



**Town of Milton
Regular Selectboard Meeting
Monday, August 27, 2018 at 6:00 p.m.
43 Bombardier Road, Milton VT 05468**

MINUTES

Selectboard Members Present: Darren Adams, Chairman; Ken Nolan, Vice-Chairman; John Palasik, Clerk; Chris Taylor, Member; Brenda Steady, Member

Staff Members Present: Don Turner, Jr., Town Manager; Sheila Mooney, TM Executive Assistant; Stephen Laroche, Chief of Police; Victor Sinadinovski, Director of Planning & Economic Development; John Bartlett, Director of Administration/Human Resources/Facilities

Others Present: Joseph McLean, Esq.; Ed Clodfelter; HW McCormick; Michael McCormick; Bill Sawyer

I. Call to Order

The meeting was called to order by D. Adams at 6:02 p.m.

II. Flag Salute

D. Adams led the attendees in the Pledge of Allegiance.

III. Agenda Review

V.B. Milton Grange Application Review has been moved to **V.H.** of the Agenda.

IV. Public Forum

None.

V. Business

A. Recognition of John Mazza, Sr. for His Service

Don Turner, Jr., Town Manager

John Mazza, Sr. has spent uncounted volunteer hours mowing the Maplewood Avenue pump station property. The Selectboard acknowledged John's generous service and expressed their sincere gratitude for his selfless upkeep of the Maplewood Avenue pump station property.

Motion made by J. Palasik to approve the Resolution honoring John Mazza, Sr. for his generous volunteer service in the mowing of the Maplewood Avenue pump station property with a second by B. Steady. Approved Unanimously.

B. VLCT Annual Business Meeting

Don Turner, Jr., Town Manager

Don Turner, Jr., Town Manager discussed the upcoming VLCT annual business meeting scheduled for Wednesday, October 3, 2018 beginning at 12:30 p.m. at the DoubleTree by Hilton in South Burlington.

Motion made by J. Palasik to approve Don Turner, Jr., Town Manager as the voting delegate to the VLCT annual business meeting held on October 3, 2018 with a second by C. Taylor. Approved Unanimously.

C. Citizen's Police Academy Application

Stephen Laroche, Chief of Police

Stephen Laroche, Chief of Police gave an overview of the proposed Citizen's Police Academy.

D. Presentation on Scheduling Police Department

Stephen Laroche, Chief of Police

Stephen Laroche, Chief of Police gave a presentation regarding scheduling at the Police Department.

The special detail or extra duty detail applies to those jobs where Milton Police Department members are paid by persons and/or firms needing police coverage. The Town is reimbursed by outside entities (such as private vendors, federal agencies, etc.), either as required under State law or City/Town ordinance or for the safety and protection of the general public. These jobs include construction companies working on or near roadways, public dances, rallies, private parties, athletic events and political events. These jobs generally occur inside Franklin or Chittenden County.

All officers must inform the Chief of any regular off-duty employment. Limitations on regular off-duty employment and extra-duty employment are as follows:

- In order to be eligible for off-duty employment, a police employee must be in good standing with the agency. Continued agency approval of a police employee's off-duty employment is contingent on such good standing.
- Those officers who have not completed their probationary period (Field Training) or who are on medical or other leave due to sickness, temporary disability, or an on-duty injury shall not be eligible to engage in regular or extra-duty employment.

Prior to obtaining off-duty employment, a police employee shall comply with all procedures in the Union Contract, Administration Code and Milton Police Rules and Regulations before obtaining approval of such employment or for extra-duty employment. Except with permission of a supervisor, work hours for all off-duty employment must be scheduled in a manner that does not conflict or interfere with the police employee's performance duty. A police officer engaged in any off-duty employment is subject to call-out in case of emergency, and may be expected to leave his/her off duty or extra-duty employment in such situations. Permission for a police employee to engage in outside employment may be revoked at the sole discretion of the department, where it is determined that such outside employment is not in the best interests of the agency.

