



**Town of Milton – Selectboard Meeting  
43 Bombardier Road, Milton VT 05468  
In Person and/or via Zoom – Community Room  
Monday, April 17, 2023 at 6:00 p.m.**

**MINUTES**

**Selectboard Members Present:** Darren Adams, Chair; Michael Morgan, Vice Chair; Brenda Steady, Clerk (remote); Leland Morgan, Member; Chris Taylor, Member

**Selectboard Members Absent:** None

**Staff Members Present:** Don Turner Jr., Town Manager; Brittany Tradup, Executive Assistant to the Town Manager; John Bartlett, HR and Operations Director; Steve Laroche, Police Chief; Michaela Foody, Public Safety Director (remote); Rod Moore

**Others Present:** Lisa Rees; Corey Parent; William Orr; Abigail Orr; Sarah Reeves, CSWD (remote); Lonnie Poland; Robert Miller; Henry Bonges (remote); “Sheldrick” (remote); John FitzGerald (remote); Jessica Groeling (remote); Ryan Abell (remote); “john” (remote); David Poland (remote); Laurie Troville; Rick Troville

**I. Call to Order**

D. Adams called the meeting to order at 6:00 p.m.

**II. Flag Salute**

D. Adams led the attendees in the Pledge of Allegiance.

**III. Agenda Review**

D. Adams moved Bill and Gail Orr Resolution up in the agenda to directly following the Consent Agenda.

**IV. Public Forum**

Lonnie Poland and Lisa Rees made public comments.

**V. Consent Agenda**

- **Approval of Selectboard Meeting Minutes of 04/03/2023**
- **Approval of Warrant #22**

**Motion made by M. Morgan to approve the Consent Agenda, with a second by C. Taylor. Motion approved unanimously.**

**VI. Resolution Thanking Bill and Gail Orr for Contributions to Memorial Day Services**

*Don Turner, Jr., Town Manager*

D. Turner read the following resolution aloud:

**Recognition of Bill and Gail Orr for Their Contributions to Memorial Day Services**

WHEREAS, the Town of Milton has a long, rich history as a community of active military and guardsmen; and

WHEREAS, for many years, the Town of Milton has taken great pride in producing a Memorial Day ceremony that recognizes the sacrifices of military men and women who have given their lives in service; and

WHEREAS, Bill and Gail Orr have dedicated countless hours organizing the Memorial Day event on behalf of the Town, with work that has involved organizing speakers, the Community Band, donations from various service organizations and a Color Guard with military members who have served in various conflicts; and

WHEREAS, Bill Orr has placed flags at the gravesides of nearly 600 military service members each Memorial Day for many years; and

WHEREAS, Bill and Gail Orr have decided to entrust this responsibility to a new set of volunteers; and

THEREFORE, BE IT RESOLVED, that we the members of the Milton Selectboard on behalf of the entire Milton Community hereby extend to Bill and Gail Orr our sincere gratitude and appreciation for their contributions to the Memorial Day Services in the Town of Milton.

Dated at Milton, Vermont this 17th day of April, 2023.

**Motion made by M. Morgan to sign the Recognition of Bill and Gail Orr that was just read by Don Turner, with a second by L. Morgan.** There was a brief discussion between the Selectboard and the Orrs. **Motion approved unanimously.**

**VII. Chittenden County Waste District (CSWD) FY24 Budget**

*Sarah Reeves, Executive Director of CSWD*

Sarah Reeves, Executive Director of CSWD, delivered a presentation on the FY24 budget, which included a review of various revenues and expenses as well as an overview of the capital plan. She also responded to questions from the Selectboard and the Town Manager.

**Motion made by M. Morgan to approve the CSWD budget, with a second by L. Morgan. Motion approved unanimously.**

**VIII. Memorial Day Ceremony**

*Don Turner, Jr., Town Manager*

Rod Moore is spearheading the event. There was a brief discussion about what still needed to be worked out and about promoting it on social media channels.

