6

7 The Milton Selectboard shall conduct a public hearing at 6:10 p.m. on June 18, 2018 in the
8 Community Room at the Municipal Building, 43 Bombardier Road regarding the proposed
9 Capital Improvement Plan for Fiscal Years 2019 through 2024, which includes the Impact Fee
0 Schedule for Fiscal Year (FY) 2019. The Capital Improvement Plan is a five-year plan that
1 identifies the Town of Milton’s highest priority capital expenditure needs. The Capital
2 Improvement Plan provides a recommended financing schedule for those priority needs and
3 identifies possible sources of funds. The FY 2019 Impact Fee Schedule identifies capital
4 improvement needs that can be funded by the assessment of impact fees and calculates the
5 impact fee that should be assessed for new development. The FY 2019 impact fee rate for
6 residential dwelling units containing two or more bedrooms is proposed to be \$4,403 per unit.
7 The FY 2019 impact fee rate for elderly housing units and residential dwelling units containing
8 one-bedroom, including accessory apartments, is proposed to be \$3,302 (75% of the full
9 residential impact fee).
0

1 **Motion made by J. Palasik authorizing the Milton Selectboard to conduct a public hearing**
2 **at 6:10 p.m. on June 18, 2018 in the Community Room at the Milton Municipal Building,**
3 **43 Bombardier Road regarding the proposed Capital Improvement Plan for Fiscal Years**
4 **2019 through 2024 which includes the Impact Fee Schedule for Fiscal Year (FY) 2019 with**
5 **a second by K. Nolan. Approved Unanimously.**
6

7 **J. General Stannard House**
8

9 Bill Kaigle and Al Russell from the General Stannard House Committee gave an update of the
0 General Stannard House project.
1

2 The General Stannard House Committee and the Town of Milton have been working together for
3 a number of years to coordinate the acceptance by the Town of Milton of ownership of the
4 General Stannard House property. It has been determined by Stitzel, Page & Fletcher, P.C. that
5 the following requirements must be met prior to the Town of Milton accepting ownership of the
6 General Stannard House property: a clear updated title opinion; an updated Warranty Deed;
7 completion of the Land Use Permit Amendment (LUPA) and the WW-4-3718-1 is amended to
8 allow for the connection of the General Stannard House to a water supply source and a
9 wastewater disposal system; and any issues regarding underlying land use permit, waste water
0 and water supply permits, or the covenants, rules or regulations affecting Catamount Industrial
1 Park, as originally in force and as amended have been corrected.

2
3 Don Turner, Jr., Town Manager answered questions the Selectboard had asked at the April 2,
4 2018 Selectboard meeting including:
5

- 6 • Question: If the Town accepts ownership of the General Stannard House property, can
7 the Town legally tear down the General Stannard House, if the General Stannard House
8 Committee does not repair the House or the funds are not available to repair the House?
9 Answer: Yes, per response from the Vermont Historical Society.
- 0 • Question: Can a condition be added to the Deed giving the Town the legal right to tear
1 the property down, if funds are not available to repair the House?
2 Answer: The plan is to tear the House down and store it in the barn on the Bombardier
3 Road property.
- 4 • Question: If the General Stannard House is not on the National Registry, are there other
5 resources available to assist with costs to maintain/restore, etc.?
6 Answer: Yes.
- 7 • Question: What can be done with the property?
8 Answer: The plan is to have a historical marker placed on the property.
- 9 • Question: Are there any restrictions associated with ownership of the property?
0 Answer: No.
- 1 • Question: If the Town accepts ownership, what are the immediate costs associated with
2 the property including issues related to insurance and maintenance?
3 Answer: None, if the Town adds it to their liability policy.
4

5 **Motion made by J. Palasik to approve the Resolution authorizing Don Turner, Jr., Town**
6 **Manager, or his designee on behalf of the Town of Milton to accept ownership of the**
7 **General Stannard House property upon completion of, but not limited to, all requirements**
8 **outlined above with a second by C. Taylor. Approved Unanimously.**
9

