



Board of Civil Authority Wednesday, May 31, 2023

Immediately after the Board of Abatement meeting
Municipal Building Community Room (43 Bombardier Road)

MINUTES

BCA Members Present: Darren Adams, Selectboard Member; Kristin Beers, Clerk; Kevin Endres, JP; Denise Hughes, JP; Jon Hughes, Chair; Tom Hughes, JP; Leland Morgan, JP; Michael Morgan, JP & Selectboard Member; Wendell Noble, JP; Chris Taylor, Selectboard Member

BCA Members Not Present: Charles Barsalow, JP; Marty Branch, JP; Steve Burke, JP; Chris Mattos, JP; Amy Maxfield, JP; Dana Maxfield, JP; Brenda Steady, Vice Chair & Selectboard Member; Chuck Wilton, JP;

Others Present: none

1. The BCA meeting was called to order by Jon Hughes at 6:33 p.m.
2. Public Forum – none in attendance
3. Approval of Minutes:
 - a) Chris Taylor made a motion to approve the BCA minutes for the February 2, 2023 meeting, with a second by Darren Adams. The motion passed unanimously.
4. Biennial Voter Checklist Review

Every odd numbered year, the BCA is required by VT Law to review the voter checklist name-by-name.

Legislature passed a law in 2021 requiring the Secretary of State's office to mail a ballot to every active registered voter for all General Elections. It is more important than ever to keep our voter checklist as accurate and up-to-date as possible.

Kristin printed the current voter checklist into 14 manageable sections, sorted first by representative district and then by street address, for distribution amongst meeting attendees.

A challenge letter explains to the voter that the BCA believes they have moved out of town and is challenging the voter's right to stay on the town's voter checklist. It is always mailed along with a postage paid response form.

A letter certifying compliance with this voter maintenance must be filed with the Secretary of State's office by September 15th.

Kristin asked that everyone review, mark up and return their sections to her at the Town Clerk's office no later than June 30th. This will allow enough time so that she can recirculate them to other BCA members.

- a) Michael Morgan made a motion to authorize the Town Clerk to:
 - i) Send challenge letters, on the board's behalf, to any voter who the board believes may have moved out of town.
 - ii) Challenge voters on a regular basis based on Property Transfer Tax Returns, returned mailings, or from official and unofficial public records and documents.
 - iii) Purge any voter who was challenged before the November 2020 General Election, who has not replied, nor voted.
 - b) Kevin Endres seconded and the motion passed unanimously.
5. Review election schedule and procedures
- The next scheduled election is the 2024 Annual Town Meeting, unless the school district or town calls a special local election.
- 2024 will be busy with elections. In March, there will be the Presidential Primaries and Town Meeting Day. August will have the State Primaries and in November there will be the Presidential and State General Elections.
- a) After discussion about recount procedures, Wendell Noble made a motion that any recount in the Town of Milton will be conducted by using vote tabulators. Leland seconded and the motion passed unanimously.
6. There was no other business.
7. Motion to adjourn was made at 6:55 pm by Kevin Endres and seconded by Darren Adams. Motion passed unanimously.

*Respectfully submitted,
Kristin Beers*

APPROVED MINUTES:



Jon Hughes, Chair

Date: 7/25/23



Board of Abatement
Wednesday, May 31, 2023
6:00 p.m.

Municipal Building Community Room (43 Bombardier Road)

MINUTES

BOA Members Present: Darren Adams, Selectboard Member; Kristin Beers, Clerk; Kevin Endres, JP; John Gifford, Town Treasurer; Denise Hughes, JP; Jon Hughes, Chair; Tom Hughes, JP; Leland Morgan, JP; Michael Morgan, JP & Selectboard Member; Wendell Noble, JP; Brenda Steady, Vice Chair & Selectboard Member; Chris Taylor, Selectboard Member

BOA Members Not Present: Charles Barsalow, JP; Ed Clodfelter, Assessor; Marty Branch, JP; Steve Burke, JP; Chris Mattos, JP; Amy Maxfield, JP; Dana Maxfield, JP; Chuck Wilton, JP;

Others Present: none

1. The BOA meeting was called to order by Jon Hughes at 6:09 p.m.
2. Jon led the attendees in the Pledge of Allegiance.
3. Public Forum – none in attendance.
4. Approval of Minutes:
 - a) Leland Morgan made a motion to approve the BOA minutes for the June 29, 2022 meeting, with a second by Darren Adams. The motion passed unanimously.
5. John Gifford presented three proposed abatements (details attached) in the following order:
 - a) Housekeeping Abatements (delinquent tax balances less than \$10.00):
 - i) Motion made by Michael Morgan to abate all six of the low tax balances due, for a total of \$16.75.
 - ii) Leland Morgan seconded. The motion passed unanimously.
 - b) Barn damage at 225 North Road:
 - i) The Board reviewed the materials presented and discussed the request.
 - ii) Motion made by Kevin Endres to abate taxes in the amount of \$1,456.21 for the barn at 225 North Road which was damaged by wind in February and December of 2022.
 - iii) Brenda Steady seconded. There was a question about the possibility of conflict of interest and discussion about the adjusted assessed value versus the need to abate again. The motion passed unanimously.
 - c) Unable to pay taxes at 7 Cherry Street:
 - i) The Board reviewed the materials presented and discussed the request.
 - ii) The Board was very empathetic to the applicant's situation, but no motion was made to grant an abatement. For lack of motion, the request was denied.

6. In other business, John Gifford informed the Board that with the closing of the Coventry Resort out on Beebe Hill Road, there are some travel trailers with delinquent taxes. He will continue his attempts to collect, but may call a meeting in the near future to abate those taxes.
7. Motion to adjourn was made at 6:33 pm by Michael Morgan and seconded by Tom Hughes. Motion passed unanimously.

*Respectfully submitted,
Kristin Beers*

APPROVED MINUTES:



Jon Hughes, Chair

Date: 11/2/23