**IX. Dedication of Little League Scoreboard and Other Items**

*Ryan Abell, Little League Representative*

D. Turner explained that the Milton Little League has requested the following approvals:

- Approval of an electronic scoreboard to be installed 6' outside of the Center Field fence of the "Minor League" Field at Bombardier Park (2nd field on the right after the music pavilion). This

scoreboard would match in color and installation appearance as the existing scoreboard on the Bill Black Field (3rd field on the right after the music pavilion).

- Approval of a request to dedicate the above mentioned scoreboard to Lynn Waring. Lynn was a retired gentleman that spent many hours and many seasons coaching teams in Milton Little League. He coached with Milton Little League until his passing. He made a long lasting impression amongst the members of the league and the student athletes that played for him.
- Approval of a request to place permanent retired jersey recognition banners to honor retired #1 for Bill Black and retired #2 for Lynn Waring. These banners have been crafted by a local sign shop and would mount on the side of the 2nd floor of the Bill Black Field equipment dugout.

**Motion made by C. Taylor to approve the electronic Little League scoreboard, as well as the dedication of the scoreboard to Lynn Waring and the two banners that they want to display, with a second by M. Morgan. Motion approved unanimously.**

**X. Reappoint Bonnie Pease to Conservation Commission**

*Cymone Bedford, Planning & Development Review Director*

D. Turner stated that the Town recommends reappointment of Bonnie Pease to a 4 year term and to thank her for many years of service. There was a brief discussion between Bonnie Pease and the Selectboard.

**Motion made by M. Morgan to reappoint Bonnie Pease to the Conservation Commission, with a second by L. Morgan. Motion approved unanimously.**

**XI. Georgia MOU Extension**

*Michaela Foody, Public Safety Director*

M. Foody provided an overview of the new Memorandum of Understanding, including the changes compared to the previous MOU. She responded to questions from the Selectboard.

**Motion made by M. Morgan to sign the Georgia memorandum of Understanding Extension with the Police efforts there as presented, with a second by C. Taylor. Motion passed. B. Steady was not present for vote.**

**XII. Governor's Highway Safety Education Grant**

*Steve Laroche, Police Chief*

S. Laroche reviewed the background on this grant request, as presented in the following memo.

TO: Don Turner Jr., Town Manager

FROM: Chief Stephen Laroche

DATE: April 10th, 2023

SUBJECT: Governor's Highway Safety 2024 Education Grant

The Governor's Highway Safety Program has again offered the Milton Police Department an opportunity to apply for the 2024 Education Grant. This grant will be used to purchase traffic safety educational equipment, and other traffic safety educational material to assist in the continued education of the public and officers on distracted, impaired, and aggressive driving. As well, the grant will reimburse the Town of Milton for the salaries of those officers who work traffic safety events such as National Night Out and the Bike Rodeo. This year's grant will also reimburse the

Town of Milton for officer salaries at traffic safety related trainings, training costs, lodging, etc., which will allow us to send officers to advanced traffic safety trainings out of state. With the combined efforts of traffic enforcement and education, we can continue to save to lives on Milton's roadways.

As in years past and since 2016, this grant has allowed the Milton Police Department to continue a directed and proactive approach to traffic safety enforcement and education. Past funds from this grant have been spent on multiple educational safety events such as Milton's Driver Education Program, National Night Out, Red Light Flashing No Passing barbecue event, the Milton Safety Fair/Bicycle Rodeo, and the High School's Mock DUI fatal crash, which are all held throughout the year in Milton.

As well, the grant has been used to purchase educational related items in order to remind and educate the public of the dangers of distracted, impaired, and aggressive driving. Examples of items purchased in years past include: Impaired Driving Goggles (App \$900), two Impaired Driving Pedal Carts (App \$2500), multiple traffic cones (App \$600) and a vinyl banner promoting the bike rodeo event (App \$100), etc. All these items are used to show people the effects and dangers of impaired/distracted driving.

