



**Town of Milton  
Regular Select board Meeting  
Monday, June 18, 2018 at 6:00 p.m.  
43 Bombardier Road, Milton VT 05468**

**Minutes**

**Selectboard Members Present:** Darren Adams, Chairman; Ken Nolan, Vice-Chairman; John Palasik, Clerk; Chris Taylor, Member; Brenda Steady, Member

**Staff Members Present:** Don Turner, Jr., Town Manager; Sheila Mooney, TM Executive Assistant; Jessica Morris, Director of Finance; David Allerton, Director of Public Works; John Bartlett, Director of Administration/Human Resources; Susan Larson, Director of Library; Eric Gallas, Highway Superintendent; Thomas Elwood, Water/Wastewater Superintendent

**Others Present:** Tony Moulton; Robert Lombard

**I. Call to Order**

The meeting was called to order by D. Adams at 6:00 p.m.

**II. Flag Salute**

D. Adams led the attendees in the Pledge of Allegiance.

**III. Agenda Review**

Ken Nolan would like to update the Selectboard on a Chittenden Solid Waste District Retreat he attended on June 16, 2018.

**IV. Public Forum**

Susan Larson gave an overview to the Selectboard of the Milton Public Library Summer Reading Program.

**V. Business**

**A. Application for Entertainment Permit & Application for Facility Use  
For National Night Out Event**

*Tony Moulton*

Tony Moulton from the Milton Community Youth Coalition is seeking approval to host the annual National Night Out event including live music, concessions, safety checks and demonstrations, local organization exhibits with a safety and crime prevention focus. Milton's National Night Out consists of table exhibits from numerous local organizations with a focus on safety and crime prevention, interactive demonstrations, food vendors, live band and, children's games. The event will be on August 7, 2018 from 3:30 p.m. to 10:00 p.m. at Bombardier Park.

**Motion made by J. Palasik to approve the Application for Entertainment Permit & Application for Facility Use for the National Night Out event scheduled for August 7, 2018 from 3:30 p.m. to 10:00 p.m. at Bombardier Park with a second by C. Taylor. Approved Unanimously.**

**B. Better Roads Grant Agreement**

*David Allerton, Director of Public Works*

**1. McMullen Road**

The Town of Milton Department of Public Works has been awarded a grant through the Vermont Agency of Transportation's (VTrans) Better Roads Grant Program to provide financial assistance for ditching improvements on McMullen Road. The grant provides assistance as the Town prepares for and implements elements of the upcoming Municipal Roads General Permit, and provides 80% of the project cost, up to a maximum of \$20,000, with a 20% local match. The estimated cost of the project is a grant share of \$18,360 and a local share \$4,590 with an estimated cost of \$22,950. The \$4,590 local match requirement will be paid for with money available from the Stormwater Reserve line item of the Capital Reserve account.

**Motion made by J. Palasik that the Town Manager, or his designee is authorized to execute the Better Roads Grant Agreement with the Vermont Agency of Transportation for the project on McMullen Road, at an estimated cost of \$22,950, at an 80/20 split of grant/local match funding with a second by C. Taylor. Approved Unanimously.**

**2. Cadreact Road**

The Town of Milton Department of Public Works has been awarded a grant through the Vermont Agency of Transportation's (VTrans) Better Roads Grant Program to provide financial assistance for ditching improvements on Cadreact Road. This grant provides assistance as we prepare for and implement elements of the upcoming Municipal Roads General Permit, and provides 80% of the project cost, up to a maximum of \$20,000, with a 20% local match. Milton's Road Erosion Inventory, prepared by the Chittenden County Regional Planning Commission, has identified Cadreact Road as one of the areas needing ditching improvements. The DPW Highway Division will perform the work. The estimated cost of the project is as follows: Better Roads Grant, \$20,000, local match, \$9,000 with an estimated cost of \$29,000. The grant funding will be available in FY2019, and we anticipate using the Stormwater Reserve line item from the Capital Reserve Funds for the local match.