E. School Resource Officer (SRO) Agreement and Addendum – Discuss and Vote

Don Turner, Jr., Town Manager

Don Turner, Jr., Town Manager discussed the SRO Agreement and Addendum with the Selectboard.

An Addendum to the Agreement for School Resource Officer Services between the Town of Milton and the Milton Town School District was added to the original Agreement. The additional details or corrections to the original Agreement are as follows:

“Section 1. Employment of School Resource Officers
Part C

If a principal is dissatisfied with an SRO who has been assigned, then the principal will share in writing his/her concerns to the MTSD superintendent. The parties, inclusive of the Milton police chief, and/or town manager and the MTSD superintendent agree to work toward finding a resolution including but not limited to a mutually agreed upon officer for the provision of the services herein.

Section 3. Terms of Agreement
Part A

The initial term of this agreement is three years commencing on the 27th day of August, 2018, and ending on June 30, 2021, however, should either party encounter budgetary constraints that make the continuation of this agreement impractical, then either party may cancel this agreement upon thirty days’ notice to the other.

Section 7. Invoice of Payment
Part A

Quarterly invoices totaling \$75,000.00 for 2018/19 school year will include the hours worked for the time period by week and paid at the officer’s hourly rate. Time and a half rate will apply for the SRO hours exceeding forty SRO hours per week. SRO hours combined with regular police duty hours exceeding 40 hours will not be paid at the time and a half rate.”

Motion made by J. Palasik authorizing the Town Manager or his designee, to sign the SRO Agreement and Addendum for services between the Town of Milton and the Milton School District with a second by C. Taylor. Approved Unanimously.

F. 2018/2019 Tax Rate – GMP Hydro Dam Valuation

Ed Clodfelter - Assessor

Don Turner, Jr., Town Manager

Ed Clodfelter, Town of Milton Assessor gave an overview of the GMP Hydro Dam valuation process.

The assessed value of the Green Mountain Power hydro dams on the Lamoille River declined by over eight million dollars. The value is determined by a formula based on the 10-year average of energy costs in New England. Last year the dams increased in value by two and a half million dollars. The devaluation of the dams had a negative impact on the Town’s Grand list which ultimately led to an additional one cent increase in the tax rate.

Don Turner, Jr., Town Manager will research the possibility of entering into a fixed value three year or five year contract with Green Mountain Power to help elevate drastic fluctuations in value in the future.

D. Adams stated that we should have predicted this scenario and urged Ed Clodfelter, Assessor to devise a system to predict the assessed value.

G. Southern Gateway – McCormick

Don Turner, Jr., Town Manager

Victor Sinadinowski, Director of Planning & Economic Development

Joseph McLean, Esq. of Stitzel, Page & Fletcher, P.C.

Don Turner, Jr., Town Manager; Victor Sinadinowski, Director of Planning & Economic Development; and Joseph McLean, Esq. of Stitzel, Page & Fletcher updated the Selectboard regarding the Southern Gateway project.

The Selectboard agreed to discuss the issue further in Executive Session.

H. Milton Grange Application Review

John Bartlett, Director of Administration/Human Resources/Facilities

John Bartlett, Director of Administration/Human Resources/Facilities gave an overview of the proposed application for the Milton Grange.

Issues that the Selectboard asked that the Working Group consider including in the application are:

- Maximum occupancy;
- Disclosure that there is not a handicap accessible bathroom;
- Maximum number of vehicles in the parking lot;
- Rates;
- Length of meeting/event time slots
- Reoccurring meetings;
- Cancellation policy;
- Rate to the Milton School District;
- Lock and key system;
- No damage deposit; and
- Possible cancellation fee.