0 **K. Acceptance of Donation of Fence Webbing and Rule Establishing Fence**
1 **Webbing Installation at the Milton Village Cemetery**
2

3 Don Turner, Jr., Town Manager gave an overview of the donation of fence webbing and the rule
4 establishing fence webbing installation at the Milton Village Cemetery.
5

6 Bill and Sally Ryan requested permission from the Cemetery Commission to install green fence
7 webbing along three sections of fence in section 5 of the Milton Village Cemetery. Bill and
8 Sally Ryan have agreed to pay all expenses incurred as a result of their request. The Cemetery
9 Commission recommends establishing a rule that henceforth any fence webbing installed along
0 the fence surrounding the Milton Village Cemetery must be of the same quality and color (details
1 to be ascertained), and any expenses involved shall be borne by the party requesting permission
2 to install such fence webbing.
3

4 **Motion made by J. Palasik authorizing Bill and Sally Ryan to install green fence webbing**
5 **along three sections of fence in section 5 of the Milton Village Cemetery at their expense**
6 **and that the Milton Selectboard authorizes the Cemetery Commission to establish a rule**
7 **that henceforth any fence webbing installed along the fence surrounding the Milton Village**
8 **Cemetery must be of the same quality and color (details to be ascertained) and any expense**

9 involved shall be borne by the party requesting permission to install such fence webbing
0 with a second by B. Steady. Approved Unanimously.

1
2 **L. Proposal for the Route 7 Sidewalk Gap Project, Streetscape Project and Hourglass Project**
3

4 Don Turner, Jr., Town Manager and Benjamin Heath, P.E., Vice President, Hamlin Consulting
5 Engineers, Inc. gave an overview of the proposal for the Route 7 Sidewalk Gap Project,
6 Streetscape Project and Hourglass Project.

7
8 The overall goal of these three projects is to install streetscape improvements along Route 7 from
9 Nancy Drive to Village Drive. Hamlin Consulting Engineers, Inc. will provide complete project
0 management services to ensure continuity and consistency between these three projects so that
1 the overall vehicular and pedestrian experience is consistent throughout the corridor. Shade Tree
2 Associates, LLC will team up with Hamlin Consulting Engineers, Inc. to provide consulting
3 arborist services for the planning, public process and construction phases of the Streetscape
4 Project.

5
6 **Motion made by K. Nolan to approve the proposal of Benjamin Heath of Hamlin
7 Consulting Engineers, Inc. to provide complete project management services to ensure
8 continuity and consistency between the Route 7 Sidewalk Gap Project, Streetscape Project
9 and Hourglass Project with a second by B. Steady. Approved Unanimously.**
0

1 **Motion made by K. Nolan to approve the proposal of Shade Tree Associates, LLC to
2 provide consulting arborist services for the Streetscape Project with a second by B. Steady.
3 Approved Unanimously.**
4

5 **M. Dog Park Clearing and Forest Management Plans – Bombardier Park
6 and Lamoille River Walk**
7

8 Don Turner, Jr., Town Manager and Scott Moreau and Addison Kasmarek of Greenleaf
9 Forestry gave an overview of the dog park clearing and forest management plans for
0 Bombardier Park and the Lamoille River Walk properties.

1
2 The Town of Milton requested from Greenleaf Forestry a field reconnaissance and
3 implementation of a forestry management plan for the Bombardier Park and Lamoille River
4 Walk properties. The purpose of the field reconnaissance is to 1) evaluate the presence and
5 extent of any wind damage; 2) evaluate the overall feasibility of a larger timber sale;
6 and 3) familiarize themselves with the site. Greenleaf Forestry delineated two stands or
7 management areas on the Bombardier Park property. Stand 1 is dominated by white
8 pine with a component of mixed hardwoods and hemlock. Greenleaf Forestry
9 recommends a single-tree selection harvest, which would remove select trees (as
0 marked by Greenleaf Forestry). Stand 2 is comprised of hemlock with some mixed
1 hardwood species and white pine. Greenleaf Forestry recommends a thinning from
2 below, which removes mid-story trees to allow for more regeneration and better crown
3 development on overstory trees (as marked by Greenleaf Forestry). Wind damage is
4 scattered throughout the property especially in Stand 1. Greenleaf Forestry determined
5 that neither the extent nor the degree of the damage warrants the property be cut for the
6 express purpose of salvaging the wind-damaged material. Greenleaf noticed the entire

