



**Town of Milton
Special Selectboard Meeting
Monday, October 29, 2018 at 7:00 p.m.
MEMS Library
42 Herrick Avenue, Milton VT 05468**

MINUTES

Selectboard Members Present: Darren Adams, Chairman; John Palasik, Clerk; Chris Taylor, Member; Brenda Steady, Member

Staff Members Present: Don Turner, Jr., Town Manager; Sheila Mooney, TM Executive Assistant; John Bartlett, Director of Administration/Facilities/Human Resources; David Allerton, Director of Public Works

Others Present: Patti Coburn; Erik Atkins; Tom Bigelow; Benjamin Heath; Courtney Lamdin; Jennifer Wheeler; David Pritchard; Priscilla Pritchard; Kym Duchesneau; Seth Duchesneau; Robert Lombard; Steve Ploesser; Mary Hurst; Rosalie Larose; Betty Thompson; John Sharrow; Lori Donna; Gary Crowley; Peter Lavallee; Lloyd Gilbert; Dottie and Rissa Michelson; Robert Brisson; Kevin Poirier; Kim Poirier; Kaitlyn Poirier; Gary Poirier; Greg Burbo; Kim Burbo; Tyler McRae; George McRae; Janet and Terry Richards; Lauren Blume; Rich Saunders; Dave Kelly; Amy Cook

I. Call to Order

The meeting was called to order by D. Adams at 7:00 p.m.

II. Flag Salute

D. Adams led the attendees in the Pledge of Allegiance.

III. Agenda Review

Item V.C. Approval of Better Roads Grant was added to the Agenda.

IV. Public Forum

None.

V. Business

A. Public Information Meeting – Route 7 Railroad Street/Middle Road Intersection Reconfiguration

Patti Coburn, P.E., VTrans, Project Manager

Erik Atkins, P.E., Green International, Project Manager

Tom Bigelow, P.E., Green International, Project Engineer

The Public Information Meeting is an opportunity for the Town to request revisions to the plans and to identify whether there are any Town funded project elements that the Town would like added or deleted from the project. If the project elements/revisions identified are minor in nature, VTrans is asking that the Town move forward with approving the conceptual plans as currently proposed and note requested changes as conditions of approval. Town approval of conceptual plans would allow VTrans to move forward with development of preliminary plans. The total cost of construction is \$4.6 million. The Town's portion equals approximately \$1,575,000. The Town has already secured \$2.8 million in tax increment financing funds for the project. The start of construction is estimated to begin in 2021.

Town funded project elements include:

- Construction of the southern segment, including a traffic signal at the southern Town Highway/Route 7 intersection.
- Sidewalk along both sides of the southern leg.
- Landscaping along Route 7 (coordinated with adjacent Town projects).
- Street lighting along Route 7 (coordinated with adjacent Town projects).
- Demolition of existing structures within the project limits.
- Stormwater treatment associated with the southern leg (infiltration trenches).
- Relocation of Town utilities within the State highway right of way (hydrants and residential sewer connection).

Questions and Answers

Question: Any estimates of land acquisition?

Answer: A purchase agreement is in place for the Parent property. An MOU is outlined which will determine the purchase price of the Papaseraphim property.

Question: Who would it go through in eminent domain?

Answer: The Town of Milton and/or the State of Vermont.

Question: What is the plan for disposing of the buildings on the Parent property and the Papaseraphim property?

Answer: The Town is reviewing options including disposing of the buildings during a Town training exercise.

Question: Will there be sidewalks on both sides of the roads or a sidewalk on one side of the road?

Answer: The Conceptual Design proposes sidewalk on both sides of the roads but the design could be modified to proposed sidewalk on one side of the road in the future.

Question: Will there be any interruptions in traffic flow or traffic closures?

Answer: There should be limited interruptions in traffic flow during construction of the two new Town highways. During construction on Route 7, we anticipate detours for northbound Route 7 traffic.

Question: Are all the turns affected by the project 90° radius turns?

Answer: Yes, all turns are 90° radius turns designed to accommodate tractor trailers.

Question: Is there parking for the green space and if so, how many spaces?

Question: There have been preliminary discussions to provide for parking for 7 to 10 cars but as of now there is no formal design for a parking lot in the green space.

Question: How far south is the new signal light from the Brisson property?

Answer: The new signalized intersection will be approximately 100-feet south of the existing signalized intersection.

Question: Who owns the small portion of land next to the Brisson property?

Answer: Currently Jamie Parent owns the property. However, the Town of Milton will own the road and the right of way after completion of the project.

Question: How long will Phase 3C take to complete?

