



Regular Meeting

Wednesday, August 12, 2026, 5:00 p.m.

Community Room, 43 Bombardier Road, Milton, VT 05468

In Person and/or Via Zoom at:

<https://us02web.zoom.us/j/82572618309?pwd=OMksahwo2w1keSpB9g4Qdi0pdCeLTb.1>

Members Present: Michael Boucher, Brandy Companion, Rod Moore, Kim Thompson, Fran Tougas.

Members Absent: Erika Guralnick, Roger Morse

Staff Present: Hannah Luman, Ben Nappi, Kaitlyn Tice

Others Present: Betsy Parret

I. Call to Order

Rod Moore called the meeting to order at 5:00p.m.

II. Amendments to Agenda

None

III. Public Forum

Betsy Parret shared a Thank You to the Rec Dept (Hannah & Ben) and the Rec Commission for their hard work and collaboration on many projects and events in Milton. Projects mentioned were 4th of July Celebrations which included a marching band, fireworks display and military photo honor. Also, the Perimeter Path, Rebrand of the Farmer's Market, Bio Blitz, ADA Viewing Platform at the Town Forest and quality annual programming for all ages.

IV. Approval of Meeting Minutes from Recreation Commission Meeting on 5/13/26

Motion made by Michael to approve the Minutes of 6/10/26. Seconded by B

V.

A. Recreation Updates, Budget Updates

Please see attached Director's Note for all updates.

- Fall Program Guide will be coming out on 8/13/26
- The last Farmer's Market will be 8/18/26. And the last MTSD Meal Kit distribution will be 8/13/26
- Welcome new Recreation Commissioners Roger Morse and Michael Boucher. Both were elected to the Rec Commission in June by the Selectboard.

- Welcome new Staff Member Kaitlyn Tice. She is a full-time town employee who will split her time supporting the Rec Dept and the HR department.

B. Recap of Events, Upcoming Events

- 4th of July – Went extremely well with positive feedback from the community.
- Perimeter Path/Story Walk Grand Opening – 8/11/26 – Was attended by around 50 people. Have received positive feedback from the community
- Activities Fair is coming up on 9/17/26

C. Topic of Interest:

- None

VI. Milton Recreation Commission Report

A. Master Plan/ByLaws Discussion

- Have received 163 responses to the survey thus far
- B would like to see the survey questions condensed so it takes less time to complete. She feels more people would participate if it was shortened.
- The Survey has been well publicized. This includes at the Farmer's Market, business cards at area businesses, promoted on the Rec Dept website & Rec Communications and more.
- Rec Commissioners were tasked with coming up with 5 to 10 targeted questions for their assigned specific audience by 8/28. Targeted Audience assigned will be: Kim – Youth, Fran – Seniors, B- Economics, Erica/Michael – Conservation.
- 10+ Questions will also be compiled to send to the Stakeholders such as Town Officials, Dept Heads, Local Organizations, Senior Center and Schools.
- Selected questions will be given to Kaitlyn to post weekly as a poll on Facebook

B. Commission Project Report

- No Updates

VII. Volunteer Opportunities Rec Commission work, and Recruitment

- Commissioners are encouraged to continue to identify recreation needs and desires amongst the community and share opportunities for volunteering.
- Keep ears/eyes out for community members with a skill/talent that would be willing to share with the community.
- Commissioners may sign up for Volunteer Opportunities using the provided link:
[Milton Rec Events Commissioner Volunteer Signups.xlsx \(sharepoint.com\)](#)

VIII. Next Meeting: Wednesday, September 9, 2026, 5:00 p.m.

IX. Adjournment

Michael made a motion to adjourn, Fran seconded. Adjourned at 6:06pm

All documents pertaining to this meeting may be viewed using the following link:

[LINK](#)

A video recording of this meeting can be found at the following location:

[LINK](#)

Minutes recorded and submitted by Brittany Tradup, Executive Assistant to the Town Manager

APPROVED
MINUTES:

Rodrick Moore, Chair

Date

ATTEST:

Milton Town Clerk

Filed this day with the Milton
Town Clerk's Office.

DRAFT