**Motion made by J. Palasik that the Town Manager, or his designee is authorized to execute the Better Roads Grant Agreement with the Vermont Agency of**

**Transportation for the project on Cadreact Road, at an estimated cost of \$29,000, at an 80/20 split of grant/local match funding with a second by C. Taylor. Approved Unanimously.**

**C. DWW Highway Division Equipment Purchases**

*David Allerton, Director of Public Works*

*Eric Gallas, Highway Superintendent*

**1. Grader**

The Highway Division of the Department of Public Works (DPW) needs to replace its 1991 John Deere 772BH grader. An Advertisement for Bids was sent to prospective bidders on May 17, 2019, and bids were due on May 31, 2018. In response to the Advertisement for Bids, three bids were received from Nortrax, Beauregard Equipment, Inc. and Milton Cat. The bid from Nortrax for a 2017 John Deere 672GP machine, for a net trade cost of \$259,944 best met the needs of the DPW. This machine was the closest match to the specifications bidders were to base their bids on, and includes new control technology and is heavier than the other two machines.

**Motion made by J. Palasik that the Town Manager, or his designee is authorized to finalize the purchase and sales agreement and execute the necessary documents to award the contract to Nortrax for the purchase of a 2017 John Deere 672GP with 340 hours, and a net trade cost of \$259,944 with a second by C. Taylor. Approved Unanimously.**

**2. Loader**

The Highway Division of the Department of Public Works (DPW) needs to replace its 2004 Case Loader. An advertisement for Bids was sent to prospective bidders on May 17, 2018, and bids were due on May 31, 2018. In response to the Advertisement for Bids six bids were received from Nortrax, two from Beauregard Equipment, Inc., Milton Cat, and two from CR Woods. The bid from Nortrax for the 2018 John Deere 524KIIHL machine, for a net trade cost of \$99,944 best meets the needs of the DPW. This machine meets the bid specifications, and is the low bid.

**Motion made by J. Palasik that the Town Manager, or his designee is authorized to finalize the purchase and sales agreement and execute the necessary documents to award the contract to Nortrax for the purchase of a 2018 John Deere 524KIIHL with 0 hours, and a net trade cost of \$99,944 with a second by C. Taylor. Approved Unanimously.**

**3. Excavator**

The Highway Division of the Department of Public Works (DPW) needs to replace its 2002 Volvo Excavator. An Advertisement for Bids was sent to prospective bidders on May 17, 2018, and bids were due on May 31, 2018. In response to the Advertisement for Bids seven bids were received from Nortrax, two from Beauregard Equipment, Inc., Milton Cat, and three from CRW. The bid from CRW for the 2017 Volvo ECR145EL, with 64 hours for a net trade cost of \$115,900 best meets the needs of DPW.

**Motion made by J. Palasik that the Town Manager, or his designee is authorized to finalize the purchase and sales agreement and execute the necessary documents to award the contract to CRW for the purchase of a 2017 Volvo ECR145EL with 64 hours, and a net trade cost of \$115,900 with a second by C. Taylor. Approved Unanimously.**

#### **4. Sidewalk Plow**

The Highway Division of the Department of Public Works (DPW) needs to purchase a new sidewalk plow. An Advertisement for Bids was sent to prospective bidders on May 17, 2018, and bids were due on May 31, 2018. In response to the Advertisement for Bids, two bids were received from HP Fairfield and Beauregard Equipment, Inc. The bid from Beauregard Equipment, Inc. for a 2018 MacLean MV-4 Sidewalk Plow and Alt A, the flail mower attachment, for a combined cost of \$149,700 best met the needs of the DPW.

**Motion made by J. Palasik that the Town Manager, or his designee is authorized to finalize the purchase and sales agreement and execute the necessary documents to award the contract to Beauregard Equipment, LLC for the purchase of a 2018 MacLean MV-4 Sidewalk Plow with 0 hours, at a cost of \$149,700 with a second by C. Taylor. Approved Unanimously.**

#### **D. Reappointment of Robert Lombard to Economic Development Commission**

*Robert Lombard*

*Don Turner, Jr., Town Manager*

Robert Lombard presented his qualifications to the Selectboard.

