



Town of Milton
Regular Selectboard Meeting
Monday, August 6, 2018 at 6:00 p.m.
43 Bombardier Road, Milton VT 05468

MINUTES

Selectboard Members Present: Darren Adams, Chairman; John Palasik, Clerk; Chris Taylor, Member; Brenda Steady, Member

Staff Members Present: Don Turner, Jr., Town Manager; Sheila Mooney, TM Executive Assistant; Chris Poirier, Fire Chief; Corey Lombard, Assistant Fire Chief; Stephen Laroche, Chief of Police; Jessica Morris, Director of Finance; Eric Gallas, Highway Superintendent

Others Present: Courtney Lamdin; Robert Lombard

I. Call to Order

The meeting was called to order by D. Adams at 6:02 p.m.

II. Flag Salute

D. Adams led the attendees in the Pledge of Allegiance.

III. Agenda Review

Item V.E. Acceptance of Milton Community Champion Award Recipient was added to the Agenda.

IV. Public Forum

None.

V. Business

A. Fire Truck Bid Award

Chris Poirier, Fire Chief

Corey Lombard, Assistant Fire Chief

Chris Poirier, Fire Chief gave an overview to the Selectboard of the replacement of Engine 6, a 1999 E-One pumper. The Selectboard concurred with the Fire Department, and previously authorized the replacement of Engine 6 in the Capital Improvement Plan, and the voters of the Town of Milton have approved, by majority popular vote, a bond to fund the replacement of Engine 6. The Town of Milton engaged in a bid process to obtain proposals to build a replacement for

Engine 6, and five separate vendors replied to the request for proposals. The proposal by Dingee Machine Company, for a custom aluminum pumper built by Suthphen Corporation of Dublin, Ohio was the lowest conforming bid, and the Milton Fire Department determined the proposal was a desirable replacement for Engine 6.

Motion made by John Palasik to authorize the Town Manager, or his designee to execute a contract to purchase a custom aluminum pumper from the Suthphen Corporation through Dingee Machine Company, authorized representative, in an amount not to exceed \$534,255 and to be paid for through proceeds of a bond with a second by C Taylor. Approved Unanimously.

B. Governor's Highway Safety 2018 Driving Under the Influence of Drugs – Law Enforcement Training Grant

Stephen Laroche, Chief of Police

Stephen Laroche, Chief of Police gave an overview to the Selectboard of the Governor's Highway Safety 2018 Driving Under the Influence of Drugs – Law Enforcement Training Grant. The Police Department requests the Milton Selectboard approve the submission of an application to secure an approximately \$3,803.16 grant for the training of Police Officers to detect drug impaired drivers. This grant will provide the funding to train four Milton Police Officers in Advanced Roadside Impaired Driving Enforcement (ARIDE). There is 20% in matching funds required by the Town of Milton, which will be included through in-kind expenses. These in-kind expenses will include both officers' normal and overtime salaries. The 20% match will be approximately 19 hours per year of an officer's normal salary. These in-kind salaries will occur at annual events which are currently conducted such as National Night Out, and through the SRO teaching driving education, as well as other normal in-service DUI trainings the officers receive throughout the year. The number of hours worked by the officers will be kept track of in order to show the grant the 20% match. The grants will be awarded on a state-wide competitive basis and all applications are due on August 9, 2018.

Motion made by J. Palasik to authorize the Town Manager, or his designee to execute the necessary documents to apply for the VT Governor's Highway Safety Council – 2018 Driving Under the Influence of Drugs – Law Enforcement Training Grant funds through the VT Governor's Highway Safety Council, upon receipt accept said funds, approve the expenditure of said funds for the grant and make the necessary budget amendment(s) with a second by B. Steady. Approved Unanimously.

C. Police Evidence Room

Stephen Laroche, Chief of Police

Stephen Laroche, Chief of Police gave an overview to the Selectboard of the Police Department's request for authorization to upgrade the police evidence storage facility with funds from the FY19 Capital Budget. There are adequate funds in the budget to purchase, construct and update the existing evidence facility. The total cost of the project will not exceed \$30,000.00 from the Capital Budget.

Motion made by J. Palasik to authorize the Town Manager, or his designee to execute the necessary documents to upgrade the police evidence storage facility for a total cost not to exceed \$30,000.00 with a second by B. Steady. Approved Unanimously.

D. 2018/2019 Set Tax Rate

Jessica Morris, Director of Finance

Jessica Morris, Director of Finance gave an overview to the Selectboard of the 2018/2019 tax rate.

Don Turner, Jr., Town Manager discussed the change in the value of dams and explained how the value is determined and that the Town of Milton does not have any control or influence over the value.

