



Regular Meeting

Monday, August 3, 2026, 6:00 p.m.

Community Room, 43 Bombardier Road, Milton, VT 05468

In Person and/or Via Zoom

Selectboard Members Present: Michael Morgan, Vice Chair; Diane Barrows, Clerk; Leland Morgan, Member; Betsy Paret, Member

Selectboard Members Absent: Darren Adams, Chair;

Staff Present: Chris Taylor, Town Manager; Brittany Tradup, Executive Assistant to the Town Manager; John Bartlett, HR and Operations Director; Amber N. Baker, Deputy Town Manager and Finance Director; Amanda Pitts, Planning & Zoning Director; Vivian Warner, Planning & Zoning Officer (remote); Hannah Luman, Recreation Director (remote)

Others Present: William Kirby; Joseph Duquette; Sean Tatro; Ashley Bartley;

I. Call to Order

M. Morgan called the meeting to order at 6:01 p.m.

II. Flag Salute

M. Morgan led the attendees in the Pledge of Allegiance.

III. Agenda Review

No changes.

IV. Public Forum

None.

V. Consent Agenda

- Approval of Selectboard Meeting Minutes of 07.20.2026
- Approval of Warrant #AP-03

Motion made by L. Morgan to approve the Consent Agenda, with a second by D. Barrows. The Board discussed questions regarding older invoices and the payment of property taxes to Westford for Town land connected to the Milton Town Forest. A. Baker clarified that the town is not exempt from those taxes. **Motion approved unanimously.**

VI. Appoint William Kirby to Conservation Commission

Remainder of one (1) 4-year term to expire 6/30/2029

W. Kirby introduced himself, discussing his background in facilities management, engineering, and his experience with civic committees in other towns.

Motion made by B. Paret to appoint William Kirby to the Conservation Commission to fulfill the balance of a four-year term expiring on June 30, 2029, with a second by L. Morgan. Motion approved unanimously.

VII. Update to Acting Zoning Administrator Policy (#PZ461.084)

Amanda Pitts, Planning & Zoning Director / Zoning Administrator

A. Pitts presented an update to the Acting Zoning Administrator Policy. The rewrite provides clearer references to state statutes and outlines specific authorizations to ensure permitting continues in the event of the Administrator's absence or a conflict of interest.

Motion made by L. Morgan to act on updating the Acting Zoning Administrator Policy as written and discussed, with a second by D. Barrows. Motion approved unanimously.

VIII. Appoint Vivian Warner as Acting Zoning Administrator

Amanda Pitts, Planning & Zoning Director / Zoning Administrator

A. Pitts recommended V. Warner for the role of Acting Zoning Administrator, noting her legal background and strong performance since joining the Town in May.

Motion made by B. Paret to appoint Vivian Warner as Acting Zoning Administrator pursuant to 24 VSA § 4448 and the Town of Milton Acting Zoning Administrator Policy 461.084, with a second by D. Barrows. Motion approved unanimously.

IX. Set Tax Rate

Amber N. Baker, Deputy Town Manager and Finance Director

A. Baker presented the proposed FY27 Town tax rates. She noted the municipal tax rate of 0.5269 is slightly higher than the 0.5119 rate from the previous year, primarily due to slower grand list growth than anticipated and changes in utility assessments. She reviewed the resulting homestead property tax amounts calculated for homes with various assessed property values.

Motion made by B. Paret to approve the FY27 Town tax rates as presented, with a second by D. Barrows. Motion approved unanimously.

X. Approve Change Request on Lake Champlain Basin Program (LCBP) Waterfront Access Improvement Grant

Chris Taylor, Town Manager

C. Taylor requested authorization to change the scope of the \$99,000 LCBP grant from construction to planning. Safety concerns raised by Green Mountain Power regarding the proximity of the dam intakes to the proposed floating dock necessitated a more granular planning document before moving forward.

Motion made by B. Paret that the Selectboard authorize the Town Manager to submit a proposed change in scope for the Ice House Road Lake Access Improvements Grant to the Lake Champlain Basin Program, changing the project from construction to planning only, and to execute any documents necessary to complete the request, with a second by D. Barrows. Motion approved. M. Morgan, D. Barrows and B. Paret voted in favor, and L. Morgan voted against.