7 property is mapped as a Class II wetland. Greenleaf Forestry’s mapping revealed an
8 Uncommon (S3) plant species – the Field Milkwort (*Polygala sanguinea*) and Critically
9 Imperiled (S1) plant species – the Northern Adder’s-tongue (*Ophioglossum pusillum*) –
0 as having been previously identified along the power line. These plants and their
1 habitat should be protected as much as possible during any management activities again
2 both in the vicinity of the power line. Greenleaf Forestry would stay away from these
3 areas. Greenleaf Forestry will delineate trees to be saved and clear cut the dog park
4 area. Greenleaf Forestry delineated two stands or management areas on the Lamoille
5 River Walk property. Stand 1 is dominated by vigorous white pine with a component
6 of red maple, red oak and other associated hardwoods. Greenleaf Forestry recommends
7 an intermediate thinning (as marked by Greenleaf Forestry). Stand 2 is comprised of
8 hemlock with some mixed hardwood species and white pine. Due to the species
9 composition, unstable soils and steep slopes, a silvicultural treatment is not
0 recommended at this point. The feasibility of a sale should be reevaluated in 5-10
1 years. There was little to no wind damage on this parcel with the exception of a few
2 trees along the River Walk trail. Greenleaf Forestry will tailor both treatments to the
3 recreational, aesthetic, wildlife and/or other objectives of the Town of Milton. As part
4 of the management planning and oversight, buffers would be delineated and marked
5 around designated trails, streams, wetlands and any other features determined by the
6 Town. The width of the buffers and the actual features to be buffered will be
7 determined by future conversation and planning with the Town. Greenleaf Forestry
8 will contract with a logging company on behalf of the Town. The Town will receive
9 proceeds from timber sales as follows: 80% Town, 20% Forester after the cost of the
0 dog park clearing has been covered. County Forester, Ethan Tapper will provide
1 oversight of the forestry operations.
2

3 **Motion made by J. Palasik to authorize the Town Manager, or his designee to have**
4 **Greenleaf Forestry and the logging company, perform under the supervision of the County**
5 **Forester, the implementation of the forestry management plan as outlined in this**
6 **Resolution with a second by B. Steady. Approved Unanimously.**
7

8 **N. Approval of Resolution to Change Vendors for Field House Project at**
9 **Bombardier Park West**
0

1 Don Turner, Jr., Town Manager requested from the Selectboard permission to change the
2 vendors for the field house project at Bombardier Park West.
3

4 **Motion made by J. Palasik authorizing the Town Manager, or his designee to change**
5 **vendors when necessary to ensure the field house project is completed on time and within**
6 **the budget with a second by B. Steady. Approved Unanimously.**
7

8 **O. Authorize Town Manager to Hire Appraiser for Sotos Papaseraphim Property**
9

0 Don Turner, Jr., Town Manager requested permission from the Selectboard to hire Brian K.
1 Silver of George Silver and Associates and Brett Schermerhorn of Champlain Valley Appraisal
2 Services, LLC to appraise the Sotos and Maria Papaseraphim property.
3

4 The Town is planning to construct a new intersection and connector road known as the
5 Hourglass Project through Sotos and Maria Papaseraphim's property located on the corner of
6 Middle Road and US Route 7. The Town intends to purchase the entire or a portion of Sotos and
7 Maria Papaseraphim's property. The Town is requesting appraisals from Brian K. Silver of
8 George Silver and Associates and Brett Schermerhorn of Champlain Valley Appraisal Services,
9 LLC to determine the value of the property.

