



Board of Civil Authority

Tuesday, July 25, 2023

6:00 p.m.

Fire Station Meeting Room (47 Bombardier Road)

MINUTES

BCA Members Present: Charles Barsalow, JP; Kristin Beers, Clerk; Steve Burke, JP; Kevin Endres, JP; Denise Hughes, JP; Jon Hughes, JP Chair; Tom Hughes, JP; Chris Mattos, JP; Amy Maxfield, JP; Dana Maxfield, JP; Michael Morgan, JP & Selectboard Member; Wendell Noble, JP; Brenda Steady, JP Vice Chair & Selectboard Member; Chuck Wilton, JP;

BCA Members Not Present: Darren Adams, Selectboard Member; Marty Branch, JP; Leland Morgan, JP & Selectboard; Chris Taylor, Selectboard Member

Others Present: none

1. The BCA meeting was called to order by Jon Hughes at 6:01 p.m.
2. Flag Salute - Jon led the attendees in the Pledge of Allegiance
3. Public Forum – none in attendance
4. Approval of Minutes:
 - a) Wendell Noble made a motion to approve the BCA minutes for the May 31, 2023 meeting, with a second by Kevin Endres. The motion passed unanimously.
5. Prepare for upcoming Tax Assessment Appeal Hearings

Jon Hughes read aloud the Milton Rules of Procedure and the BCA discussed questions along the way.

Possible dates were discussed for the upcoming hearing. August 21st was picked for the initial hearing. It was decided to schedule the site visit and final hearing at the initial hearing.

6. Other business

Kristin reminded everyone to review, mark up and return their sections of the voter checklist. The BCA must file a letter with the Secretary of State's office certifying compliance with this voter maintenance by September 15th.

7. Motion to adjourn was made at 6:37 pm by Brenda Steady and seconded by Chuck Wilton. Motion passed unanimously.

Respectfully submitted,
Kristin Beers

APPROVED MINUTES:

Jon Hughes, Chair

Date: 8/21/23