XI. Ratification of Additional Donation Funding for the 2026 America's 250th Anniversary Fireworks Display

C. Taylor requested a ratification resolution for \$5,000 in additional donation funding for the fireworks display. While the board had previously authorized \$25,000, successful fundraising allowed for a \$30,000 show, which required this formal ratification for auditing purposes.

Ratification of Additional Donation Funding for the 2026 America's 250th Anniversary Fireworks Display

WHEREAS, on March 16, 2026, the Milton Selectboard authorized the Town Manager or their designee to enter into a three-year contract with Central Maine Pyrotechnics for the Town's July 4th Fireworks Display, with the option to increase the display through additional donations up to a maximum contract amount of \$25,000;

WHEREAS, in recognition of America's 250th Anniversary, the Town Manager encouraged the Recreation & Parks Department to seek an additional \$5,000 in community donations to further enhance the Town's 2026 fireworks display; and

WHEREAS, through the hard work and dedication of the Recreation & Parks Department, the Department successfully secured the additional \$5,000 in private donations, and based on those fundraising efforts requested that Central Maine Pyrotechnics increase the size of the 2026 fireworks display accordingly, bringing the total fireworks budget to \$30,000, with the additional funding being supported through donations; and

WHEREAS, the Selectboard wishes to formally ratify the use of these additional donated funds and recognize the outstanding efforts of the Recreation & Parks Department in securing additional community support for the Town's America's 250th Anniversary celebration; and

WHEREAS, the Selectboard also extends its sincere appreciation to the many businesses, organizations, and individuals whose generous donations made it possible to further enhance the Town's fireworks display and helped make Milton's America's 250th Anniversary celebration an even greater success for the community.

NOW, THEREFORE, BE IT RESOLVED, that the Milton Selectboard hereby ratifies the use of an additional \$5,000 in donated funds, increasing the total authorized payment to Central Maine Pyrotechnics for the 2026 fireworks display from \$25,000 to \$30,000, with the additional funding being supported through those donations.

Motion made by D. Barrows to request the ratification of additional donation funding for the 2026 America's 250th Anniversary Fireworks Display with the extra \$5,000 coming from donations, with a second by B. Paret. Motion approved unanimously.

XII. Discussion about Charter Review Committee

Chris Taylor, Town Manager

The Board discussed forming a committee to review the Town Charter. A primary goal is updating ordinance publication requirements to allow for digital links or QR codes instead of expensive full-text newspaper prints. The Board will consider committee membership and scope for the next meeting.

XIII. Update from Town Manager and Board Members

Chris Taylor, Town Manager

M. Morgan and the Board expressed condolences to the family of Ron Hubert, a former state representative and dedicated community member who passed away last week.

C. Taylor provided the following updates.

- Steel walls are being erected for the salt shed, and the expected completion date is August 31.

- Paving continues on Sanderson Road, Main Street, and Westford Road.
- Paving of gravel sections is beginning for the Hourglass Project, with new traffic signals and road sections expected to come online the week of August 10.
- The Vermont Soccer Association has approached the Town regarding the potential development of a premier soccer complex in Milton.
- The new ambulance body is on the chassis, and it is expected to be road-ready by September 1.

B. Paret noted that the Conservation Commission held a successful “Bio Blitz” event, during which 548 species were successfully identified.

XIV. Executive Session, if needed

Not needed.

XV. Adjournment

Motion made by L. Morgan to adjourn the meeting at 6:57 p.m., with a second by D. Barrows. Motion approved unanimously. Meeting adjourned by M. Morgan.

All documents pertaining to this meeting may be viewed using the following link:

<https://miltonvt.sharepoint.com/:f:/s/TownOfMiltonFilesFolders/IgDLCoLkzG34TK5P8vdySkELAdQwWkUHF0uaFASqQu9DZ-Y?e=G0Gjuf>

A video recording of this meeting can be found at the following location:

<https://miltonvt.sharepoint.com/:v:/s/TownOfMiltonFilesFolders/IQCTDSLmTnihTlpogx-SenW0AeSM3lrZQcdZr5lcZ-J3k7U?e=VRWNHM>

Minutes recorded and submitted by Brittany Tradup, Executive Assistant to the Town Manager

APPROVED
MINUTES:

Diane Barrows, Selectboard Clerk

Date

ATTEST:

Milton Town Clerk

Filed this day with the Milton
Town Clerk’s Office.