



Regular Meeting

Tuesday, February 17, 2026, 6:00 p.m.

Community Room, 43 Bombardier Road, Milton, VT 05468

In Person and/or Via Zoom

Selectboard Members Present: Michael Morgan, Vice Chair; Brenda Steady, Clerk; Leland Morgan, Member; Diane Barrows, Member

Selectboard Members Absent: Darren Adams, Chair

Staff Present: Chris Taylor, Town Manager; Brittany Tradup, Executive Assistant to the Town Manager; Amber N. Baker, Finance Director; Hannah Luman, Recreation Director; Allyssa Downs, Public Works Project Manager

Others Present: Brandy Companion; Erica Guralnick; Julie Bryan (remote); "Trevors iPhone" (remote)

I. Call to Order

M. Morgan called the meeting to order at 6:00 p.m.

II. Flag Salute

M. Morgan led the attendees in the Pledge of Allegiance.

III. Agenda Review

No changes.

IV. Public Forum

J. Bryan spoke regarding the Green Mountain Transit (GMT) Older Persons and Disabilities (O&D) program. She expressed concern over new trip restrictions, which will limit her ability to visit her mother who is in a memory care facility. Town Manager C. Taylor provided context on a funding shortfall at GMT and explained that Milton recently accepted trip restrictions to ensure the program's survival. He further stated the Town is reviewing potential solutions.

V. Consent Agenda

- **Approval of Selectboard Meeting Minutes of 02.02.2026**
- **Approval of Special Joint Meeting Minutes of 02.05.2026**
- **Approval of Special Meeting Minutes of 02.12.2026**
- **Approval of Warrant #17**

B. Steady questioned a \$20 gratuity included in a reimbursement request for an employee who had an ambulance detailed. The Selectboard adjusted the warrant to remove the gratuity and will review the policy related to gratuity in the future.

Motion made by L. Morgan to approve the Consent Agenda, with an adjustment to Warrant #17 to reduce it by \$20, with a second by D. Barrows. Motion approved unanimously.

VI. Appointments to Recreation Commission

Remainder of 3-year terms expiring 06.30.2027

- **Brandy Companion**
- **Erica Guralnick**

E. Guralnick and B. Companion addressed the Board regarding their interest in serving on the Recreation Commission.

Motion made by B. Steady to appoint Brandy Companion and Erica Guralnick to the Recreation Commission for the remainder of two 3-year terms expiring June 30, 2027, with a second by L. Morgan. Motion approved unanimously.

VII. Adoption and Submission of Annual Forms for Vermont Agency of Transportation

Allyssa Downs, Public Works Project Manager

- **Mileage Certificate**
- **Town Roads and Bridge Standards**
- **Annual Financial Plan**

A. Downs presented the annual Mileage Certificate, Town Roads and Bridge Standards, and the Annual Financial Plan. These documents are required to remain in compliance with VTrans so the Town can continue to receive State funding. She noted that Clifford Drive was the only road added this year, increasing the town mileage by 0.1 miles.

Motion made by B. Steady to approve the adoption and submission of the Mileage Certificate, Town Roads and Bridge Standards, and Annual Financial Plan to VTrans, with a second by L. Morgan. Motion approved unanimously.

VIII. Appoint Allyssa Downs to CCRPC Transportation Advisory Committee and Clean Water Advisory Committee

Remainder of FY26 Term expiring 6.30.2026 and 2-year term expiring 6.30.2028

Motion made by L. Morgan to appoint Allyssa Downs to the CCRPC Transportation Advisory Committee and Clean Water Advisory Committee for the remainder of a term expiring June 30, 2026, and a two-year term expiring June 30, 2028, with a second by B. Steady. Motion approved unanimously.

IX. Downtown Core Master Plan Update

Cassandra LaFayette, Planning & Zoning Officer

C. LaFayette provided an brief update on the Downtown Core Master Plan and formally invited the Selectboard to a workshop on Saturday, March 14, 2026, from 10:00 a.m. to 2:00 p.m. The workshop is the final piece of the RAISE grant and will focus on Town-owned parcels and interactive design feedback.