**Motion made by J. Palasik to reappoint Robert Lombard to the Economic Development Commission for a three year term from 2018 to 2021 with a second by C. Taylor. Approved Unanimously.**

#### **E. Public Hearing/Capital Improvement Plan Fiscal Years 2019-2024**

*Jessica Morris, Director of Finance*

Public Hearing was called to order by D. Adams at 6:40 p.m.

Jessica Morris, Director of Finance gave an overview to the Selectboard of the Capital Improvement Plan for Fiscal Years 2019-2024.

B. Steady asked that if there was any revenue from the forest management of the Dog Park that it be offset to cover the cost of the Dog Park.

Jessica Morris, Financial Director stated that yes there is some forest management that will result in some possible revenue. It will show as a revenue line item and traditionally it has gone back into the capital reserve. The Dog Park and Lamoille Riverwalk projects are combined, the expense of the forest management will be offset by revenue from the sale of timber.

**F. Impact Fee Schedule Fiscal Year 2019**

*Jessica Morris, Director of Finance*

Jessica Morris, Director of Finance gave an overview to the Selectboard of the Impact Fee Schedule for Fiscal Year 2019.

**Motion made by J. Palasik that the Selectboard adopt the Capital Improvement Plan Fiscal Years 2019-2024 and the Impact Fee Schedule Fiscal Year 2019 as presented effective July 1, 2018 with a second by B. Steady. Approved Unanimously.**

Public Hearing adjourned by D. Adams at 6:54 p.m.

**G. Wastewater Fund Fiscal Year 2019 Budget**

**Water Fund Fiscal Year 2019 Budget**

*Jessica Morris, Director of Finance*

Jessica Morris, Director of Finance gave an overview to the Selectboard of the Wastewater Fund Fiscal Year 2019 Budget and Water Fund Fiscal Year 2019 Budget.

**Motion made by J. Palasik that the Selectboard approve the budget amount of One Million Two Hundred Eighty-Six Thousand Five Hundred Eighty-Four Dollars (\$1,286,584) for the FY 19 Wastewater Fund with no increases to the existing usage rates effect July 1, 2018 with a second by B. Steady. Approved Unanimously.**

**Motion made by J. Palasik that the Selectboard approve the budget amount of One Million One Hundred Twenty-Two Thousand Three Hundred Ninety-Two Dollars (\$1,122,392) for the FY 19 Water Fund with no increases to the existing usage rates effective July 1, 2018 with a second by C. Taylor. Approved Unanimously.**

**H. DPW Water/Wastewater Division Centrifuge Rebuild**

*David Allerton, Director of Public Works*

David Allerton, Director of Public Works gave an overview to the Selectboard of the Department of Public Works Water/Wastewater Division centrifuge rebuild. The parts for the centrifuge will be purchased in FY18 and the actual rebuild will take place in FY 19.

**I. Bike/Pedestrian Grant – Cherry Street**

*David Allerton, Director of Public Works*

David Allerton, Director of Public Works gave an overview to the Selectboard of the Bike/Pedestrian Grant – Cherry Street.

**Motion made by J. Palasik that David Allerton, Director of Public Works, or his designee is authorized to apply for the Bicycle/Pedestrian Grant to improve the railroad crossing at the intersection of Railroad Street and Cherry Street with a second by B. Steady. Approved Unanimously.**

**J. Municipal Roads Grants-in-Aid Program – Town Roads**

*David Allerton, Director of Public Works*

David Allerton, Director of Public Works gave an overview to the Selectboard of the Municipal Roads Grants-in-Aid Program – Town Roads.