In addition, past funds from the Education Grant have allowed us to send officers out of state to advanced traffic safety trainings such as the Maine Traffic Safety Conference. This grant covers the cost of travel, meals, lodging, salaries and training cost.

There is a 25% match for the Town of Milton, which will be included through in-kind expenses. These in-kind expenses will include both officer's normal and overtime salaries. These in-kind salaries will occur at our annual events such as National Night Out, Safety Fair/Bike Rodeo, the SRO teaching drivers education, Sgt. Locke teaching at the Vermont Police Academy and other traffic safety events that we currently conduct in town. The number of hours worked by officers will be kept track of in order show the grant our 25% match.

We would like permission from you to apply for the 2024 Education Grant.

There was a brief discussion between the Selectboard and Chief Laroche.

**Motion made by C. Taylor to allow the Milton Police Department to apply for the Governor's Highway Safety Education Grant as presented, with a second by M. Morgan. Motion approved unanimously.**

### **XIII. Energy Efficiency and Conservation Block Grant (EECBG) and Municipal Energy Resilience Program (MERP) Grant Approval**

*Corey Parent, Consultant*

C. Parent reviewed the information on these grant opportunities, as per the following memo:

To: Milton Selectboard

Date: April 12, 2023

From: Corey Parent

Re: Energy Efficiency and Conservation Block Grant (EECBG) and Municipal Energy Resilience Program (MERP)

This memo informs and seeks approval from the Select Board to apply for and obtain. The first is the Energy Efficiency and Conservation Block Grant (EECBG) Program, funded by the Federal Infrastructure Bill. It is designed to assist states, local governments, and Tribes in implementing strategies to reduce energy use, reduce fossil fuel emissions, and improve energy efficiency projects. The Town of Milton was awarded \$75,340 directly. The funds must be expended by

January 2024. We must submit a Program Pre-Award Information Sheet by April 28. In discussion with Don Turner, we plan to request to have this money used to purchase energy-efficient equipment for the new Public Works Facility.

The second program is a competitive grant program through the State of Vermont. Through the Municipal Energy Resilience Program, municipalities across Vermont can apply for funds to improve the energy efficiency of municipal buildings and meeting spaces. This program is being administered through Chittenden County Regional Planning Commission. The first step this spring is to get a grant for up to \$4,000 for an energy audit in the Spring of 2023. In the fall, the Town would apply for an additional grant to fund the energy audit findings to make those improvements to the building. After consultation with Don, we're asking for support to apply to this program for the Grange.

For more information on each program:

[Energy Efficiency and Conservation Block Grant \(EECBG\) Program](#)

[Municipal Energy Resilience Program \(MERP\)](#)

There was some discussion between the Selectboard, the Town Manager and C. Parent.

**Motion made by M. Morgan to approve the Energy Efficiency and Conservation Block Grant and the Municipal Energy Resilience Program (MERP) Grant, with a second by L. Morgan. Motion approved unanimously.**

#### **XIV. Arrowhead Avenue Sewer Extension Update**

*Corey Parent, Consultant*

D. Turner presented the history on this project, and C. Parent delivered a presentation with a project overview, alternative solutions investigated, the estimated associated costs for each alternative and potential funding sources. There was discussion between the Selectboard, the Town Manager and residents in attendance: Chris Simays, Lonnie Poland, Robert Miller and Laurie Troville.

#### **XV. Reappropriate Additional Funding to the Grange Hall Renovations**

*Don Turner, Jr., Town Manager*

D. Turner presented this item as per the following memo, and there was a brief discussion between the Selectboard, Turner and some remote attendees.

To: Milton Selectboard

Date: April 14, 2023

From: Don Turner, Town Manager

Re: 135 River St- Grange Renovations – Request for an additional \$29,000 for ductwork and other plumbing, heating upgrades and finish components such as drywall patching, painting finish trim installation and other miscellaneous items needed to complete the project.