VI. Town Manager's Update

Don Turner, Jr., Town Manager

- Stannard House – The Town has received the Deed for the Stannard House;
- FY18 Budget – The budget is being finalized. It appears that the Town will finish the year approximately \$60,000 under budget;
- Beaudoin Site – Victor Sinadinowski, Michael Burris, Lori Donna and Zack Chilcote attended the Act 250 hearing. The Planning Commission prepared a document which was read into record. Victor Sinadinowski conveyed the Town's concerns and the DRB decision. We received the formal appeal last week. Their appeal is based on the following conditions: limited number of truck trip ends, hours of operation and the mandatory recycling concrete requirement.
- Online Auction – The Town received approximately \$3,200 from the online auction of surplus items.
- Gang Mower – The Town purchased a slightly used gang mower.

- Town Forest – The Town Forest trail is complete.
- Russell Circle – The health order on Russell Circle is moving toward completion.
- Dog Park – The fencing is being installed within the next few weeks.
- Bridge Replacement – Three consultant firms were interviewed for the bridge replacement. Construction is likely to begin late next year.
- Utility Billing – Looking for an outside group to audit current billing process.
- Flanders Development – There is a meeting scheduled for September 11, 2018.
- Shooting Complaints – There have been a number of complaints regarding shooting around town.
- Tax Sale – The tax sale is scheduled for the last week of November.
- Worthless Land Issue - An owner of a parcel of land contacted the Town asking if the Town would be interested in taking possession of their property
- Paving – Proposed paving for this year is going out to bid. Roads to be paved based on the estimated cost: Lena Ct., Ira Place, Jonzetta Ct., James Dr. and Cobble Hill Rd. Pricing for paving is high.

VII. Supplemental Warrant #1

Motion made by J. Palasik to approve Supplemental Warrant #1 in the total amount of \$3,329.30 with a second by B. Steady. Approved Unanimously.

VIII. Warrant #5

Motion made by J. Palasik to approve Warrant #5 in the total amount of \$346,164.32 with a second by C. Taylor. Approved Unanimously.

IX. Approval of Minutes of August 6, 2018

Motion made by J. Palasik to approve the Minutes of August 6, 2018 with a second by C. Taylor. Approved Unanimously.

X. Executive Session

A. Contracts

B. Personnel

Motion made by J. Palasik at 8:41 p.m. that premature public knowledge about personnel and contracts and confidential attorney-client communications made for the purpose of providing professional legal services to the body would cause the Town or person to suffer a substantial disadvantage with a second by C. Taylor. Approved Unanimously.

Motion made by J. Palasik at 8:43 p.m. that the Selectboard enter into executive session to discuss personnel and contracts and confidential attorney-client communications made for the purpose of providing professional legal services to the body under the provisions of 1 VSA 313 (a)(1) of the Vermont Statutes; to include all five members of the Selectboard present tonight and Don Turner, Jr., Town Manager; John Bartlett, Director of Administration/Human Resources/Facilities; Taylor Yeates, Director of Public Safety; Victor Sinadinowski, Director of

Planning and Economic Development; Stephen Laroche, Chief of Police; and Joseph McLean, Esq. of Stitzel, Page & Fletcher with a second by C. Taylor. Approved Unanimously.

XI. Action as a Result of Executive Session

Motion by J. Palasik at 10:52 p.m. to close executive session with a second by C. Taylor. Approved Unanimously.

XII. Motion to Adjourn

Motion made by J. Palasik at 10:53 p.m. to adjourn the meeting with a second by C. Taylor. Approved Unanimously.

D. Adams adjourned the meeting at 10:53 p.m.

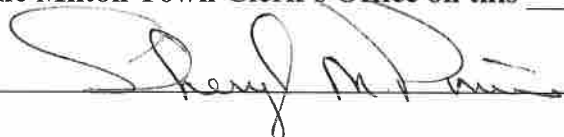
Respectfully Submitted,

Sheila Mooney

APPROVED MINUTES:

 _____ Date: 9/4/18
John Palasik, Selectboard Clerk

Filed with the Milton Town Clerk's Office on this 5 day of September, 2018.

ATTEST:  _____, Milton Town Clerk