**Motion made by J. Palasik that Don Turner, Jr., Town Manager, or his designee is authorized to sign letters of intent for the Municipal Roads Grants-in-Aid Program as discussed with a second by C. Taylor. Approved Unanimously.**

#### **K. Department of Public Works Update**

*David Allerton, Director of Public Works*

David Allerton, Director of Public Works gave an overview of the current Department of Public Works projects including:

- Flanders Development. The Water/Wastewater crew updated the infrastructure in the PRV vault, including pressure gauges, smart meter, and rebuilt the PRV. There is a meeting scheduled for Tuesday, June 19, 2018, 6:00 p.m. to 8:00 p.m. to discuss the infrastructure with the residents.
- New level sensors have been installed in the sludge holding tanks, the tanks still need to be cleaned. This will be done in FY 2019.
- Dissolved oxygen probes and controls need to be replaced. DPW is getting current pricing, and have a \$10K grant from Efficiency Vermont. Documentation to accept this grant and the contract for purchasing the DO probes will be on a future Selectboard meeting agenda.
- Maplewood Avenue pump station upgrades. One new pump has been ordered to replace the pump that has been out of service for eight years. The pump will be shipping on June 22<sup>nd</sup>. This will provide a redundant pumping system again, so there won't be an emergency situation if the only operating pump goes down.
- New septage acceptance system is required. DPW is monitoring septage haulers more closely until DPW can update the current system.
- Water plant improvements include a new generator has been installed. New roof, soffits and siding for the Water Plant building.
- Railroad Street Water Main Replacement and PRV, and River Street PRV upgrade.
- Loan application and draft engineering agreement have been submitted to the State for review and approval.
- Lake Road water main upgrades. Loan application and draft engineering agreement have been submitted to the State for review and approval.
- Met with Ashley Lucht of the Drinking Water and Groundwater Protection Division last week for a Capacity Evaluation. We will be required to create a reserve fund for the water system.
- Consolidating high and high-high water systems (Steeplechase Lane and Westford Road) is on the project list.
- Wastewater Permit. Public meeting held on Tuesday, May 29, 2018 in the Community Room. Nobody showed up. The permit is still in the public comment period.
- Water/Sewer billings. We have been holding quarterly meetings to ensure everyone is on the same page as far as when invoices are mailed, delinquent notices are mailed, shutoffs are scheduled, etc. We will be revising/preparing an updated Standard Operating Procedure for delinquent accounts. Many shut-offs have been

found to be non-operational and need to be repaired or replaced. Other shutoffs may connect to more than one user; this issue needs to be addressed.

- Catamount Pump rebuild should be done Tuesday, June 19th. The installation of the rebuilt pump is scheduled for Thursday, June 21st.
- Miscellaneous. As time allows, crews continue to do meter checks, hydrant flushing and maintenance, leak detection, working on pumps in the plant, general cleanup, etc.
- Ditching
  - Since the last update, the highway crew has ditched 425 feet on Reynolds Road, 240 feet on Hardscrabble Road, and 640 feet on North Road.
  - DPW is working off the recent Road Erosion Inventory supplied by the Chittenden County Regional Planning Commission for ditching improvements in Milton. This work will be part of the Municipal Roads General Permit.
  - DPW has completed ditching improvements on Reynolds Road, as part of the culvert replacement recently completed.
  - Cadreact Road
  - McMullen Road
  - Getting three more designs from the Chittenden County Regional Planning Commission's consultant for more ditching improvements on Westford Road, and two areas on Beebe Hill Road.
- Culverts
  - Since the last update, culverts have been replaced on the following roads: Hibbard Road, Reynolds Road, and Hardscrabble Road. Also, culverts have been cleaned on Hardscrabble Road, and North Road.
  - The box culvert on North Road was cleaned, and exposed two failing end sections. Sinkholes are developing, and end sections have separated, allowing water to seep and cause erosion beneath the culvert. This is going to need to be repaired.
  - DPW is in danger of losing their VTrans grant for the Lake Road culvert project. The grant expired on December 31, 2017. DPW has contacted them about getting an extension in the hopes they will not lose the grant.
  - Rollin Irish Road. There are two culverts at this location, and not at the same elevation. There is a bend in the culvert, allowing soil in at the top, and potentially washing out on the bottom. Additionally, this culvert cannot handle the flow of a large rainstorm, and needs to be completely replaced. This will need a hydraulic analysis and design, and has been submitted to VTrans for this work. VTrans said it could take anywhere from six weeks to six months to get a report.
  - Howard Drive. DPW needs to go look at this culvert.
  - Five or six culverts need work on Beebe Hill Road.
  - DPW identified another slope failure last week above a culvert on Duffy Road, just north of Rolling Irish Road. This culvert is steep on the downslope side. The pavement is slumping downslope, and showing evidence of longitudinal cracking.
- Guard Rails
  - Lake Road-I89 overpass. FR Lafayette cost estimate is \$59,051.30.
  - West Milton Road-I89 overpass. FR Lafayette cost estimate is \$48,020.35.

