



**Town of Milton – Public Hearing  
43 Bombardier Road, Milton VT 05468  
In Person and/or via Zoom – Community Room  
June 19, 2023 at 6:00 p.m.**

**MINUTES**

**Selectboard Members Present:** Darren Adams, Chair; Michael Morgan, Vice Chair; Brenda Steady, Clerk; Leland Morgan, Member; Chris Taylor, Member

**Selectboard Members Absent:** None

**Staff Members Present:** Don Turner Jr., Town Manager; John Bartlett, HR and Operations Director; Brittany Tradup, Executive Assistant to the Town Manager; Michaela Foody, Public Safety Director; Amber N. Baker, Finance Director; Cymone Bedford, Planning & Development Review Director (remote); Jenna Tucker Eugair, Recreation Director; Sean McCann, Rescue Chief; Tom Elwood, Water/Wastewater Superintendent (remote); Eric Gallas, Highway Superintendent

**Others Present:** Jenn Taylor; Terry Eckert; Keely Agan; Monique Ziegler; Erich Ziegler; William Heald, Seneca Masonic Lodge; Adam Morgan, Seneca Masonic Lodge; Shannon Gunderson, Milton Independent; Michael Frett, The Islander; Ryan Bushey; Diane Barrows (remote); Lori Donna (remote); Jessica Groeling (remote)

**I. Call to Order**

D. Adams called the meeting to order at 6:01 p.m.

**II. Public Hearing on Capital Improvement Plan for Fiscal Years 2024-2028, Including Impact Fee Schedule for Fiscal Year 2024**

*Amber N. Baker, Finance Director*

Amber N. Baker, Finance Director, presented the CIP and Impact Fee Schedule for Fiscal Year 2024, as presented in the public notice (as follows).

From the Public Hearing Notice:

“The Capital Improvement Plan (CIP) is a five-year plan that identifies the Town of Milton's highest priority capital expenditure needs. The CIP provides a recommended financing schedule for those priority needs and identifies possible sources of funds.

“The Fiscal Year 2024 Impact Fee Schedule identifies capital improvement needs that can be funded by the assessment of impact fees and calculates the impact fee that should be assessed for new development.

“The Fiscal Year 2024 Impact Fee rate for residential dwelling units containing two or more bedrooms is proposed to be \$4,399 per unit. The Fiscal Year 2024 Impact Fee rate for elderly housing units and residential units containing one-bedroom, including accessory apartments, is proposed to be \$3,299 (75% of the full residential impact fee).

“Copies of the CIP for Fiscal Years 2024-2028 are available for review at [www.miltonvt.gov](http://www.miltonvt.gov), or you may request a copy by contacting the Town Manager's office. All comments and questions may be directed to the Finance Director or Town Manager at 802-893-6655.”

A. Baker also presented the following list of projects detailed in the 2024 CIP.

Fire Department:

- SCBA replacements
- Replacement of extrication tools

Debt Management:

- Final payment of Fire Station
- Tower truck payment
- Bombardier land payment
- Sidewalk plow payment
- Construct new highway garage facility

General:

- Municipal HVAC system savings

Police Department:

- Replacement of 2 cruisers

Highway Department:

- Single axle dump truck replacement
- Saving towards future or current year truck replacement
- Annual stormwater infrastructure replacement
- Street paving

Culture/Recreation:

- Multi-purpose recreation facility feasibility study
- Town Forest – second half of ADA trail

Rescue:

- Rescue Task Force Equipment

Water/Wastewater

- VFD – Allen Drive Pump Station
- Future Road Sewer & Water Line Expansion
- Centrifuge rebuild
- Hydrant replacements and installation
- Service vehicle purchase

She responded to questions from Selectboard members.

### III. Adjournment

**Public Hearing closed by D. Adams at 6:10 p.m.**

All documents pertaining to this meeting may be viewed using the following link:  
<https://miltonvt.box.com/s/4lr8c0np9fda4j4zz1ghpnt6xokqbqgk>

A video recording of this meeting can be found at the following location:  
<https://miltonvt.box.com/s/3v01fptdbhocz2cvszqih3by2tsn5am>

Respectfully Submitted,

Brittany Tradup

APPROVED MINUTES:

Brenda Steady, Clerk Date: 7/10/23  
Brenda Steady, Clerk

Filed with the Milton Town Clerk's Office on this 11 day of July, 2023.

ATTEST: Sammy Geary Asst, Milton Town Clerk