0
1 **Motion made by K. Nolan authorizing the Town Manager, or his designee to hire Brian K.**
2 **Silver of George Silver and Associates and Brett Schermerhorn of Champlain Valley**
3 **Appraisal Services, LLC to appraise Sotos and Maria Papaseraphim's property with a**
4 **second by B. Steady. Approved Unanimously.**

5
6 **P. Budget Adjustment – Municipal Parking Lot Project**

7
8 Don Turner, Jr., Town Manager gave an overview of the budget adjustment transfer of funds to
9 the municipal parking lot paving project from the Town Hall roof and phone system projects.

0
1 The Milton Selectboard may approve fund transfers and may allocate surplus monies to establish
2 reserves. The savings from the Town Hall roof project are projected to be \$25,000. The savings
3 from the phone system project are projected to be \$30,000. The anticipated cost of the municipal
4 parking lot paving project is \$55,000. The Municipal staff certifies sufficient funds are available
5 in the Town of Milton Capital Reserve Budget and the transfer of \$55,000 will allow for the
6 paving of the municipal parking lot.

7
8 **Motion made by J. Palasik authorizing the Town Manager, or his designee, and the**
9 **Finance Director to execute the necessary documents to transfer \$55,000 to the municipal**
0 **paving project from the Town Hall roof and phone system projects with a second by B.**
1 **Steady. Approved Unanimously.**

2
3 **Q. Resolution to Authorize Town Manager to Negotiate with Premier Paving**
4 **for the Paving of the Municipal Parking Lot Project**

5
6 Don Turner, Jr., Town Manager gave an overview of the municipal parking lot project.

7
8 The Town of Milton received a grant to enhance a commuter park and ride area. The Milton
9 Selectboard moved funds to cover the expense of paving the municipal parking lot. The Town of
0 Milton solicited quotes for the project.

1
2 **Motion made by J. Palasik authorizing the Town Manager, or his designee to negotiate**
3 **with Premier Paving to complete the paving project in accordance with the funds on or**
4 **before July 1, 2018 with a second by B. Steady. Approved Unanimously.**

5
6 **VI. Town Manager's Update**

7
8 Don Turner, Jr., Town Manager updated the Selectboard on the following issues:

- 9
0
1
 - The archeological review was completed at the proposed Dog Park site at Bombardier Park West. No artifacts were found.

- Tom Elwood, the Water/Waste Water Superintendent has been working with residents of the area known as the “Flanders” neighborhood to address an ongoing water pressure issue. This area encompasses the following roads: Hobbs, Griswold, Woodcrest Circle, Beaver Brook, Pinewood and Meadow Roads. Our crew spent time in the evening and on weekends in the neighborhood checking with residents and looking for leaks. We also installed a temporary valve and increased the pressure within the system to address the immediate concern. We did locate two water leaks in that period and determined that the source of the immediate problem is a failing valve. The valve was replaced on Thursday 5/17/18. The system is antiquated, prone to leaks and pressure fluctuations and in dire need of replacement. Upgrading this system has appeared in the Town capital construction plan for years, however, the six million dollar price tag has made it cost prohibitive. Recent cost projections to replace this system along with sewer and storm water systems in that neighborhood exceed ten million dollars. Ignoring this issue will not resolve the problem. Our team will organize a meeting with the neighborhood residents in the coming months to discuss how to address the ongoing issues and begin charting a course to replace the system.
- A partition wall has been installed in the Community Room.
- The Catamount stadium historical marker is being installed.
- Green Mountain Power notified the Town that they are downgrading the value of the hydro dams. More information to follow.
- The application for a major site plan for the Beaudoin property located at 262 Middle Road will be heard at the Development Review Board meeting on May 24, 2018. The proposal is for the expansion of the operations of a pre-existing inert waste management facility.
- The Memorial Day celebration is scheduled for Monday, May 28, 2018 at 10:00 a.m. at the Municipal memorial garden.
- Taxes were due May 15, 2018. The tax figures were as follows:
To be collected: \$23,157,201;
Collected as of 5/15/18: \$22,652,740;
Delinquent as of 5/15/18: \$504,000 plus 8%
- The McCormicks have reacquired the Goodrich property on Racine Road.
- The Town staff participated in a Workplace Harassment training session on May 21st.
- Approval of the Town Treasurer’s Financial Management Questionnaire.

