



**Town of Milton – Selectboard Meeting  
Milton High School Library  
17 Rebecca Lander Dr., Milton VT 05468  
In Person and/or via Zoom  
Monday, March 6, 2023 at 5:30 p.m.**

**MINUTES**

**Selectboard Members Present:** Darren Adams, Chair; Michael Morgan, Vice Chair; John FitzGerald, Clerk; Brenda Steady, Member; Chris Taylor, Member

**Selectboard Members Absent:** None

**Staff Members Present:** Don Turner Jr., Town Manager; John Bartlett, HR and Operations Director; Brittany Tradup, Executive Assistant to the Town Manager (remote); Amber N. Baker, Finance Director; Kristin Beers, Town Clerk

**Others Present:** Shannon Gunderson (remote); Patricia Howes; Michael Joseph; William McSweeney; Lauren Blume; Julia Andrews; Lisa Rees; Grant Rees; Leland Morgan; Lonnie Poland; Diane Barrows; Erik Johnson, Milton School District; Karen Stout, Milton School Board; Jennifer Wilson, Milton School Board; Matt Grasso, Milton School District; Melinda Young, Milton School Board; Amy Rex, Milton School District Superintendent; Kumulia Long, Milton School Board

**I. Call to Order**

D. Adams called the meeting to order at 7:00 p.m.

**II. Flag Salute**

D. Adams led the attendees in the Pledge of Allegiance.

**III. Agenda Review**

D. Turner stated that there is an update for item IX regarding the credit card, and action is no longer required for that item.

**IV. Public Forum**

Lisa Rees and Lauren Blume made public comments.

**V. Consent Agenda**

- **Approval of Public Hearing Minutes of 02/21/2023**
- **Approval of Warrant #19**

**Motion made by B. Steady to approve the Consent Agenda, with a second by M. Morgan. Motion approved unanimously.**

**VI. Public Works Facility Engineering Services Change Order for Additional Archeological Investigation and Administration**

*Don Turner, Jr., Town Manager*

D. Turner stated that the public works facility project is going through the Act 250 permitting process, and one of the criteria is historic preservation. The state agency has requested an additional study. Krebs and Lansing is contracting with Hartgen Archeological Associates to do the work, and the funds will come out of the project funding. There was some additional discussion with the Selectboard members.

**Motion made by C. Taylor to accept the change order for the additional archeological investigation and administration for Krebs and Lansing for the amount of \$23,158.00, with a second by B. Steady. Motion approved unanimously.**

**VII. Contractor Approvals for Milton Grange Hall Renovations**

*Don Turner, Jr., Town Manager*

D. Turner introduced this item by recapping the process with the Milton Grange Hall renovations and activity to date. On February 16, 2023, the Town Manager issued a request for qualifications with a deadline for them to be returned March 3, 2023. The Town received a number of inquiries and conducted a site visit on Friday, February 24, 2023, at which two contractors appeared.

After completing a thorough procurement process, that requested partial donations of labor, Turner is asking the Selectboard to authorize him to work with the following contractors for renovating the Grange on a time and materials plus cost basis.

- Little "A" Flooring
- Pratt and Smith Electric
- E and J Construction
- GL Hall Masonary LLC

The total for these four vendors shall not exceed \$80,000.

**Motion made by M. Morgan to approve the four aforementioned contractors to do the Grange renovation work at a cost not to exceed \$80,000, with a second by J. FitzGerald. Motion passed. B. Steady abstained.**

**VIII. Public Hearing Notice: Hourglass Project Southern Leg**

*Don Turner, Jr., Town Manager*

After reviewing the guidance received from legal counsel and the purpose of this proposed discussion, the Selectboard will hold a Special Selectboard Meeting at 6 p.m. on March 27, and it will be warned as such according to state statutes.

**IX. Approve Terms & Conditions of TD Bank Credit Card**

*Don Turner, Jr., Town Manager*

D. Turner explained that TD Bank is able to provide payment terms that work with the Town's approval system. The Town Treasurer can move forward with setting up the credit card and no action is required from the Selectboard.

**X. Adjournment**

**Motion made by C. Taylor to adjourn the meeting at 5:53 p.m., with a second by B. Steady.  
Motion approved unanimously.  
Meeting adjourned by D. Adams.**

All documents pertaining to this meeting may be viewed using the following link:  
<https://miltonvt.box.com/s/cv4lz3ltmr6ztiogsh0lh3vodxo6eljq>

A video recording of this meeting can be found at the following location:  
<https://miltonvt.box.com/s/wlbmpu53rppo0pacrfkof0jxp5bezug1>

Respectfully Submitted,  
Brittany Tradup

APPROVED MINUTES:

Brenda Steady, Clerk Date: 3-20-23  
Brenda Steady, Clerk

Filed with the Milton Town Clerk's Office on this 21 day of March, 2023.

ATTEST: Kristi Beas, Milton Town Clerk

