



**Town of Milton**  
**Special Selectboard Meeting**  
**Joint Discussion with Milton School Board**  
**Monday, July 30, 2018 at 6:00 p.m.**  
**43 Bombardier Road, Milton, Vermont 05468**

**MINUTES**

**Selectboard Members Present:** Darren Adams, Chair; Ken Nolan, Vice-Chair; John Palasik, Clerk; Chris Taylor, Member; Brenda Steady, Member

**Town Staff Members Present:** Don Turner, Jr., Town Manager; Sheila Mooney, TM Executive Assistant; Jessica Morris, Director of Finance; Taylor Yeates, Director of Public Safety; Stephen Laroche, Chief of Police; Kendra Raymond, School Resource Officer

**School Board Members Present:** Michael Joseph, Chair; Rae Couillard, Clerk; Jeremy Metcalf, School Trustee

**School Staff Members Present:** Amy Rex, Superintendent of Schools; Don Johnson, Business Manager

**Others Present:** Madeline Clark, Milton Independent; Jeff Lamkins; Dwayne Doner; ABC 22 Reporter

**I. Call to Order**

The meeting was called to order by M. Joseph at 6:01 p.m.

**II. Flag Salute**

D. Adams led the attendees in the Pledge of Allegiance.

**III. Agenda Review**

None.

**IV. Public Forum**

Dwayne Doner of the Milton Inclusion & Diversity Initiative invited the Boards to the Milton Community Spirit event being held on Saturday, August 25, 2018 from 10:00 a.m. to 12:00 p.m. at the Milton High School.

Jeff Lamkins presented his qualifications to the Boards as a candidate for the position of Athletic Director.

**V. Business**

**A. Agreement for School Resource Officer Services Between the Town of Milton and the Milton Town School District**

*Don Turner, Jr., Town Manager*

*Amy Rex, School District Superintendent*

*Stephen Laroche, Chief of Police*  
*Taylor Yeates, Director of Public Safety*

The Board members discussed changes to the Agreement for School Resource Officer Services between the Town of Milton and the Milton Town School District.

**B. Review Mandatory Shared School Data Management System**

*Don Johnson, Business Manager*

Don Johnson, Business Manager gave an overview of and Board members discussed the Mandatory Shared School Data Management System.

**C. Audit Engagement – Sullivan, Powers & Co., P.C.**

*Jessica Morris, Director of Finance*

Jessica Morris, Director of Finance gave an overview of the Audit Engagement with Sullivan, Powers & Co., P.C.

**Motion made by R. Couillard to adjourn the School Board meeting at 6:56 p.m. with a second by J. Metcalf. Approved Unanimously.**

**D. Centrifuge Parts Purchase**

*Don Turner, Jr., Town Manager*

Don Turner, Jr., Town Manager gave an overview of the centrifuge parts purchase. The Department of Public Works' Water/Wastewater Division (DPW) has contracted with GEA Mechanical Equipment US, Inc. (GEO), to rebuild the Westfalia centrifuge at the Wastewater Treatment Facility. GEA and the DPW during the rebuild, determined the centrifuge's gear assembly was in need of replacement. There is budget available in the General Supplies line item of the sewer budget for this purchase. The DPW staff obtained a quote from the Manufacturer's local representative, GEA, in the amount of \$16,226.21 for the replacement of the gear assembly.

**Motion made by J. Palasik that the Town Manager, or his designee is authorized to finalize the purchase agreements and execute the necessary documents to purchase a new gear assembly, part no. 8405-3200-110 from GEA Mechanical Equipment US, Inc., in the amount of \$16,226.21 which does include the \$1,500 shipping from Germany with a second by C. Taylor. Approved Unanimously.**

**VI. Town Manager's Update**

*Don Turner, Jr., Town Manager*

- Milton Grange – A draft Application for Facility Use will be reviewed by the Milton Grange Working Group soon.
- Route 7 Paving – The project is for a thin overlay to improve the ride until a major project can be programmed. It will be paved from fog line to fog line about ¾" thick. There are three locations. Phase 1 starts at Camp Precast and ends at Ace Hardware. Phase 2 is a short section beyond Landfill Road where US 7 narrows back down to two lanes. Phase 3 starts at Subway and goes to the bridge.

- Surplus Inventory – To date, \$3,000 has been collected from an online auction of the Town’s surplus inventory.
- Public Records Request – The public records request policy is being reviewed by the Town attorneys.
- Fieldhouse – The ribbon cutting ceremony for the Fieldhouse is scheduled for August 7, 2018 during the National Night Out event.
- ALICE (Alert-Lockdown-Inform-Counter-Evacuate) Training – ALICE training for the staff is scheduled for September 6, 2018.
- Dog Park – The stump clearing is beginning.
- Town Paving – The Town paving is going out to bid soon.
- Hardscrabble Road – The Town has received a number of complaints regarding the road conditions on Hardscrabble Road. The Town believes they can fix the road for approximately \$2,000.

**VII. Warrant #3**

**Motion made by J. Palasik to approve Warrant #3 in the total amount of \$102,025.78 with a second by C. Taylor. Approved Unanimously.**

**VIII. Approval of Minutes of July 16, 2018**

**Motion made by J. Palasik to approve the Minutes of July 16, 2018 as presented with a second by C. Taylor. Approved Unanimously.**

**IX. Motion to Adjourn**

**Motion by J. Palasik to adjourn the meeting at 7:14 p.m. with a second by K. Nolan. Approved Unanimously.**

**D. Adams adjourned the meeting at 7:14 p.m.**

**Respectfully Submitted,**

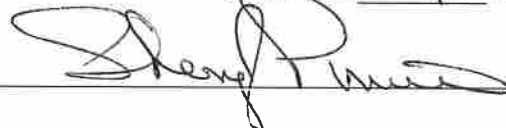
**Sheila Mooney**

**APPROVED MINUTES:**

 \_\_\_\_\_ Date: 08/06/18

**John Palasik, Selectboard Clerk**

Filed with the Milton Town Clerk’s Office on this 7 day of August, 2018.

ATTEST:  \_\_\_\_\_, Milton Town Clerk