Answer: The estimated time is one to two months.

Question: Was a traffic volume study done?

Answer: Yes.

Question: How will rush hour traffic flow?

Answer: A study was done and the assumption was that most traffic will travel on New Road.

Question: Would addresses change for 911 purposes?

Answer: Railroad and Middle Road addresses will not change for 911 purposes.

Question: Will the proposed traffic light at the Southern Gateway Project affect the Hour-Glass Project?

Answer: This project does not affect the Southern Gateway project. The two new signals proposed under this project will be coordinated with the existing signal at Centre Drive.

Question: Will any archeological studies be done?

Answer: Archeological studies are part of the process.

Question: Can the curve in the road going around the cemetery property be straightened out more?

Answer: The cemetery property will stay as is. The curve is designed to meet current design standards.

Question: Is there any way to keep people's homes?

Answer: Eminent domain is not likely as the property owners are cooperating and will be paid fair market value.

Question: Are the buildings being demolished of historical significance?

Answer: No.

Question: Can the project be done with one road rather than two?

Answer: The Town chose to do two roads with economic development in mind.

Question: What is the acreage of the green space?

Answer: 2.3 acres.

Question: Is the Town aware of the possibility that the project will affect traffic flow at the intersection of Middle/Hobbs Road/Bombardier Road and the intersection of Railroad Street and Main Street and can they consider other options?

Answer: Yes, they are aware of the traffic flow concerns and will monitor the situation.

Question: What estimated costs are not included?

Answer: Lighting or landscaping along town roadways (New Road, Whisper Lane Ext., Middle Road or Railroad Street; landscaping/lighting of the new park space; land acquisitions; engineering costs.

Question: Is the Town going to come back at a future date looking for more money from the voters to finish the project?

Answer: No, the Town will not be asking for additional money from the voters to finish the project because the money is already in the bank and the scope of the streetscape project will be adjusted to remain within current budget dollars on hand.

Question: Is the green space designed to attract people?

Answer: There is currently no design plan for the green space.

Question: Will the Town provide a detailed timeline and estimated timeline of detours?

Answer: Yes, they will be provided.

Question: When will the next meeting regarding this project be held?
Answer: The next meeting regarding the project will be held in the spring of 2019.

The Selectboard asked VTrans to provide a computerized simulation of traffic flow.

The Selectboard asked that the presentation be added to the Town website.

The Selectboard agreed to postpone an official consensus of the conceptual plans until the next Selectboard meeting.

D. Adams adjourned the public meeting at 8:13 p.m.

D. Adams reconvened the meeting at 8:26 p.m.

B. Approval of Agreement for Information Technology Products and Services

Don Turner, Jr., Town Manager

Motion made by J. Palasik to authorize the Town Manager or his designee to approve the Agreement for Information Technology Products and Services as presented with a second by B. Steady. Approved Unanimously.

C. Approval of Better Roads Grant

David Allerton, Director of Public Works

Motion made by J. Palasik to authorize the Town Manager or his designee to approve the application for the Better Roads Grant with a second by C. Taylor. Approved Unanimously.

VI. Town Manager's Update

Don Turner, Jr., Town Manager

- Dispatch Contract – The Town is reviewing options for a new dispatch contract to replace the current dispatch contract when it expires.
- Herrick Avenue - The Town is contemplating the need for a traffic study of Herrick Avenue.

VII. Supplemental Warrant – Bond Payment

Motion made by J. Palasik to approve the Supplemental Warrant in the total amount of \$324,059.40 with a second by B. Steady. Approved Unanimously.

VIII. Warrant #10

Motion made by J. Palasik to approve Warrant #10 in the total amount of \$122,380.69 with a second by C. Taylor. Approved Unanimously.

IX. Approval of Minutes of October 15, 2018

Motion made by J. Palasik to approve the Minutes of October 15, 2018 as presented with a second by B. Steady. Approved Unanimously.

X. Anticipated Executive Session per V.S.A. Title 1 Section 313

An Executive Session was not held.

XI. Action as a Result of Executive Session

An Executive Session was not held.

XII. Motion to Adjourn

**Motion made by C. Taylor at 8:37 p.m. to adjourn the meeting with a second by B. Steady.
Approved Unanimously.**

D. Adams adjourned the meeting at 8:37 p.m.

Respectfully Submitted,

Sheila Mooney

APPROVED MINUTES:

Ken Nolan Date: 11/13/18
Ken Nolan, Selectboard Vice-Chair

Filed with the Milton Town Clerk's Office on this 14 day of November, 2018.

ATTEST: [Signature], Milton Town Clerk