



Regular Meeting

Wednesday, April 15, 2025, 5:00 p.m.

Community Room, 43 Bombardier Road, Milton, VT 05468

In Person and/or Via Zoom at:

<https://us02web.zoom.us/j/82572618309?pwd=OMksahwo2w1keSpB9g4Qdi0pdCeLTb.1>

Members Present: Brandy Companion, Erika Guralnick, Rod Moore, Kim Thompson, Fran Tougas.

Members Absent:

Staff Present: Hannah Luman

Others Present: NA

I. Call to Order

Rod Moore called the meeting to order at 5:02p.m.

II. Amendments to Agenda

None

III. Public Forum

None

IV. Approval of Meeting Minutes from Recreation Commission Meeting on 3/10/26

Motion made by Fran to approve the Minutes of 3/10/26 with the correction of updating the date of 11/25/25 to 3/10/26. Seconded by B. Motion approved unanimously.

V. Milton Recreation Commission Report

A. Master Plan/ByLaws Discussion

- Master Plan work will be main Rec Commission agenda item thru April 2027, which is the projected completion date
- Timeline:
 - May – October: Public Engagement and begin Plan Development (ie park/program analysis)
 - September – December: Review/Compile Survey results & Write Plan
 - December – January: Public Review & Selectboard Approval
- Rod handed out the proposed community survey questions.
- Plan to kick off the survey at Green Up day on May 2nd. A booth will be set up where volunteers will hand out business cards with a QR code to complete the survey.
- QR codes will be made available at local businesses and handed out at community events throughout the Spring and Summer. Paper copies of survey will also be made available. IPAD will be available at events as well.

- Hannah will send out the link to the Rec Master Plan folder to commissioners. She will also include the volunteer signup sheet and link to current Master Plans.
- Would like to create Community Engagement Boards with open-ended questions that will be displayed at events.

B. Commission Project Report

- No Updates

VI. Volunteer Opportunities Rec Commission work, and Recruitment

- Commissioners are encouraged to continue to identify recreation needs and desires amongst the community and share opportunities for volunteering.
- Keep ears/eyes out for community members with a skill/talent that would be willing to share with the community.
- Commissioners may sign up for Volunteer Opportunities using the provided link:

[Milton Rec Events Commissioner Volunteer Signups.xlsx \(sharepoint.com\)](#)

VII. Next Meeting: Wednesday, April 8, 2026, 5:00 p.m.

VIII. Adjournment

Motion made by Fran to adjourn the meeting at 5:47p.m. with a second by B. Motion approved unanimously. Meeting adjourned by Rod Moore.

All documents pertaining to this meeting may be viewed using the following link:

https://miltonvt.sharepoint.com/:f:/s/TownOfMiltonFilesFolders/IgDx15BnSy_nTYQq6VlxzjkXAVUTvieum_FHqDqQgVxsgFE?e=Shg6Ja

A video recording of this meeting can be found at the following

location:<https://miltonvt.sharepoint.com/:f:/s/TownOfMiltonFilesFolders/IgBup2JRZXKSSKOMuwPEdCHxAfZb56CulpJASs9S-pLhk9w?e=m8rF9n>

Minutes recorded and submitted by Brittany Tradup, Executive Assistant to the Town Manager

APPROVED
MINUTES:

Rodrick Moore, Chair

Date

ATTEST:

Milton Town Clerk

Filed this day with the Milton
Town Clerk's Office.