- Mars Hollow Road. FR Lafayette cost estimate is \$6,012.65. Would like to do this project in FY 2019, with FY2018 plus FY 2019 funds.
- McMullen Road. FR Lafayette cost estimate is \$5,228.80. Would like to do this project in FY 2019, with FY2018 plus FY 2019 funds.
- Beneath RR trestle on East Road. FR Lafayette cost estimate is \$4,341.60.
- Duffy Road – Mars Hollow Road intersection accident repair. This repair work is complete, and we have received payment from the individual's insurance company.
- Guard rail on Bridge No. 8, on Lake Road, just west of Stonebridge Road. The end section of the guard rail is completely demolished. Apparently this happened many years ago, and the insurance company was not contacted to pay for the repair. Milton Police Department is researching the accident report, and DPW will contact the insurance company to see if they can get them to pay for this now. DPW may or may not be successful.
- Others still being identified.
- Catch Basins
  - Railroad Street. DPW identified one in failure mode. There is a sinkhole developing which is undermining the sidewalk. DPW will be cleaning this catch basin out, and ordering a new structure to install.
  - Crews continue to clean out catch basins (identified in the report by Hamlin Consulting Engineers last year) with the vac-truck, in addition to doing their other work.
  - More catch basins will need to be repaired and replaced as this effort advances.
- Paving
  - McMullen Road Slope Failure. Design plans and specs are complete. Need to find the money to do the project.
  - Everest Road - At least three culverts to replace prior to paving this road.
  - Jonsetta Court. Design plans and specs need to be complete.
  - East Road
  - North Road
  - James Drive. Design plans and specs are complete.
  - Ira Place. Design plans and specs are complete.
  - Red Clover Way. Repairs are needed in two places. This work is scheduled for July.
  - DPW recently identified areas on Bear Trap Road and Lake Road needing work. These are on the list to be evaluated for repair and/or replacement.
- Bridges. (Already met with ANR and VTrans to discuss these bridges)
  - Town Bridge B-6 (southernmost bridge to replace on East Road). Prepare Request for Proposal to hire a Structural/Bridge Engineer to work on the design and permitting of this project.
  - Town Bridge B-5 (southernmost bridge to replace on East Road). VTrans preparing a hydraulic analysis of the existing culvert. DPW has already met with VTrans District 5 to get this started. Prepare Request for Proposal to hire a Structural/Bridge Engineer to work on the design and permitting of this project
  - Application for a \$175,000 VTrans Structures Grant was submitted to VTrans, and DPW was notified they did receive the grant for Town Bridge B-6. DPW can't formally do any work until July 1, 2019. DPW should be receiving the grant agreement within a month or two, in which case they will bring it to the Selectboard.



