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**Special Meeting**

Monday, June 22, 2026, immediately followed the Board of Abatement meeting

Community Room, 43 Bombardier Road, Milton, VT 05468

In Person and/or Via Zoom

**Members Present:** Kristin Beers, Clerk; Kevin Endres, JP; Mary Ann Duffy Godin, JP; Reginald Godin, JP; Denise Hughes, JP; Jon Hughes, Chair; Michael Morgan, JP & Selectboard Member; Wendell Noble, JP; Betsy Paret, Selectboard Member; Lonnie Poland, JP; Kary Towne, JP; Robin Woods-Brisson, JP

**Members Absent:** Darren Adams, Selectboard Member; Diane Barrows, Selectboard Member; Charles Barsalow, JP; Jean Anne Branch, JP; Steve Burke, JP; Leland Morgan, JP & Selectboard Member; Brenda Steady, JP

**Others Present:** Tom Hughes

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**I. Call to Order**

The Board of Civil Authority meeting was called to order by Jon Hughes at 6:21 PM.

**II. Flag Salute**

Flag Salute completed during the previous BOA meeting.

**III. Public Forum**

None.

**IV. Approval of Prior Meeting Minutes from April 13, 2026**

**Lonnie Poland made a motion to approve the BCA minutes from the April 13, 2026 meeting, with a second by Denise Hughes. The motion passed unanimously.**

**V. Voter Checklist Maintenance**

State Law 17 VSA §2144b(d) requires the Town Clerk to periodically forward to the BCA a list of additions to the voter checklist. Kristin Beers confirmed that everyone received the emailed list of additions and changes to the voter checklist and asked if anyone had any questions.

**VI. Prepare for the upcoming State Primary election (August 11, 2026)**

- a) Jon Hughes announced that a sign-up sheet to work the election was located at the back table. Kristin Beers asked that everyone remember to sign up for a shift before leaving the meeting.

- b) State Law 17 VSA §2454 requires the BCA to appoint a sufficient number of voters to serve as assistant election officials.

**Denise Hughes made a motion to approve the entire list of Milton's registered voters, from which the Town Clerk will hire election workers. Robin Woods-Brisson seconded, and the motion passed unanimously.**

- c) **Betsy Paret made a motion to allow election officials to deposit early voter absentee ballots into the tabulator preceding the State Primary election, in accordance with the provisions of 17 VSA §2546a, on Friday, August 7<sup>th</sup>, and on Friday July 31<sup>st</sup> if needed. Denise Hughes seconded, and the motion passed unanimously.**

## **VII. Prepare for the upcoming Property Tax Assessment Appeal Hearings (if any)**

Kristin emailed Milton's Rules of Procedure for tax appeal hearings, and everyone agreed that they are clear and there was no need to read through them together. Kristin shared that the Assessor's office is holding grievance hearings this Thursday, June 25th and we might receive a few appeals to the BCA this year. Kristin provided information regarding the statewide change in assessment for communications properties and how the state advised assessors and local BCAs to deny communications requests, so that after following due process the state can handle those appeals.

It was agreed that we should work out a hearing schedule only after we know how many tax assessment appeals the BCA actually receives. Kristin will send emails at that time.

There were a few questions and continued discussion about the communication properties and how that process might play out.

## **VIII. Other Business**

Kristin Beers reminded everyone that for the upcoming State Primary election, voters will be separated the three separate voting districts, with some voting in the Community Room and others in the Library Room. Every voter will receive three ballots (one for each political party), can only vote on one ballot and must return the other two, for both absentee and in-person voting. The August Primary can be confusing for voters, regarding the different voting districts and understanding why all the candidates are not on one ballot.

Jon reminded everyone that this is the election that we will have to stay late as we tend to get a high volume of write-in votes. Kristin shared the legislative change that candidates choosing to run a write-in campaign must declare it with the state or Town Clerk. This means we only have to count write-in votes for state offices if someone registered as a write-in candidate, but we will still have to count all write-ins for local and county offices.

## **IX. Adjournment**

**A motion to adjourn was made at 6:40 PM by Michael Morgan, with a seconded by Robin Woods-Brisson. The motion passed unanimously.**

All documents pertaining to this meeting may be viewed using the following link:  
[https://miltonvt.sharepoint.com/:f/s/TownOfMiltonFilesFolders/IgBv0-eo4yJcQIJ5BrV8QLWcASPy4F-vzkWw7hZcsrPe\\_Oc?e=1WHF5F](https://miltonvt.sharepoint.com/:f/s/TownOfMiltonFilesFolders/IgBv0-eo4yJcQIJ5BrV8QLWcASPy4F-vzkWw7hZcsrPe_Oc?e=1WHF5F)

A video recording of this meeting can be found at the following location:  
<https://miltonvt.gov/AgendaCenter>

Minutes recorded and submitted by Kristin Beers, Town Clerk

APPROVED  
MINUTES:

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Date

ATTEST:

\_\_\_\_\_  
Milton Town Clerk

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Filed this day with the Milton  
Town Clerk's Office.

DRAFT