##### **Project update:**

The project is progressing nicely. All of the major modifications are now complete. Electrical systems have been updated to include a new panel and new energy efficient lighting installed on both floors. Old plumbing has been removed, the water meter has been relocated and new piping has been installed in all three bathrooms and the kitchen. The exterior masonry work, including the repair of all flashing and pointing and the replacement of crumbling blocks is complete. The entire lower level was insulated with 2" foam insulation and new interior lights. Cyr Lumber donated all of the interior trim. Main Floors have all been sanded and are awaiting finish. Efficiency Vermont will

contribute a \$10,000 rebate for the new lighting and VT Gas will be providing funding for the insulation to include the attic.

The ductwork removal and relocation is more costly than I anticipated. It had to be relocated to accommodate the lift and new stair placement.

**Proposed Motion**

Motion to re-appropriate \$29,000 from the CIP Budgeting Software project line item to the CIP Grange Renovations line item.

**Motion made by C. Taylor to re-appropriate \$29,000 from the CIP Budgeting Software project line item to the CIP Grange Renovations line item, with a second by M. Morgan. Motion approved unanimously.**

**XVI. Update from Town Manager and Board Members**

*Don Turner, Jr., Town Manager*

D. Turner provided the following updates:

- Sotos Papaserafchim stated at the April 3rd meeting that he made a counteroffer at \$3.3 million for his property, with regard to the Hourglass project. Turner verified that this was the final counteroffer and apologized for the error.
- Some information regarding the Water/Wastewater budget is being verified, and the budget will be on a future meeting.
- The Egg Hunt last week was very popular event. The Recreation Department and Recreation Commission did a great job with this event. There was a particular portion of the event that was dedicated to participants with special needs held at a special time, called the “Egg-straordinary Hunt”.
- The Town will be at Bill Heath’s property next week to cut trees and will be working on the ditch.
- Public Works Facility update: We got the go ahead on the Prime Ag Soils issue. Still waiting on the historic preservation part, but they should be working on that next week.
- The Town will be spending about \$10,800 on updating the softball Little League fields, and they will be out there working on it this week.
- The Town has hired John Wells, who will be working on Buildings and Grounds.
- The Town also hired John Geary as Supervising Maintenance Tech for Building and Grounds.
- Water/Wastewater is down a person, and we are advertising the position now.
- Paving will be starting May 1.
- The Town is close to hiring a person for the Downtown plan.
- Police have been very busy. There were 90 calls over the weekend. The Chief of Police reported that one was the fourth fatal overdose this month.
- Rescue reported that they did their first paramedic intercept.
- D. Turner (and by association, the Selectboard and Town staff) is being recognized with a Commendation for Exemplary Service to Public Works from the American Public Works Association (APWA). This is a national award that highlights the accomplishments of the entire Public Works team of Milton.

B. Steady and L. Morgan both made statements regarding the public comment from Lisa Rees, and there was a brief discussion on the topic.

**XVII. Adjournment**

**Motion made by M. Morgan to adjourn the meeting at 8:10 p.m., with a second by L. Morgan.  
Motion approved unanimously.  
Meeting adjourned by D. Adams.**

All documents pertaining to this meeting may be viewed using the following link:  
<https://miltonvt.box.com/s/jlx2esgvw1eljcmc9f8ntqt9i893cp9b>

A video recording of this meeting can be found at the following location:  
<https://miltonvt.box.com/s/8f2dwkves4sf03wuotgsegcq3lnyrco7>

Respectfully Submitted,

Brittany Tradup

APPROVED MINUTES:

Brenda Steady, Clerk Date: 5-1-23  
Brenda Steady, Clerk

Filed with the Milton Town Clerk's Office on this 2<sup>nd</sup> day of May, 2023.

ATTEST: Kristi Beas, Milton Town Clerk