- Roads
  - Municipal Roads General Permit. All municipalities need to apply for this permit by July 31, 2018.
- Stormwater
  - MS4. DPW needs to review and get up to speed on this in its entirety.
  - Over fifty catch basins and culverts were identified by Hamlin Consulting Engineers and are in need of cleaning, repair, and/or to be replaced. This does not represent all of the structures in the Town. DPW has located a couple of issues on Railroad Street not identified in their report.
  - DPW is meeting with Christy Witters of the ANR MS4 program this week to discuss the status of Milton's annual reporting.
- Miscellaneous Projects
  - Highway Access Permits. There are approximately 200 Highway Access Permits needing to be closed out, dating back to 2011. DPW needs to increase the fee to at least cover their costs to manage the permitting process, and institute a formal deposit process for accepting and managing reimbursable deposits.
  - Excess Weight Permits. DPW has issued over 200 Excess Weight Permits so far this year.
  - FEMA – There are a few more items to submit to FEMA, and then DPW's submittal should be complete.
  - Hourglass Project. DPW is waiting for preliminary plans from the VTrans consultant for this project.
  - Route 7 Gap Project.
  - Cherry Street Sidewalk - Looking for more grants to support the doubling of costs of this project.
  - New Vac-Truck Grant – DPW was awarded this grant, and is working on specs for a new truck. VTrans contacted DPW indicating they didn't feel any vendors would be able to meet the new Buy America requirements, and were asking awardees if they wanted to submit a request for a variance, with the understanding it would not likely be granted by FHWA. We have one vendor who says they can meet the requirements. Their information has been forwarded to VTrans for their review.
  - Stormwater Master Plan – DPW will be having a project kickoff meeting for this project this month.
  - Public Works Specifications are being revised with the assistance of the Infrastructure Standards Committee and Milton Planning & Zoning Department. The final document has been submitted to DPW. DPW just needs time to review it in its entirety.
  - The DPW Highway Division is in need of a new location and building for a new highway garage and salt shed. The current location adjacent to the Lamoille River is not ideal, and the current building is not sufficient to properly store their equipment and supplies.
  - Another engineer in the DPW Administrative Division is desired for the following reasons: planning, paving, culvert, guard rail, and ditching improvements; managing the capital projects the Town currently has underway and future projects; reporting requirements for state and federal grants needing

to be completed; applying for additional state and federal grants for Town improvements; improving the Town's Highway Access Permit Program; approving Excess Weight Permits; and dealing with resident concerns over town infrastructure. There is no shortage of work in the Town of Milton.

**L. GAP Sidewalk - Cost Proposal for Consulting Arborist Services –  
Shade Tree Associates, LLC**

*Don Turner, Jr., Town Manager*

**Motion made by J. Palasik that the Town Manager, or his designee is authorized to enter into a contract with Shade Tree Associates, LLC, a consulting arborist service regarding the Route 7 Gap Project and the contract amount not to exceed \$12,350 with a second by C. Taylor. Approved Unanimously.**

**M. Approval of Vendor for Dog Park Fencing**

*Don Turner, Jr., Town Manager*

**Motion made by J. Palasik that the Town Manager, or his designee is authorized to execute the necessary documents to award the Dog Park fencing contract to A.H. Fence Co. to provide materials, installation and labor in an amount not to exceed \$30,000 to be paid from the Capital Reserve Fund with a second by C. Taylor. Approved Unanimously.**

**N. Decide on July 2<sup>nd</sup> and September 3<sup>rd</sup> Selectboard Meetings**

*Don Turner, Jr., Town Manager*

The Selectboard agreed to keep the Monday, July 2, 2018 Selectboard meeting as scheduled.

The Selectboard agreed to change the Monday, September 3, 2018 Selectboard meeting to Tuesday, September 4, 2018.

**VI. Town Manager's Update**

*Don Turner, Jr., Town Manager*

- The Town has signed up with a service to sell at auction surplus equipment and supplies.
- The paving and striping of the municipal building parking lot and bus turn-around has been completed. Currently working on filling in the areas with top soil where needed.
- The Winter Lane HOA Development Review Board appeal for the sandpit on McMullen Road has been resolved.
- The Town will begin to clean up around the Milton Grange.
- The Dog Park area has been cleared of trees. The Highway Department will start stumping the site soon.
- There is ongoing vandalism taking place in the Park including defacing of the American flag in front of the memorial at the municipal building, some sort of a liquid was thrown at the Park sign and Highway Department equipment, and a cement block was thrown on the newly painted courts. The Town is considering implementing a new ordinance closing the Park from dusk to dawn.
- The Town is reviewing implementing a policy change relating to meetings by third parties at the Community Room ending no later than 8:00 p.m.

