



Regular Meeting

Wednesday, November 12, 2025, 5:00 p.m.

Community Room, 43 Bombardier Road, Milton, VT 05468

In Person and/or Via Zoom at:

<https://us02web.zoom.us/j/82572618309?pwd=OMksahwo2w1keSpB9g4Qdi0pdCeLTb.1>

Members Present: Brandy Companion, Erika Guralnick, Fran Tougas. Kim Thompson, Rod Moore,

Members Absent: N/A

Staff Present: Hannah Luman, Ben Nappi

Others Present: Joseph Duquette via zoom

I. Call to Order

Rod Moore called the meeting to order at 5:00p.m.

II. Amendments to Agenda

Welcome to Brandy "B" and Erica to the Rec Commission.

III. Public Forum

None

IV. Approval of Meeting Minutes from Recreation Commission Meeting on 10/8/25

Motion made by Fran to approve the Minutes of 2/11/26 with a second by B. Motion approved unanimously.

V. Appreciation of Service

Thank you to Jenn Taylor, Ryan Bushey and Betsy Paret for their service on the Recreation Commission. We wish them best of luck in their new endeavors.

VI.

A. Recreation Updates, Budget Updates

- See Attached Updates

B. Recap of Events, Upcoming Events

- Winter Fest – Great weather with a great turn out of approx. 500+ attendees. Snow throw had 32 participants. Custom Disc awards were given.

- Green Up Day, 5/2/26 – Park clean up and Green Up Day will be combined this year. The day before will be the Interact Green Up Day with Milton-Colchester Rotary Club
- 4th of July – Would like to see more music in the parade. Hannah put in application to the National Guard Band. Considering bringing back an announcer. Parade participants will be highly encouraged to lean into the 250th theme with well decorated floats.
- Town Yard Sale – 8/15/26

C. Topic of Interest: Buildings and Grounds

- Facilities has 1 full-time employee, 1 part-time employee and 1-2 seasonal summer employees. Seasonal employees are typically responsible for mowing, park maintenance, sports fields upkeep and playground areas.
- Financial responsibility between Rec Dept and Facilities can often overlap. Collaboration in paying for certain supplies and expenses often happens. 3-4 Budget lines have moved from Facilities to Rec for the next fiscal year.

VII. Friends of Milton Recreation Update

- No formal update from FOMR.
- Fran will be reaching out to Matt to discuss hosting a bottle pickup day, possibly in conjunction with Green Up Day. She will also continue discussing with him about holding a Time Share raffle

VIII. Milton Recreation Commission Report

A. Master Plan/Bylaws Discussion

- Town Manager and Selectboard approved the Rec Department proceeding with developing their own Master Plan
- Rod has been reviewing and comparing previous Master Plans as well as Master Plans from other towns to begin compiling questions for the survey and focus groups
- Rod will be forming a Master Plan sub committee
- Target Date set of May 1st to have survey questions ready. QR code will be created to hand out at Town Events.
- Rod will send any materials he has thus far to the Rec Commissioners
- Discussed using future Rec Commission meetings to focus on the Master Plan

B. Commission Project Report

- Kim – Has been tasked with helping reach out to area businesses for 4th of July monetary donations
- Erica – Is interested developing a Bio Blitz program

IX. Volunteer Opportunities Rec Commission work, and Recruitment

- Commissioners are encouraged to continue to identify recreation needs and desires amongst the community and share opportunities for volunteering.
- Keep ears/eyes out for community members with a skill/talent that would be willing to share with the community.
- Commissioners may sign up for Volunteer Opportunities using the provided link:
[Milton Rec Events Commissioner Volunteer Signups.xlsx \(sharepoint.com\)](#)

X. Next Meeting: Wednesday, April 8, 2026, 5:00 p.m.

XI. Adjournment

Motion made by Kim to adjourn the meeting at 6p.m. with a second by Erica. Motion approved unanimously. Meeting adjourned by Rod Moore.

All documents pertaining to this meeting may be viewed using the following link:

[LINK](#)

A video recording of this meeting can be found at the following location:

[LINK](#)

Minutes recorded and submitted by Brittany Tradup, Executive Assistant to the Town Manager

APPROVED
MINUTES:

Roderick Moore, Chair

Date

ATTEST:

Milton Town Clerk

Filed this day with the Milton
Town Clerk's Office.