Motion made by B. Steady to approve the Town Treasurer’s Financial Management Questionnaire with a second by J. Palasik. Approved Unanimously.

VII. Warrant #23

Motion made by J. Palasik to approve Warrant #23 in the total amount of \$197,041.18, this figure reflects the subtraction of the Milton McMullen Road Solar, LLC amount of \$16,221.14 from the initial total amount of \$213,262.32 with a second by K. Nolan. Approved Unanimously.

VIII. Supplemental Warrant – Impact Fees – School Expense

8 **Motion made by J. Palasik to approve the Supplemental Warrant to the Milton Town School**
9 **District impact fees (FY18 allocation) – school expense in the amount totaling \$75,286 with a**
0 **second by C. Taylor. Approved Unanimously.**

1
2 **IX. Supplemental Warrant – Interfund Loan – Highway Trucks**

3
4 **Motion made by J. Palasik to approve the Supplemental Warrant to the Interfund Loan –**
5 **highway trucks (final payment) in the amount totaling \$107,100 with a second by C. Taylor.**
6 **Approved Unanimously.**

7
8 **X. Supplemental Warrant – AR1-044**

9
0 **Motion made by J. Palasik to approve the Supplemental Warrant to People’s United Bank**
1 **AR1-044 (stormwater/sewer system improvements Main Street) in amount totaling \$16,452.96**
2 **with a second by K. Nolan. Approved Unanimously.**

3
4 **XI. Approval of Minutes of May 7, 2018**

5
6 **Motion made by J. Palasik to approve the Minutes of May 7, 2018 as presented with a second**
7 **by K. Nolan. Approved Unanimously.**

8
9 B. Steady requested that it be noted that she arrived 15 minutes late to the May 7, 2018 Selectboard
0 meeting.

1
2 **XII. Executive Session**

3
4 **Motion made by J. Palasik at 9:14 p.m. that premature public knowledge about real estate and contract**
5 **negotiations would cause the Town or person to suffer a substantial disadvantage with a second by C.**
6 **Taylor. Approved Unanimously.**

7
8 **Motion made by J. Palasik at 9:15 p.m. that all five members of the Selectboard present tonight and**
9 **Don Turner, Jr., Town Manager and John Bartlett, Director of Administration/Human Resources**
0 **enter into executive session to discuss real estate and contract negotiations under the provisions of 1**
1 **VSA 313 (a)(2) and (a)(1) of the Vermont Statutes with a second by C. Taylor. Approved Unanimously.**

2 **XIII. Action as a Result of Executive Session**

3
4 **Motion by J. Palasik at 10:06 p.m. to close executive session with a second by C. Taylor. Approved**
5 **Unanimously.**

6
7 **Motion by J. Palasik at 10:07 p.m. to enter into an agreement for the option for the Town to purchase**
8 **the Jamie Parent property located on Route 7 in regard to the Hourglass Project and to authorize the**
9 **Town Manager, or his designee to enter into the agreement with a second by C. Taylor. Approved**
0 **Unanimously.**

1
2 **Motion by J. Palasik at 10:10 p.m. to modify the employment contract with the Town Manager, Don**
3 **Turner, Jr. and to authorize the Board Chairman, Darren Adams to sign the amendment with a second**
4 **by K. Nolan. Approved Unanimously.**

6 XIV. Adjournment

7

8 Motion by J. Palasik at 10:10 p.m. to adjourn with a second by C. Taylor. Approved Unanimously.

9

0 D. Adams adjourned the meeting at 10:10 p.m.

1

2 Respectfully Submitted,

3

4 Sheila Mooney

5

6 APPROVED MINUTES:

7

8 _____ Date: 05/04/18
9 John Palasik, Selectboard Clerk

0

1 Filed with the Milton Town Clerk's Office on this 5 day of June, 2018.

2

ATTEST: _____, Milton Town Clerk