



Town of Milton
Regular Selectboard Meeting
Monday, July 16, 2018 at 6:00 p.m.
43 Bombardier Road, Milton, Vermont 05468

MINUTES

Selectboard Members Present: Darren Adams, Chairman; Ken Nolan, Vice-Chairman; John Palasik, Clerk; Chris Taylor, Member; Brenda Steady, Member

Staff Members Present: Don Turner, Jr., Town Manager; Sheila Mooney, TM Executive Assistant; Victor Sinadinowski, Director of Planning and Economic Development; David Allerton, Director of Public Works; Ben Nappi, Assistant Recreation Coordinator; Kym Duchesneau, Recreation Coordinator

Others Present: Chip Whiting; Kathy Whiting; Mark Bove, Courtney Lamdin; Aaron Richards; Raymond Jodoin; Carri-Ann Rock

I. Call to Order

The meeting was called to order by D. Adams at 6:04 p.m.

II. Flag Salute

D. Adams led the attendees in the Pledge of Allegiance.

III. Agenda Review

None.

IV. Public Forum

None.

V. Business

A. Application for Entertainment Permit for Bove's Grand Opening

Mark Bove

Ben Nappi, Assistant Recreation Coordinator

Mark Bove gave an overview of his Application for Entertainment Permit for Bove's Grand Opening.

Motion made by J. Palasik to approve the Application for Entertainment Permit for Bove's Grand Opening to be held on September 8, 2018 from 11:00 a.m. to 4:00 p.m. at 8 Catamount Drive with a second by B. Steady. Approved Unanimously.

B. Unified Development Regulations (UDR) Selectboard Hearing #1

Victor Sinadinowski, Director of Planning and Economic Development

The Unified Development Regulations Selectboard Hearing #1 was called to order by D. Adams at 6:15 p.m.

Victor Sinadinovski, Director of Planning and Economic Development gave an overview of the edits to the Unified Development Regulations.

The Selectboard requested the edits for Section 1106.B regarding notification of constructing exempt agricultural structures be revisited by the Planning Commission.

The Unified Development Regulations Selectboard Hearing #1 was adjourned by D. Adams at 6:50 p.m.

C. Flanders Development–Discussion Regarding the Needs of the Development

David Allerton, Director of Public Works

David Allerton, Director of Public Works gave an overview of the Flanders Development and the needs of the Development. There have been two meetings thus far. The first meeting was with all residents wishing to attend. At this meeting, a Committee was set up to work with Thomas Elwood, Water/Wastewater Superintendent and David Allerton, Director of Public Works to evaluate the situation and discuss a plan and strategy moving forward. The second meeting was with the Committee. Updated costs on replacing the water lines (the last cost estimate was from the 2016 Water System Facilities Plan Update Report), and updated costs on constructing sewer lines (last cost estimate was from a 2008 report) in the development is needed. Updated costs could be achieved by hiring a consultant to prepare a PER (Preliminary Engineering Report) for potential water line replacement and sewer line construction in the development. Once the costs are known, the next steps can be discussed and determined. The Department of Public Works is currently looking into options for funding.

The Selectboard requested that the Department of Public Works mail an informational letter to all residents of the development.

D. DO (Dissolved Oxygen) Probes

David Allerton, Director of Public Works

David Allerton, Director of Public Works gave an overview of the Dissolved Oxygen (DO) Probes at the Wastewater Treatment Facility that need to be replaced. DO Probes are used in the wastewater treatment process to control the aeration blower run time in the Sequential Batch Reactors (SBRs), which in turn reduces the energy cost of aeration. The Department of Public Works has a \$10,000 grant from Efficiency Vermont to assist in covering the costs of these new DO Probes. Efficiency Vermont estimates the energy savings to be roughly \$4,800/year. The total project cost will be: Hach Equipment: \$13,748.55; EV Grant: \$10,000; Cost to Milton \$3,748.55. There is \$13,000 available from the FY 2019 CIP to cover the \$3,748.55 cost to Milton. Two quotes were obtained for the replacement of the DO Probes. Hach Company: \$13,748.55; Xylem Water Solutions USA, Inc.: \$15,820.00. The Department of Public Works recommends the purchase of the DO Probes from the Hach Company for an amount of \$13,748.55.

