



**Town of Milton – Selectboard Meeting  
43 Bombardier Road, Milton VT 05468  
In Person and/or via Zoom – Community Room  
Monday, May 1, 2023 at 6:00 p.m.**

**MINUTES**

**Selectboard Members Present:** Darren Adams, Chair; Michael Morgan, Vice Chair; Brenda Steady, Clerk; Leland Morgan, Member; Chris Taylor, Member

**Selectboard Members Absent:** None

**Staff Members Present:** Don Turner Jr., Town Manager; John Bartlett, HR and Operations Director (remote); Brittany Tradup, Executive Assistant to the Town Manager; Michaela Foody, Public Safety Director; Steve Laroche, Police Chief; Amber N. Baker, Finance Director; Cymone Bedford, Planning & Development Review Director;

**Others Present:** Roger Dickinson; Joseph Duquette; Allison Duquette; Wendy L. Wilton; Thomas Hughes; Denise J. Hughes; Diane Barrows (remote); Shelley Robinson (remote); Shannon Gunderson (remote)

**I. Call to Order**

D. Adams called the meeting to order at 6:02 p.m.

**II. Flag Salute**

D. Adams led the attendees in the Pledge of Allegiance.

**III. Agenda Review**

No changes.

**IV. Public Forum**

Joseph Duquette made a public comment.

**V. Consent Agenda**

- **Approval of Selectboard Meeting Minutes of 04/17/2023**
- **Approval of Warrant #23**

**Motion made by M. Morgan to approve the Consent Agenda, with a second by L. Morgan.**  
B. Steady read a statement aloud. **Motion approved unanimously.**

**VI. Reappoint Deputy Health Officers: Michaela Foody and Roger Dickinson**

*Don Turner, Jr., Town Manager*

D. Turner provided background information on the candidates for reappointment, stating that Roger Dickinson has been a deputy health officer since 1998 and Michaela Foody has been a deputy health officer since 2020.

**Motion made by M. Morgan to reappoint Deputy Health Officers Michaela Foody and Roger Dickinson to a three-year term commencing June 1, 2023 and ending on May 31, 2026, with a second by L. Morgan. Motion approved unanimously.**

## **VII. LEMP Adoption**

*Michaela Foody, Public Safety Director*

M. Foody provided background information, including a review of the relevant state statutes. She discussed the specific updates and changes from the previous version of the Local Emergency Management Plan (LEMP), and she responded to questions from Selectboard members.

**Motion made by M. Morgan to adopt the Town's local emergency management plan as presented by Michaela Foody this evening, with a second by C. Taylor. Motion approved unanimously.**

## **VIII. Update from Town Manager and Board Members**

*Don Turner, Jr., Town Manager*

D. Turner

- The Town has been working on the Catamount water system. An unexpected result of the work completed was reduced pressure in the fire suppression system. The Town has been working with the engineering firm and a fire suppression engineer, and there is now a path to a resolution. This may include the Town paying for pressure reducing valves for about 15 properties.
- Public Works Facility: Prime Ag issue is resolved. The historic preservation archaeology is in progress. Once that is complete, we should be able to move forward with the Act 250 permit, which has already been reviewed and should move forward quickly. The Town is still meeting regularly with the architect and construction management teams, and the numbers are getting closer to the budget.
- Staffing Update: Jay Scott from W/WW went on to Essex. We have 2 candidates with water history to interview.
- The Brault property: It appears that the Town can acquire the property with a boundary line adjustment and if so, the purchase can be made within 60 days. This will also save the Town some money.
- Grange Hall Renovations: Scheduled to paint this week, and on track to be ready for trim by next weekend.
- Inclusion Festival is this Saturday, May 6.
- This weekend is a busy with Green Up Day, Little League Opening Day, and Inclusion Festival on Saturday and the Color Run on Sunday.
- The Fieldhouse is open. It will be available Saturday, but it will be closed on Sunday for the Color Run.
- Green Up Day: Meet at the Pavilion in Bombardier Park at 8am. Official time goes until noon.

## **IX. Executive Session – Personnel, Real Estate and Litigation**

**Motion made by B. Steady to find that premature public knowledge about Personnel, Real Estate and Litigation would cause the Town or person to suffer a substantial disadvantage. Second by C. Taylor at 6:32 p.m. Motion approved unanimously.**

Motion made by B. Steady to move enter into executive session at 6:32 p.m. to discuss real estate including negotiating or securing real estate purchase or lease options under VSA 313 (a)(2), personnel and limitation when (and only when) the public body has made a specific finding that premature general public knowledge would clearly place the state, municipality or other public body, or person involved at a substantial disadvantage, it may go into executive session to discuss one of the following: Contracts, labor relations agreements with employees, Arbitration or mediation, Grievances, other than tax grievances, pending or probable civil litigation or a prosecution, to which the public body is or may be a party, Confidential attorney-client communications made for the purpose of providing professional legal services to the body. Per VSA 313 (a)(1). Inviting in Selectboard members: D. Adams, M. Morgan, B. Steady, L. Morgan, C. Taylor,; Town Manager, Don Turner, Jr.; Public Safety Director, Michaela Foody; Planning and Zoning Director, Cymone Bedford; Police Chief, Steven Laroche; Finance Director, Amber N. Baker; Mick Leddy, Attorney at Law. Second by C. Taylor. Motion approved unanimously.

Motion made by B. Steady to close executive session at 8:42 p.m., with a second by C. Taylor. Motion approved unanimously.

No action was taken as a result of the Executive Session.

#### X. Adjournment

Motion made by M. Morgan to adjourn the meeting at 8:44 p.m., with a second by L. Morgan. Motion approved unanimously.  
Meeting adjourned by D. Adams.

All documents pertaining to this meeting may be viewed using the following link:  
<https://miltonvt.box.com/s/966i20n00twsxxw7edu073ofocms33g3>

A video recording of this meeting can be found at the following location:  
<https://miltonvt.box.com/s/xnbe0v1lb5jl6zuwm66udd54zkwk2bw0>

Respectfully Submitted,

Brittany Tradup

APPROVED MINUTES:

Brenda Steady, Clerk Date: 5-15-23  
Brenda Steady, Clerk

Filed with the Milton Town Clerk's Office on this 16<sup>th</sup> day of May, 2023.

ATTEST: Kirsti Beas, Milton Town Clerk