X. Acceptance of Vermont Department of Buildings and General Services Grant

Hannah Luman, Director of Recreation and Parks Department

Hannah Luman presented this item, along with the following resolution for approval.

Acceptance of State of Vermont Buildings and General Services, Building Communities Grant

WHEREAS, at a regular meeting of the Selectboard on August 18th, 2025, the Selectboard granted the Recreation & Parks Department permission to apply for the State of Vermont Department of Buildings and General Services, Building Communities Recreational Facilities Grant for the revitalization of the basketball court and improvements to the ice rink; and

WHEREAS, the Recreation and Parks Department applied for the grant on September 10, 2025, requesting \$28,000 with a one-to-one equal match from the Town; and

WHEREAS, on December 11, 2025, all applicants were notified of grant approvals and denials. The Milton Recreation and Parks Department was approved for a total of \$18,400; and

WHEREAS, on February 2, 2026, the grant agreement was received, and the Town was given ten (10) days to sign and return the agreement to the Department of Buildings and General Services; and

WHEREAS, the matching funds of \$18,400 will come from the Capital Improvement Plan line for Basketball Court Rehabilitation; and

NOW, THEREFORE, BE IT RESOLVED, the Town of Milton Selectboard authorizes the Town Manager and/or their designee to enter into an agreement with the Vermont Department of Buildings and General Services to accept the \$18,400.00 Building Communities Grant with a match of \$18,400.00 to be taken from the Capital Improvement Plan line for Basketball Court Rehabilitation.

Motion made by L. Morgan to authorize the Town Manager or their designee to enter into an agreement with the Vermont Department of Buildings and General Services to accept the \$18,400.00 grant with a match of \$18,400.00 from the CIP, with a second by D. Barrows. Motion approved unanimously.

XI. Approval of Salt Purchase

C. Taylor, Town Manager

C. Taylor explained that an emergency purchase of 200 tons of salt was made from Tech-Mix at \$125 per ton to address a salt shortage. He presented the following resolution for approval.

Secondary Salt Purchase for 2025-2026 Winter Season

WHEREAS, the Administrative Code Purchasing Policy, duly adopted by the Selectboard of the Town of Milton and amended on 01/20/2026 requires competitive bidding and Selectboard approval for purchases over \$15,000 by the Town; and

WHEREAS, the Town of Milton has experienced an increasing need of salt products while market availability has declined, due to heightened demand within the American market; and

WHEREAS, due to current market availability and supply constraints, only one viable source is available to provide the required quantity of salt in the necessary timeframe, being Tech-Mix, a division of Bau-Val, Inc.; and

WHEREAS, it is in the best interest of the Town of Milton to secure an additional and reliable secondary source of supply to ensure continuity of operations and service delivery; and

NOW, THEREFORE, BE IT RESOLVED, that the Selectboard authorizes the Town Manager or their designee to execute the purchase of 200 tons of salt from Tech-Mix, a division of Bau-Val, Inc., at \$125.00 per ton, for a total amount not to exceed \$25,000.00.

Motion made by L. Morgan to authorize the Town Manager or their designee to execute the purchase of 200 tons of salt from Tech-Mix, a division of Bau-Val, Inc., at \$125.00 per ton, for a total amount not to exceed \$25,000.00, with a second by D. Barrows. Motion approved unanimously.

XII. Approval of No Appeal or Suit Pending Certificate

6:55 p.m.

Amber N. Baker, Deputy Town Manager and Finance Director

A. Baker presented the annual certificate required by 32 V.S.A. § 4157, stating no tax appeals or suits are currently pending against the Town.

Motion made by L. Morgan to approve the No Appeal or Suit Pending Certificate, with a second by D. Barrows. Motion approved unanimously.

XIII. Acceptance of Patrick Leahy LCBP Public Waterfront Access Improvement Grant 7:00 p.m.

Chris Taylor, Town Manager

C. Taylor announced the Town received a grant for over \$99,000 for shoreline and waterfront improvements at the Ice House area. The grant follows a reimbursement model and includes in-kind match services. The following resolution was presented for approval.