The Town of Milton's tax rate schedule is made up of six separate tax rates:

- Municipal – This is the property tax used to fund general operations of the Town of Milton.
- Exempt Properties – This is the State Education tax passed along to taxpayers to offset Town voted exempt properties. Milton currently has three properties exempted as approved by the voters including the Grange, Arrowhead Senior Citizens Center and Milton Family Community Center.
- Veterans Exemptions – This is the State Education tax passed along to taxpayers to offset 61 properties that are exempted from tax according to Vermont tax statute.
- Fire & Rescue Fund – This is a ¾ cent tax approved by voters on March 6, 2012 for the purpose of paying debt service and/or direct costs associated with the replacement of fire trucks, ambulances and ancillary equipment that becomes necessary from time to time in accordance with such needs that are included in a Capital Improvement Plan approved by the Selectboard.
- Road & Sidewalk Fund – This is a ½ cent tax approved by voters on March 6, 2012 for the purpose of restoring, resurfacing and/or reconstructing roads and replacing/repairing sidewalks.
- Recreation Fund – This is a ½ cent tax approved by voters on March 5, 2013 to establish a public recreation capital reserve fund.

D. Adams requested that Ed Clodfelter, Town of Milton Assessor have a plan in place by the first meeting in September to monitor throughout the fiscal year the valuation of the dams.

Motion made by J. Palasik to authorize the Town Manager, or his designee to accept the tax rate as proposed by Jessica Morris, Director of Finance with a second by C. Taylor. Approved Unanimously.

E. Acceptance of Milton Community Champions Award Recipient

Don Turner, Jr., Town Manager

Every year the Town of Milton formally recognizes individuals who have significantly enhanced the Milton community through their commitment, leadership and service to others. The process approved by the Selectboard to form the Milton Community Champions Award Committee is meant to achieve a consistent and transparent selection process to be applied annually to community nominees. The nominations are submitted by Milton community members who have found the nominee to be exemplary in their commitment to serve the Milton community. On Tuesday, August 7, 2018 during National Night Out this year's recipient will be publicly announced.

Motion made by J. Palasik to authorize the Town Manager, or his designee to accept the recommendation of the Milton Community Champions Award Recipient with a second by B. Steady. Approved Unanimously.

VI. Town Manager's Update

Don Turner, Jr., Town Manager

- **Surplus Inventory** – On August 11, 2018 from 9:00 a.m. – 12:00 p.m. the surplus inventory at the Water Plant on McGrath Lane will be available for free to Milton residents.
- **Targeting Practice** – The Town has received a number of complaints regarding target practice taking place in Milton neighborhoods.
- **Lake Road Culvert** – The Lake Road culvert grant has expired. The Lake Road culvert needs to be fixed as soon as possible. The Department of Public Works is working on a new grant application.
- **Lobby** – New carpet was recently installed in the entrance area.
- **Fieldhouse** – The Fieldhouse is complete. A dedication ceremony is scheduled for August 7, 2018 at 5:00 p.m. at the newly renovated Fieldhouse.
- **Rescue Department** – The Rescue Department is short staffed during daytime hours and is using paid staff to keep in service.
- **Mower** – The Town has purchased a used mower to help with mowing Town properties.
- **Police Department** – The Police Department will be promoting of a third Sergeant to the police force.

- **Harscrabble Road** – The Town continues to receive numerous complaints regarding the road conditions on Harscrabble Road.
- **Paving Bid** – There will be a meeting on paving bids soon.
- **Vacation Time** – Staff must use carryover vacation days prior to October 1st.

VII. Supplemental Warrant

Motion made by J. Palasik to approve the Supplemental Warrant in the total amount of \$8,761.92 with a second by C. Taylor. Approved Unanimously.

VIII. Warrant #4

Motion made by J. Palasik to approve Warrant #4 in the total amount of \$265,239.50 with a second by C. Taylor. Approved Unanimously.

IX. Approval of Minutes of July 30, 2018

Motion made by J. Palasik to approve the Minutes of July 30, 2018 as presented with a second by C. Taylor. Approved Unanimously.

X. Motion to Adjourn

Motion made by J. Palasik at 7:13 p.m. to adjourn the meeting with a second by B. Steady. Approved Unanimously.

D. Adams adjourned the meeting at 7:13 p.m.

Respectfully Submitted,

Sheila Mooney

APPROVED MINUTES:

_____ Date: _____
 John Palasik, Selectboard Clerk

Filed with the Milton Town Clerk's Office on this _____ day of _____, 2018.

ATTEST: _____, Milton Town Clerk