



Regular Meeting

Monday, February 2, 2026, 6:00 p.m.

Community Room, 43 Bombardier Road, Milton, VT 05468

In Person and/or Via Zoom

Selectboard Members Present: Michael Morgan, Vice Chair; Brenda Steady, Clerk; Leland Morgan, Member; Diane Barrows, Member

Selectboard Members Absent: Darren Adams, Chair

Staff Present: Chris Taylor, Town Manager; Brittany Tradup, Executive Assistant to the Town Manager; Amber N. Baker, Deputy Town Manager and Finance Director; Eric Gallas, Highway Superintendent; Allyssa Downs, Public Works Project Manager; Amanda Pitts, Zoning Administrator; Cassandra LaFayette, Planning & Zoning Officer

Others Present: Betsy Paret; Rick Hamilton; Jennifer Taylor, Don Turner Jr. Award Committee Chair; Dakota LaFrance; Joseph Duquette (remote)

I. Call to Order

M. Morgan called the meeting to order at 6:01 p.m.

II. Flag Salute

M. Morgan led the attendees in the Pledge of Allegiance.

III. Agenda Review

No changes.

IV. Public Forum

B. Steady requested a moment of silence for three integral community members who recently passed: Sanda Holbrook (former police dispatcher), Barry Haybecker (former Chief of Police), and Linus Kinner (former Lister and commissioner).

Rick Hamilton of Lake Road discussed the exhaust law ordinance and expressed concerns regarding local noise regulations.

V. Consent Agenda

- **Approval of Selectboard Meeting Minutes of 01.20.2026**
- **Approval of Warrant #16**

Motion made by B. Steady to approve the Consent Agenda as written, with a second by L. Morgan. Motion approved unanimously.

VI. Approval of Bylaws for Don Turner Jr. Award Committee

Jenn Taylor, Chair of Don Turner Jr. Award Committee

J. Taylor presented bylaws as accepted by the committee.

Motion made by D. Barrows to approve the bylaws for the Don Turner Jr. Award Committee, with a second by L. Morgan. Motion approved unanimously.

VII. Appointments to CCRPC Planning Advisory Committee (PAC)

- **Representative: Amanda Pitts**
- **Alternate Representative: Cassandra LaFayette**

A. Pitts and C. LaFayette explained that the PAC reviews regional and municipal plans and works on policy associated with Act 250 reviews. They emphasized the importance of Milton having a voice at the regional level, particularly regarding affordable housing initiatives.

Motion made by B. Steady to appoint Amanda Pitts as Representative and Cassandra LaFayette as Alternate Representative to the CCRPC Planning Advisory Committee for the remainder of the term ending June 30, 2027, with a second by L. Morgan. Motion approved unanimously.

VIII. Approval to Apply for 2026 Small Scale Local Highway Safety Improvement Program (HSIP) Grant

Allyssa Downs, Public Works Project Manager; Eric Gallas, Highway Superintendent

A. Downs requested authorization to apply for a grant of up to \$50,000 to install guardrails on Sanderson Road and Westford Road. The grant requires no local match.

Motion made by L. Morgan to allow Allyssa Downs, the Public Works Project Manager, to apply for the 2026 Small Scale Local Highway Safety Improvement Program (HSIP) grant for up to \$50,000, with a second by D. Barrows. Motion approved unanimously.

IX. Department of Public Works Update

Allyssa Downs, Public Works Project Manager; Eric Gallas, Highway Superintendent

E. Gallas provided several updates:

- The department has been in the new building for 15 months; the yard is currently being reorganized for the upcoming Salt Shed Project. Excavation will be handled in-house to save on the budget. Construction is expected to be completed by July.
- The Town is now performing state motor vehicle inspections and CDL field training in-house.
- There is a regional salt shortage. Public Works is following its "Safe Roads at Safe Speeds" policy by concentrating salt usage on hills, corners, and intersections while utilizing salt-sand mixes and magnesium chloride elsewhere.
- To date, the salt budget is at 61%, and overtime is at 70% for the fiscal year.

X. Update from Town Manager and Board Members

Chris Taylor, Town Manager

C. Taylor presented the following updates:

- Two new police officers were sworn in and have begun the Vermont Police Academy.
- The recently acquired ambulance (A3) is expected to be in service by late this week or early next week.
- The Recreation Department will be attending the 3rd Annual Vermont Outdoor Recreation Day at the State House on Thursday.

- A workshop for the Downtown Core Master Plan is scheduled for March 14, 2026, from 9:00 a.m. to 2:00 p.m.
- Demolition of the FEMA flood buyout property at 43 River Street is starting this week. The land will remain permanent green space.
- An RFP for a town-wide reappraisal (scheduled for 2030) will be issued this Friday to secure a contractor early, due to long lead times.
- A Joint Budget Forum with the School Board is scheduled for Thursday, February 5, at 6:30 p.m. at the high school.
- Entertainment permits were signed for the Mystic Market (March 7) and a series of line dancing events (April, May, and October).

XI. Executive Session – Contracts and Real Estate

Motion made by B. Steady to find that premature knowledge about Contracts and Real Estate would cause the Town or person to suffer a substantial disadvantage. Second by D. Barrows. Motion approved unanimously.

Motion made by B. Steady to enter into executive session at 6:56 p.m. to discuss Contracts and Real Estate under the provisions of 1 VSA 313 (a)(1) and 1 VSA 313 (a)(2) of the Vermont Statutes; to include the following; Selectboard members: M. Morgan, B. Steady, D. Barrows and L. Morgan; Town Manager, C. Taylor; Deputy Town Manager and Finance Director Amber Baker. Second by L. Morgan. Motion approved unanimously.

Motion made by L. Morgan to close executive session at 7:52 p.m., with a second by D. Barrows. Motion approved unanimously.

No action was taken as a result of the Executive Session.

XII. Adjournment

Motion made by L. Morgan to adjourn the meeting at 7:56 p.m., with a second by D. Barrows. Motion approved unanimously. Meeting adjourned by M. Morgan.

All documents pertaining to this meeting may be viewed using the following link:

https://miltonvt.sharepoint.com/:f:/s/TownOfMiltonFilesFolders/IgDseUOysP1DQo8NB661v0qNAWeYUraPjT-MwOC_XQTJEI0?e=QBYzW9

A video recording of this meeting can be found at the following location:

https://miltonvt.sharepoint.com/:v:/s/TownOfMiltonFilesFolders/IQCsicrSEYTTsaGyPGcQ3DseAfereM6yPC_XK_NCB97ajqk?e=ZHoFPh

Minutes recorded and submitted by Brittany Tradup, Executive Assistant to the Town Manager

APPROVED
MINUTES:

Brenda Steady, Clerk

Date

ATTEST:

Milton Town Clerk

Filed this day with the Milton
Town Clerk's Office.