- The TIF audit results have been reviewed by Jessica Morris, Director of Finance and comments have been submitted. Nothing major was found as a result of the audit.
- According to State statute the Town of Milton is required to have a Tree Warden. One candidate has expressed interest in the position.
- The Town is looking into adding a gravel path around the Bombardier Park East to Bombardier Road.
- The Town has received numerous compliments on the roadside mowing.
- Amanda Pitts, Zoning Administrator is on maternity leave early due to a health issue.
- The Highway Department crew replaced 50 feet of sidewalk on Maplewood Avenue.

**VII. Update on Chittenden Solid Waste District (CSWD) Retreat**

Ken Nolan, Milton CSWD Representative gave an overview to the Selectboard of the recent CSWD Retreat that was held on June 16, 2018.

**VIII. Herrick Elementary School Notification**

Darren Adams gave an overview to the Selectboard of an incident at the Herrick Elementary School involving fireworks during their field day activities. Darren Adams requested clarification on the Town's Emergency Plan for such incidents.

**IX. Appointment of Deputy Health Officer**

**Motion by J. Palasik to appoint Taylor Yeates as the Deputy Health Officer with a second by B. Steady. Approved Unanimously.**

**X. Warrant #25**

**Motion made by J. Palasik to approve Warrant #25 in the total amount of \$272,235 with a second by B. Steady. Approved Unanimously.**

**XI. Approval of Minutes of June 4, 2018**

**Motion made by J. Palasik to approve the Minutes of June 4, 2018 as presented with a second by B. Steady. Approved Unanimously.**

**XII. Executive Session**

**Motion made by J. Palasik at 9:52 p.m. that premature public knowledge about contract negotiations would cause the Town or person to suffer a substantial disadvantage with a second by C. Taylor. Approved Unanimously.**

**Motion made by J. Palasik at 9:52 p.m. that all five members of the Selectboard present tonight and Don Turner, Jr., Town Manager, Jessica Morris, Director of Finance and John Bartlett, Director of Administration and Human Resources enter into executive session to discuss contract negotiations under the provisions of 1 VSA 313 (a)(1) of the Vermont Statutes with a second by C. Taylor. Approved Unanimously.**

**XIII. Action as a Result of Executive Session**

Motion by J. Palasik at 10:31 p.m. to close executive session with a second by C. Taylor. Approved Unanimously.

Motion by J. Palasik at 10:32 p.m. to approve the proposed changes to the AFSCME and NEPBA contracts effective July 1, 2018 with a second by C. Taylor. Abstention by B. Steady. Approved by D. Adams, K. Nolan, J. Palasik and C. Taylor. Motion Passed.

Motion by J. Palasik at 10:34 p.m. to approve the changes to the non-represented contract effective July 1, 2019 and all and any necessary changes to the Administrative Code with a second by C. Taylor. Abstention by B. Steady. Approved by D. Adams, K. Nolan, J. Palasik and C. Taylor. Motion Passed.

**XIV. Adjournment**

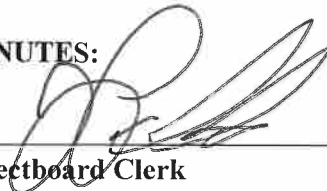
Motion by J. Palasik at 10:35 p.m. to adjourn with a second by C. Taylor. Approved Unanimously.

D. Adams adjourned the meeting at 10:35 p.m.

Respectfully Submitted,

Sheila Mooney

APPROVED MINUTES:

 Date: 07/02/18  
John Palasik, Selectboard Clerk

Filed with the Milton Town Clerk's Office on this 3 day of July, 2018.

ATTEST:  Milton Town Clerk