Motion made by J. Palasik that the Town Manager, or his designee is authorized to finalize the purchase agreements and execute the necessary documents to purchase a new SC1000 Controller, three LDO Model 2 DO Probes and accessories, from the Hach Company for a price of \$13,748.55 and to execute the grant agreement and documents with Efficiency Vermont in order to receive the \$10,000 grant award for the project with a second by C. Taylor. Approved Unanimously.

D. Adams requested that David Allerton, Director of Public Works research the purity of the water coming out of the treatment plant; and whether there has ever been a discharge of sewage into the Lamoille River from the Milton Wastewater Treatment Facility.

VI. **Town Manager's Update**

Don Turner, Jr., Town Manager

- Milton Mobile Home Cooperative – The Town recently learned that they have been improperly billing some of the residents for metered sewage. The Town will be crediting the appropriate amount. The Town also learned that two new units were connected to municipal sewer in October 2017 and were not being billed. The Town will assess the two connection fees and invoice them. The Town will move forward with implementing a new internal system to address and correct any future billing issues and look into hiring an outside group to audit the current water/wastewater billing process;
- General Stannard House – The Town is close to finalizing the Deed on the General Stannard House;
- Storm Water Work - The owners of 69 Main Street gave permission for the Town to access the area behind their building to do storm water work;
- 204-210 Route 7 - All documents for the Parent property have been processed;
- Beaudoin's Contaminated Soil – The Town will be seeking Act 250 party status to address the contaminated soil. There will be a Public Hearing on August 15, 2018 from 9-11 a.m. at the Town Offices;
- Dog Park - The Town received \$5,117.73 as payment for the timber removed from Bombardier Park. This is the net after covering the cost of the Dog Park clearing;
- Milton Grange – The Town has started cleaning up around the Milton Grange. A working group has been created to address the issues of the facility use process, fees and priority use;
- Town Forest - Field and Stone is working on the grant funded trail in the Town Forest;
- Fieldhouse – The Fieldhouse project is winding out;
- Park and Ride- the park and ride lighting will be finished by the end of the month;
- Highway Garage - The Highway Garage is now officially licensed to perform state inspections and has begun working on other Department's vehicles. The axle on a fire truck was repaired last week. They are currently working with the Finance Department to develop a way to track expenditures so the Highway Department is not penalized for doing this work;
- Sidewalk Gap Project – the Sidewalk Gap project is moving forward;
- Health Order – A Health Order was issued on Russell Circle;
- Village Cemetery Fence/Chickens – The issue with the Village Cemetery fence and the neighbors chickens is close to being resolved;
- Public Records Request – The Town received a public records request on the Tech Group;
- Surplus Inventory –The Town's surplus inventory has been added to an online auction site;

VII. **Warrant #2**

Motion made by J. Palasik to approve Warrant #2 in the total amount of \$469,053.48 with a second by B. Steady. Approved Unanimously.

VIII. **Approval of Minutes of July 2, 2018**

Motion made by J. Palasik to approve the Minutes of July 2, 2018 as presented with a second by B. Steady. Approved Unanimously.

IX. Selectboard Tour of Facilities and Some Public Works Projects

The Selectboard toured the facilities at Bombardier Park.

X. Motion to Adjourn

Motion by J. Palasik at 8:55 p.m. to adjourn the meeting with a second by C. Taylor. Motion Approved.

D. Adams adjourned the meeting at 8:55 p.m.

Respectfully Submitted,

Sheila Mooney

APPROVED MINUTES:


_____ Date: 07/30/18
John Palasik, Selectboard Clerk

Filed with the Milton Town Clerk's Office on this 31st day of July, 2018.

ATTEST: Kristi Beas Asst. Clerk _____, Milton Town Clerk