Acceptance of the Patrick Leahy LCBP Public Waterfront Access Improvement Grant

WHEREAS, the Patrick Leahy Lake Champlain Basin Program (LCBP), in coordination with the New England Interstate Water Pollution Control Commission (NEIWPCC), has awarded the Town of Milton a Public Waterfront Access Improvement Grant in the amount of \$99,392 under EPA Assistance Agreement LC00A01141; and

WHEREAS, the Town will provide a required non-federal match of \$22,221, which may consist of in-kind services, volunteer time, materials, and professional services, for a total project cost of \$121,613; and

WHEREAS, the grant is administered on a reimbursement basis and supports Phase I improvements to the Ice House Road property on Arrowhead Mountain Lake, including installation of a floating dock, shoreline protection and buffer enhancements, and educational signage to improve public access while promoting sustainable shoreline practices; and

WHEREAS, written authorization from Green Mountain Power is required prior to commencement of construction or site-disturbing activities associated with the project; and

WHEREAS, the Town previously authorized submission of the grant application for this project;

NOW, THEREFORE, BE IT RESOLVED that the Milton Selectboard hereby formally accepts the Patrick Leahy LCBP Public Waterfront Access Improvement Grant in the amount of \$99,392, with a required non-federal match of \$22,221, and authorizes the Town Manager to execute the Subaward Agreement and any related documents necessary to implement the Ice House Road Lake Access Improvements Project; and

BE IT FURTHER RESOLVED that receipt of written authorization from Green Mountain Power shall be a condition precedent to the expenditure of funds, commencement of construction or site-disturbing activities under this project.

Motion made by L. Morgan to accept the Public Waterfront Access Improvement Grant with the stated conditions, with a second by B. Steady. Motion approved unanimously.

XIV. Update from Town Manager and Board Members

Chris Taylor, Town Manager

C. Taylor presented the following updates:

- Ambulance A3 is officially in service and has completed its first transport. Staff have begun training on the new stretcher manual system. Both town ambulances are now housed in climate-controlled bays at the Fire and Rescue departments.

- A permit has been received for the new salt shed at the Public Works Facility, with construction planned for late spring.
- Winterfest is scheduled for Saturday, February 21, featuring horse-drawn wagon rides, a bonfire, and a lantern parade.

XV. Executive Session – Contracts

Motion made by B. Steady to find that premature knowledge about Contracts would cause the Town or person to suffer a substantial disadvantage. Second by L. Morgan. Motion approved unanimously.

Motion made by B. Steady to enter into executive session at 6:56 p.m. to discuss Contracts under the provisions of 1 VSA 313 (a)(1) of the Vermont Statutes; to include the following; Selectboard members: M. Morgan, B. Steady, D. Barrows and L. Morgan; Town Manager, C. Taylor; Deputy Town Manager and Director of Finance Amber Baker. Second by D. Barrows. Motion approved unanimously.

Motion made by L. Morgan to close executive session at 7:15 p.m., with a second by B. Steady. Motion approved unanimously.

No action was taken as a result of the Executive Session.

XVI. Adjournment

Motion made by L. Morgan to adjourn the meeting at 7:16 p.m., with a second by D. Barrows. Motion approved unanimously. Meeting adjourned by M. Morgan.

All documents pertaining to this meeting may be viewed using the following link:

https://miltonvt.sharepoint.com/:f/s/TownOfMiltonFilesFolders/IgBV3nkSW_97RLQG29RlrS1yAc-RKAib4M-tknRrML7U2mo?e=j5Jt1d

A video recording of this meeting can be found at the following location:

https://miltonvt.sharepoint.com/:v/s/TownOfMiltonFilesFolders/IQCxHJc43_cIQ5wF7CK0Uzh8Ac7JwYOvCtBHJnF0unPDu3s?e=Pgczd

Minutes recorded and submitted by Brittany Tradup, Executive Assistant to the Town Manager

APPROVED
MINUTES:

Brenda Steady, Clerk

3-2-26
Date

ATTEST:

Kristi Bees
Milton Town Clerk

3/4/2026
Filed this day with the Milton
Town Clerk's Office.

